

AIRPORT DEVELOPMENT BOARD

August 10, 2011

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Cindy Haley, Kirk Thaxton, Stan Egger, Jim Leonard

MEMBERS ABSENT: Joe Crowder, Jimi Coplen, Michael Redden, Myrna Grigsby, David Lynn

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Richard Burdine, Assistant City Manager, Dan Santee, City Attorney

VISITORS:

REGULAR SESSION

1. Call to order.

Mr. Gill called the Airport Development Board meeting to order at 4:02 pm.

2. Introduce visitors

There were no visitors in attendance.

3. Consideration and Action approving minutes of the July 2011 meeting

Mr. Gill asked if there were any corrections to the minutes of the July 2011 meeting. Hearing none, the July 2011 meeting minutes stood approved as distributed.

4. Economic Development and Public Relations Sub Committee Report

Ms. Haley presented the Economic Development and Public Relations Report. Airport staff presented a SCASD grant to DOT along with 34 letters of support. This grant will promote new air service. The airport has been selected for a class project by ACU to research and develop a marketing campaign for the airport. On September the 13th there will be an event unveiling a display airplane at the airport. The Abilene Philharmonic will be performing at this event as part of a kick off to their new season.

5. Economic Development Report

Mr. Burdine stated that the board has approved the improvements to the EASI Hangars. Construction has begun on the new hangar.

6. Airport Management Report:

a. Review and Acknowledgement of Statistical Reports

All enplanements are up by 13%, with revenue enplanements up by 10% over 2010. Parking lot revenue is also up by 10% for the month and 4% for the year.

b. Regulatory and Legislative Issues Update

Congress has met and provided an extension to the FAA for their services. The FAA will begin work after the furlough. This extension will allow the FAA to operate until September 16th. AIP funding was added into this extension allowing airport improvement projects to move forward.

c. Budget Update

Sales tax reports show a 22% increase over July 2010. The City continues to be on budget. The airport escalators are disabled while they are being repaired.

d. TRACON Consolidation

There have been no new updates. The airport is currently waiting on a response to the inquiry regarding the TRACON consolidation.

e. Update on Current Projects –

f. Lighting Control System/Beacon Replacement - 95% complete. Will run cables near the time of completion.

g. New Control Tower - Delayed due to FAA reauthorization issues.

h. Wildlife Hazard Assessment – No major issues.

i. Snow Removal Equipment Building – Currently on hold.

j. Localizer Replacement for RWY 35R – In progress. The ILS is down due to this project.

k. Air Service and Business Development Update

No major issues.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

The Airport Development Board entered Executive Session at 4:09 pm and ended at 4:12pm with no decisions being made.

7. Consideration and Action to recommend award for Taxiway C Reconstruction

This item was pulled in a previous meeting for bids coming in too high. The FAA supports increasing funding for the airport. The FAA Grant Administrator has recommended the airport start the process of acceptance. If additional funding does not arrive, the airport will rebid the project. Duinick was the winning bidder at \$5,150,907.50

Motion to accept made by Mr. Gilliland and Seconded by Ms. Haley. Motion passed

8. Consideration and Action to recommend acceptance of FAA AIP grant

Grant 41 will be a combination of entitlement and discretionary grants. The approximate entitlement funds will be \$1.1 Million. The discretionary grant comes in at approximately \$5-5.5 Million. This action will approve acceptance of up to \$6.6 Million.

Motion to accept made by Mr. Thaxton and Seconded by Mr. Gilliland. Motion passed

9. Adjourn.

Motion to adjourn at 4:19 pm made by Mr. Thaxton. Seconded by Ms. Haley. Motion passed.

Signature of Chairman to confirm minutes: _____ Date: _____