

AIRPORT DEVELOPMENT BOARD

December 9, 2009

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, David Lynn, Vince Swinney, Kirk Thaxton, Stan Egger, Joe Crowder, Cindy Haley

MEMBERS ABSENT: Jim Leonard, Jimi Coplen, Vic Corley

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Richard Burdine, Assistant City Manager, Dan Santee, City Attorney, Tiffni Hererra, Assistant City Secretary

VISITORS: Lt. Col. Bob Star, Dyess AFB, David Vince

REGULAR SESSION

1. Call to order.

Mr. Gill called the meeting to order at 3:33 pm

2. Introduce visitors

Mr. Gill introduced Robert Briley, Abilene City Council to the board.

3. Swear in Re-Appointed Members

Mrs. Hererra swore in ADB board members, Woody Gilliland, Stan Egger, and David Lynn for their next term.

4. Consideration and Action approving minutes of the October 14, 2009 meeting

Mr. Gill asked if there were any corrections to the minutes of the October 2009 meeting. Hearing none, the October 2009 meeting minutes stood approved as distributed.

5. Economic Development Department Report

Mr. Burdine did not have an Economic Development Department Report.

6. Economic Development and Public Relations Sub Committee Report

Mr. Crowder presented the Economic Development and Public Relations Sub Committee Report. Mrs. Murphy reports that the West Texas Air Service Advisory Council has been suspended. Ron Watson, a participant of the Council has now joined the Economic Development and Public Relations Sub Committee. The airport has been having passenger appreciation days. Near the first of the year it was discussed the airport host an artist exhibition. The airport is working with the City to announce delays on the cities Twitter webpage. The airport will be sponsoring the April Art Walk.

7. **Facilities and Planning Sub Committee Report**

Mr. Gilliland presented the Facilities and Planning Sub Committee Report. Mr. Green updated the Sub Committee to the airport's leases. Two leases that need to be renewed are the American Eagle land lease and baggage area lease. The Restaurant, Hangar 2, Saddle Tramp and TSTC leases were also discussed.

Mr. Green discussed the airport signage changes and additions. During the parking lot project a sign at the entrance was discussed, but it was decided that the board needed multiple design options to compare. Both signs have a western theme. A question came forward about what would be on the other side of the sign. The original estimate was \$120,000. When discussing the new budget of \$85,000 it was stated that there should not be a problem doing either sign for around this amount.

The board viewed the arched signage more favorably and decided to begin planning for that signage.

8. **Airport Management Report:**

a. **Review and acknowledgement of the October and November 2009 Statistical Reports**

The statistics report was unavailable due to lack of data from American Eagle.

b. **Update on Current Projects – Air Carrier Ramp Area D, T-Hangar Taxilane Area B, New Control Tower, Runway 17R Localizer, Projects in design**

Air Carrier Ramp Area D – 42% complete

T-Hangar Taxilane Area B – 52% complete. Slowed due to weather. It has been too cold to pour concrete. Most work has been prep work.

New Control Tower – Currently on track for after the first of the year. No changes.

Runway 17R Localizer – Flight test was completed and passed.

Runway 17R Rehabilitation Lighting project – Will begin in January.

Air Carrier Ramp Area E Design and T-Hangar Taxilane Area C – In Design.

c. **Air Service and Business Development Update**

Mrs. Murphy presented the Air Service and Business Development update for the board. The passenger appreciation day was a good opportunity to speak with the passengers and talk about the airport. On December 31st the VIP program will be randomly drawing for the grand prize awards.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

Executive session was entered into at 4:02pm and exited at 4:26pm with no decisions being made.

9. Consideration and Action to revise the Ravin Aircraft lease for Hangar 2.

The request made by Ravin was to extend the abatement by 24 months. This would be the only modification to this lease. It was proposed that the airport allow the abatement with the implicit understanding that all progress be documented and verified under the rental abatement.

Motion to accept under the above conditions made by Mr. Gilliland and Seconded by Mr. Thaxton. Motion passed.

10. Announcement of the next Finance and Operations Subcommittee, Wednesday January 6, 2010 at 12:00 PM, to be held in the Abilene Regional Airport Training and Conference Room.

11. Announcement of next Airport Development Board meeting scheduled for Wednesday January 13, 2010 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.

11. Adjourn.

Motion to adjourn at 4:35 pm made by Mr. Haley. Seconded by Mr. Crowder. Motion passed.