

# AIRPORT DEVELOPMENT BOARD

June 13, 2012

## MINUTES

**MEMBERS PRESENT:** Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Cindy Haley, Michael Redden, David Lynn, Gray Bridwell, Jacque McCoy, Myrna Grigsby, Stan Egger, Joe Crowder

**MEMBERS ABSENT:** Kirk Thaxton

**AIRPORT STAFF:** Don Green, Chris Taylor, Melissa Murphy

**CITY EMPLOYEES:** Richard Burdine, Assistant City Manager, Daniel Santee, City Attorney

**VISITORS:** Brennon Peel, Abilene Reporter News

**1. Call to order**

Mr. Gill called the Airport Development Board meeting to order at 3:30 pm.

**2. Introduce visitors**

Brennon Peel with the Abilene Reporter News was in attendance.

**3. Recognition of Previous Airport Development Board Member**

The ADB Member was not in attendance.

**4. Consideration and Action approving minutes of the May 2012 meetings**

Mr. Gill asked if there were any corrections to the minutes of the May 2012 meeting. Hearing none, the May 2012 meeting minutes stood approved as distributed.

**5. Facilities and Planning Sub Committee Report**

Mr. Gilliland presented the Facilities and Planning Sub Committee Report. Airport staff has met with the FAA regarding upcoming federally funded projects. The tower demolition project was also discussed. The airport master plan update looks to come in at \$700,000. The Snow Removal Building has come in at \$300,000 and is out to bid. The price was reduced due to its relocation. Upcoming CIP project will be a 90% Federal 10% Local, which is a change from the 95%/5% from previous years. The airport's Master Plan was pushed back 1 year in the CIP plan.

**6. Economic Development Report**

Mr. Burdine reported on Economic Development issues. Eagle Aviation Hangar 0 had an automatic discharge of the fire suppression system, which required cleanup. Economic Development is keeping a close eye on the AMR bankruptcy process. American Eagle and other regional carriers are moving to a larger regional jet. These larger jets are more efficient. The tail of these aircraft will not fit into the airport's existing EASI hangars. Potential solutions include adding an extension to cover the tail, or the FAA may issue a waiver allowing the tail to remain outside of the hangar.

**7. Airport Management Report:**

**a. AMR Bankruptcy**

The court will be issuing a ruling on the labor agreements in the next month.

**b. Restaurant Update**

The restaurant is having staffing issues. They also do not want to get the beer and wine permit at this time. They do not feel that the demand is there.

**c. Review and Acknowledgement of Statistical Reports**

There was no statistical report at this time.

**d. Regulatory and Legislative Issues Update**

The Wildlife Hazard Assessment went to the FAA and they have stated that the airport must have a Wildlife Management Plan.

**e. TRACON Consolidation**

No new updates at this time.

**f. Update on Current Projects**

**Taxiway C Reconstruction - 60% Completed**

**Taxiway EASI Reconstruction - 78% Completed**

**SRE Building - Notice to proceed has been sent.**

**Projects in design – N, M, P is in design.**

There will be an FAA interagency study on the effects of wind turbines on radar.

**g. Air Service and Business Development Update**

The airport has submitted the SCASD grant. It will be November before the airport hears about the results. The development of the travel bank has been started. The next phase will be to contact businesses who travel west routinely. The airport already has ten meetings set up.

**Executive Session:**

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

No executive session took place during this meeting.

**8. Consideration and Action to recommend approval of AIP Grant 42**

AIP Grant 42 has been funded for the airport. Grant 42 comes in the amount up to \$7,025,492. This will fund Taxiway C reconstruction and the perimeter road reconstruction.

Motion to accept made by Mr. Crowder and Seconded by Mr. Gilliland. Motion passed

**9. Consideration and Action to recommend award of construction contract to Duininck, Inc. for Taxiway C and Perimeter Road Project.**

There was no action taken on this item. After speaking with Duininck regarding the delays in completing Taxiway C, Duininck has agreed to revise the next phase's contract to account for higher overrun costs.

**10. Consideration and Action to recommend approval of a Task Order with URS for Taxiway C and Perimeter Road Project Construction Management Services.**

Task Order 30 will be for project management with URS. The total amount comes to \$323,365.50. This project will be covered under AIP Grant 42

Motion to accept made by Mr. Gilliland and Seconded by Mr. Crowder. Motion passed

**11. Consideration and Action to recommend approval of new on-airport car rental agreements and service facilities leases.**

The airport received 3 proposals, Avis, Hertz and EAN Enterprises. EAN will be dual branding Enterprise and National out of one counter. The Minimum Annual Guarantee's (MAG) are down 18.5% over the current MAG's. This is a reflection of the industry as a whole.

Motion to accept made by Mr. Crowder and Seconded by Ms. Haley. Motion passed

**12. Adjourn.**

Motion to adjourn at 4:28 pm made by Ms. Haley. Seconded by Mr. Crowder. Motion passed.

Signature of Chairman to confirm minutes: \_\_\_\_\_ Date: \_\_\_\_\_