

AIRPORT DEVELOPMENT BOARD

May 11, 2011

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, David Lynn, Michael Redden, Jim Leonard, Cindy Haley, Kirk Thaxton, Joe Crowder

MEMBERS ABSENT: Jimi Coplen, Stan Egger, Myrna Grigsby

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Dan Santee, City Attorney

VISITORS:

REGULAR SESSION

1. Call to order.

Mr. Gill called the Airport Development Board meeting to order at 3:35 pm.

2. Introduce visitors

There were no visitors in attendance.

3. Consideration and Action approving minutes of the April 2011 meeting

Mr. Gill asked if there were any corrections to the minutes of the April 2011 meeting. Hearing none, the April 2011 meeting minutes stood approved as distributed.

4. Economic Development and Public Relations Sub Committee Report

Mr. Crowder presented the Economic Development and Public Relations Sub Committee report. There are over 1,000 registered for the VIP program. Since January 2009 the VIP program has given out over 1,200 rewards. The VIP program has new sponsors. The new sponsors are Star Donahue Dodge Hyundai, Monks Coffee Shop and Primetime.

The airport had a lunch meeting with the Brownwood Chamber of Commerce. Currently the airport is only receiving approximately 18% of potential airline passengers from Brownwood. The latest market study shows that the major destinations for ABI are DFW, Las Vegas, Orange County, Phoenix and Seattle.

The airport is looking at hosting an evening event on September 13th to kick off the Abilene Philharmonic's performance season.

The ABI American Eagle employees placed first in a customer service in a survey of American Eagle customers.

5. Economic Development Report

Hangar 4 is looking at a September 2011 completion date. This will preserve 50 jobs and possibly gain 50-100 jobs. This also gives EASI enough space to market their services to put in another maintenance line. This may bring ATR aircraft to Abilene.

The DCOA is looking to market the base building of the Air Traffic Control Tower for rental. The tower itself must be torn down.

The DCOA agreed to pay for EASI parking. The new agreement will credit the parking to the airport marketing program that DCOA provides to the airport.

6. Airport Management Report:

a. Review and Acknowledgement of Statistical Reports

Revenue passenger enplanements are up 5% for April. This is a 3% increase for the year. Enplanement numbers seem to have reversed the downward trend from the recession. Car rental revenue is down 5.5% for the year.

b. Regulatory and Legislative Issues Update

The FAA certification inspection is in June. The airport is maintained throughout the year and is ready for the inspection.

The FAA Reauthorization has been in contention since 2007.

There is a House bill named, "Freedom from Government Competition" that is being proposed by NATA, an organization of Fixed Based Operators (FBO). This bill would restrict the Airport from operating a business like an FBO. The bill may be too vague and may restrict any business from being performed by the City.

c. Budget Update

March sales tax numbers are up 16.3%. The City was up approximately \$1.4 Million in sale tax collections before the 16.3% rise.

d. TRACON Consolidation

The airport is still waiting on a response by the FAA regarding the independent consultant's review of the proposal to consolidate the TRACON. The independent study shows an \$18 million savings by leaving the TRACON in Abilene.

e. Update on Current Projects –

Air Carrier Ramp Area E - Complete

T-Hangar Taxilane Area C - Complete

Airfield Lighting Control System/Beacon Replacement - On schedule

New Control Tower - On schedule

Wildlife Hazard Assessment – Wildlife activity is minimal.

Snow Removal Equipment Building - Advertising for bids.

Projects in design: Taxiway Reconstruction Projects

f. Air Service and Business Development Update

The true market study is being developed and should be available soon.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

The Executive Session did not take place.

7. Consideration and Action to recommend Change Order 2 with T-Hangar Taxilane Area C Reconstruction.

This item was pulled from the agenda.

8. Consideration and Action to recommend Change Order 1 with Airfield Lighting Control System Relocation.

This item is still in contention with Epic Construction. The engineer forgot to add an electric circuit into the electrical vault. This was added into the plans. Epic has submitted a change order price of \$67,921 for this change. The airport requested a breakout of their pricing. The change order is based on the bid prices from the contract bid. The engineer came up with a change order of \$30,400 as based in the contract. The price by Epic includes the cost of a Hydrovac truck to use in excavation. This motion is for the \$30,400 price.

Motion to table recommendation made by Mr.Gilliland. Seconded by Mr. Crowder.

9. Consideration and Action to recommend accepting an FAA AIP grant.

This item is requesting the approval of an AIP grant not to exceed \$1.2 million. The entitlement grant cannot exceed \$1.2 million.

Motion to accept recommendation made by Mr.Crowder. Seconded by Mr. Leonard. Motion passed.

10. Adjourn.

Motion to adjourn at 4:29 pm made by Mr. Redden. Seconded by Mr. Crowder. Motion passed.

Signature of Chairman to confirm minutes: _____ Date: _____