

# AIRPORT DEVELOPMENT BOARD

March 10, 2010

## MINUTES

**MEMBERS PRESENT:** Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, David Lynn, Vince Swinney, Kirk Thaxton, Stan Egger, Joe Crowder, Cindy Haley, Jimi Coplen, Jim Leonard, Vic Corley

**MEMBERS ABSENT:** Stan Egger

**AIRPORT STAFF:** Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

**CITY EMPLOYEES:** Kelley Messer, Assistant City Attorney

### VISITORS:

### REGULAR SESSION

#### 1. Call to order.

Mr. Gill called Airport Development Board meeting to order at 3:36 pm.

#### 2. Introduce visitors

There were no visitors to introduce.

#### 3. Consideration and Action approving minutes of the January 2010 meeting

Mr. Gill asked if there were any corrections to the minutes of the January 2010 meeting. Hearing none, the January 2010 meeting minutes stood approved as distributed.

#### 4. Economic Development Department Report

Mr. Green presented information from Mr. Burdine with Economic Development. Eagle Aviation Services has asked DCOA to repaint the floors in Hangar 0 and Hangar 1 with industrial concrete paint. DCOA will award the bids at the next meeting. Curtis Cobble, Vice President of Base Maintenance at EASI and John Nix, EASI Vice President of Corporate Services will be in Abilene meeting with DCOA discussing a new hangar. The new hangar will provide a new dock line, which will provide an additional 25-30 employees. This expansion will be permanent. The first class upgrades to the CRJs are underway.

#### 5. Finance and Operations Sub Committee Report

Mr. Lynn presented the Finance and Operations report for the meeting held January 2010. The airport has received 65% of revenue. Expenses are at 32% expended at the same time frame. The city has not used work force reductions as part of a continuing strategy.

#### 6. Economic Development and Public Relations Sub Committee Report

Mr. Crowder presented the Economic Development and Public Relations report for the meeting held February 2010. Mrs. Murphy presented the new ABI-VIP newsletter. There are 741 people signed up for the rewards program. Several are already maxed out on rewards for the year. Alley Cats now serve hamburgers and has a rewards card program. The airport advertising program is rotating out to different stations, staggering placement for optimal viewership. The airport is sponsoring Art Walk. The liquor license for Alley Cats is on hold due to funding.

## 7. **Facilities and Planning Sub Committee Report**

Mr. Gilliland presented the Facilities and Planning Report. The New T-Hangar Taxilane Project has started. The Air Carrier Ramp Projects are on schedule. The Runway Lighting project has approximately 45 days remaining. The Airfield Lighting and Control System / Beacon project design is in progress. The new FAA Tower project will be an 18 month project. The Hangar 2 insurance requirements are to be reviewed. There have been problems seeking tenants that can fulfill the insurance part of the contract. The current tenant is in violation of the lease due to lack of insurance. Currently the insurance requirements say that the tenant must insure the building being rented. If the airport chooses to change the insurance requirements, it would have to be across the board and would necessitate a new RFP for Hangar 2. The Abilene Aero Hangar is close to being built. The Terminal Radar Approach Control Facility project will consolidate facilities to the Dallas/Fort Worth Approach Control. The east runway resurfacing is on hold due to lack of funding. The Taxiway M and N Resurface and Extension project are on hold as well.

## 8. **Airport Management Report:**

### a. **Review and acknowledgement of the Statistical Reports**

American Eagle was down approximately 6% for the month of January. Parking revenue and rental car revenue are also down. This is mostly due to the ongoing recessions. February had two full days of flight cancellations which significantly reduced airport enplanements. February rental car revenues were up a little bit due to the cancellations, in which people rented a car and drove to their destination.

### b. **Budget Update**

Currently we are 42% through the fiscal year. 32% of the airport expense budget has been spent and 35% of the airport revenue budget has been received. Both are still close to projected amounts. Revenue may be delayed due to the airports quarterly billing offsetting the values.

### c. **Update on Current Projects:**

**Air Carrier Ramp Area D** – 60% completed. Work is going well. Has reached Taxiway N.

**T-Hangar Taxilane Area B** – 63% completed.

**New Control Tower** – Groundbreaking April 8<sup>th</sup> at 11:00am. Congressman Randy Neugebauer will be in attendance along with Mayor Norm Archibald.

**Runway 17R Localizer** – 55% completed. Localizer currently off. Paint removal estimated completed during the week.

**T-Hangar Taxilane Area C and Air Carrier Area E** – In design.

### d. **Air Service and Business Development Update**

**1.Follow-up on January's air service presentation** - The airport is trying to schedule a meeting with an airline about service from Abilene to Denver. It is difficult for airlines to compete with American Airlines. Currently keeping in contact with Continental, Delta and Allegiant Airlines. The TSA has a new baggage scanning machine.

## **Executive Session:**

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a**

**business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

Executive session was entered into at 4:31pm and exited at 4:34pm with no decisions being made.

**9. Consideration and Action to accept AIP Grant.**

The funding has been in flux, but is now available. Grant 39 requires acceptance by next Tuesday. The recommendation is to accept Grant 39 for up to \$6,500,000.

Motion to accept made by Mr. Swinney and Seconded by Mr. Gilliland. Motion passed.

**10. Consideration and Action to recommend supporting American Airlines' application for antitrust immunity.**

American Airlines has asked its airports to voice their support of a merger between Japan Airlines and American Airlines. A letter was sent in support of this application.

No action was required.

**11. Adjourn.**

Motion to adjourn at 4:42 pm made by Mrs. Haley. Seconded by Mr. Leonard. Motion passed.