

AIRPORT DEVELOPMENT BOARD

May 12, 2010

MINUTES

MEMBERS PRESENT: Woody Gilliland, Vice Chairman, David Lynn, Vince Swinney, Kirk Thaxton, Stan Egger, Joe Crowder, Cindy Haley, Myrna Grigsby

MEMBERS ABSENT: Lawrence Gill, Chairman, Jimi Coplen, Jim Leonard

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Dan Santee, City Attorney, Richard Burdine, Assistant City Manager

VISITORS:

REGULAR SESSION

1. Call to order.

Mr. Gilliland called the Airport Development Board meeting to order at 3:34 pm.

2. Introduce visitors

3. Recognize Vince Swinney's service to the ADB

Mr. Gilliland and Mr. Green recognized Mr. Vince Swinney for his work on the Airport Development Board. Mr. Swinney joined the board in November 2002. Mr. Swinney donated an original painting to the airport.

4. Consideration and Action approving minutes of the April 2010 meeting

Mr. Crowder stated that Mrs. Jimi Coplen was listed as both absent and present in the minutes. This will be corrected.

5. Economic Development Department Report

Mr. Burdine did not have a report to submit.

6. Economic Development and Public Relations Sub Committee Report

Mr. Crowder discussed the May 5th meeting. Melissa reported conducting a parking lot survey, a wind industry survey and a VIP member survey. The committee has discovered policies in place at Dyess that restrict their ability to fly out of Abilene. Many of the problems that caused restrictions to flying out of Abilene can be resolved and are being worked on by staff.

7. Airport Management Report:

a. Review and acknowledgement of the Statistical Reports

American Eagle enplanements are down 1% from last year. Parking lot revenue is about even for the month and down approximately 6% for the year. Parking is still servicing its debt and contributing to the general fund. Rental car gross receipts are down, but are improving.

b. Budget Update

Sales tax is up for the month, but down for the year at 6%. Abilene is in better shape than other cities. The budget is not expected to be increased for next year. The airport's budget will be similar to last year.

c. Update on Current Projects

Air Carrier Ramp Area D – 87% complete

T-Hangar Taxilane Area B – 85% Complete. Will try to pour concrete tomorrow

17R/35L Runway Rehab – Complete and people are taking off and landing on it.

New Control Tower – Construction underway.

Runway 17L/35R Localizer – Phone conference this week.

ARFF Truck – Was challenged, but the issues should be resolved.

Wildlife Survey – RFQ in progress

d. Air Service and Business Development Update

The airport is currently advertising services locally. Mr. Green and Mrs. Murphy have speaking engagements with the Comanche Kiwanas and the Standford Rotary.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

Executive session was entered into at 4:09 pm and exited at 4:40 pm with no decisions being made.

8. Consideration and Action to recommend accepting AIP Grant 40/41

AIP Grant 40 is for approximately \$1.2 Million. 83% will be released next month and the remainder in July. Projects will not start until all money has been awarded. The grant will fund Design of 17L/35R, Design of Rehab Taxiway C M N and EASI, Installation of Airfield Lighting and Control System and Tower Beacon.

Motion to accept made by Mr. Crowder and Seconded by Mr. Swinney. Motion passed.

9. Consideration and Action to recommend accepting the ground lease with Southwest MedEvac

This is for a 15 year lease with a 5 year extension option. The lease is for \$212 per month. Lease does include standard 5 year CPI-U adjustment. Area in lease includes area for trailer and helicopter area.

Motion to accept made by Mr. Thaxton and Seconded by Mr. Swinney. Motion passed.

10. Adjourn.

Motion to adjourn at 4:45 pm made by Mr. Swinney. Seconded by Mr. Gilliland. Motion passed.