

AIRPORT DEVELOPMENT BOARD

May 9, 2012

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Cindy Haley, Michael Redden, David Lynn, Kirk Thaxton, Myrna Grigsby, Stan Egger

MEMBERS ABSENT: Woody Gilliland, Vice Chairman, Gray Bridwell, Joe Crowder, Jacque McCoy

AIRPORT STAFF: Don Green, Chris Taylor, Alex Cargile, Melissa Murphy

CITY EMPLOYEES: Dan Santee, City Attorney

VISITORS:

1. Call to order

Mr. Gill called the Airport Development Board meeting to order at 3:30 pm.

2. Introduce visitors

No visitors were in attendance.

3. Recognition of Previous Airport Development Board Member

4. Consideration and Action approving minutes of the April 2012 meeting

Mr. Gill asked if there were any corrections to the minutes of the April 2012 meeting. Hearing none, the April 2012 meeting minutes stood approved as distributed.

5. Economic Development and Public Relations Sub Committee Report

This meeting was cancelled.

6. Economic Development Report

The DCOA has started work on the fire extinguishing system for EASI Hangar 0. Economic development continues work on Hangar 1.

7. Airport Management Report:

a. AMR Bankruptcy

No new updates. AMR is reviewing pre-bankruptcy petitions.

b. Restaurant Update

Sweet Celebrations has been open for 3 weeks. They got off to a slow start, but employees are coming in from all over the airport. There are some issues with opening at 6:00am. The airport has suggested opening in the gate area for breakfast. It seems likely that the restaurant will want to start opening at 8:00am. The board does not like the idea of pushing back the start time.

c. Review and Acknowledgement of Statistical Reports

Enplanements are at 0% growth for April. April was a slow month. Car rentals were down for the month.

d. Regulatory and Legislative Issues Update

e. TRACON Consolidation

The airport is awaiting the DOT Inspector General's office on whether they will review the TRACON Consolidation issues.

f. New Tower Operation

The new tower is in operation. Everything is going well. It was expected that Abilene Aero lighting could obstruct FAA controller's views. There have been no complaints at this time. The FAA is still moving and operating equipment at the old tower.

g. Update on Current Projects –

Taxiway C Reconstruction- 50% complete.

Taxiway EASI Reconstruction- 65% complete.

Car Rental RFP- The bid is out now. Budget is interested in coming back to the airport.

Projects in design-Taxiway C (North)

h. Air Service and Business Development Update

The airport is keeping a presence in Brownwood by sponsoring their Economic Summit.

The travel bank is looking at which business would be able to participate. The airport asked for a quote from their consultant to survey businesses over the phone. Airlines have asked for other specific information that the airport hopes to gather. This survey would cost \$8,000 and the airport has asked the board for their opinions. The airport would have to provide a list of potential businesses to contact. They would charge per business call.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

The Executive Session was entered into at 4:06 pm and exited at 4:14 with no decisions being made.

8. Consideration and Action to recommend approval of Change Order 1 for Taxilane EASI Project.

This will improve the drainage between two EASI hangars. The Taxiway EASI project increased backed up water in this area. This will allow better flow through. The project is \$34,000 and is grant eligible. However, there is a terminal area drainage CO that can be applied to this project. The total comes to \$46,000 with engineering fees added.

Motion to accept made by Mr. Thaxton and Seconded by Mr. Redden. Motion passed

9. Consideration and Action to recommend award for Taxiways C, N, P and Perimeter Road Project.

The Taxiway C and Perimeter Road project were part of the base bid with Taxiways N, and P as alternates. Duinick Construction was the only bidder. The base bid came in at \$6,694,239. The alternate came in at \$3,382,185. This is approximately \$2,000,000 over budget. Due to the higher bids, Taxiways N, and P will be moved into the next fiscal year. The airport followed the typical bid process. There were two companies at the pre-bid meeting, so Duinick appeared to be bidding competitively. The airport could reject the bid, but there is not a real substantive reason to do so.

Motion to accept made by Mr. Egger and Seconded by Ms. Haley. Motion passed

10. Consideration and Action to recommend approval of a Task Order with URS for Taxiways C, N, P and Perimeter Road Project Construction Management Services.

This item was removed from the agenda with no action taken.

11. Consideration and Action to recommend approval of Amendment 2 of Task Order 28.

This Amendment to URS is for the Taxiway C extension. The cost for Amendment 2 is \$88,166. This adds 122 additional contract days. The liquidated damages for running over the allotted time are \$500/day. In future projects the late charges will be upped to \$750/day. There will be a shortage of approximately \$28,000, which will be absorbed by the AIP grant.

Motion to accept made by Mr. Thaxton and Seconded by Mr. Redden. Motion passed

12. Consideration and Action to approve a resolution supporting the creation of an Air Travel Bank for air service development.

This is a resolution by the board to support the creation of the Air Travel Bank.

Motion to accept made by Mr. Egger and Seconded by Mr. Thaxton. Motion passed

13. Adjourn.

Motion to adjourn at 4:28 pm made by Ms. Haley. Seconded by Mr. Redden. Motion passed.

Signature of Chairman to confirm minutes: _____ Date: _____