

# AIRPORT DEVELOPMENT BOARD

February 13, 2013

## MINUTES

**MEMBERS PRESENT:** Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Michael Redden, Stan Egger, Myrna Grigsby, Joe Crowder, Jacque McCoy, Kirk Thaxton

**MEMBERS ABSENT:** Cindy Haley, David Lynn, Gray Bridwell

**AIRPORT STAFF:** Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

**CITY EMPLOYEES:** Daniel Santee, City Attorney, Tiffany Herrera, Assistant City Secretary

### VISITORS:

**1. Call to order**

Mr. Gill called the Airport Development Board meeting to order at 3:34 pm.

**2. Introduce visitors**

**3. Swear in Re-appointed Members**

Ms. Herrera swore in Mr. Gilliland, Vice Chairman.

**4. Consideration and Action approving minutes of the December 2012 meetings**

Mr. Gill asked if there were any corrections to the minutes of the December 2012 meeting. Hearing none, the December 2012 meeting minutes stood approved as distributed.

**5. Finance and Operations Sub Committee Report**

The Finance and Operations Sub was not available at this time.

**6. Economic Development Report**

The Economic Development Report was not available at this time.

**7. Airport Management Report:**

**a. AMR Bankruptcy**

- The AMR board and US Airways board will be meeting within the next week. It is unknown at this point what American Eagle's role will be under the new agreements. An eighth flight per day at the airport will be operated by ExpressJet.

**b. Review and Acknowledgement of Statistical Reports**

- Revenue enplanements are down 3% for American. Car rental revenues are down 18.5% for the month of December. Parking lot revenue is up 5.63%.

- c. **Regulatory and Legislative Issues Update**
  - Sequestration may begin March 1st. The airport is prepared for limited Air Traffic Control Tower hours. The AIP program is protected from sequestration. The airport has heard no word on changes to TSA during sequestration.
- d. **TRACON Consolidation**
  - The Inspector General released their report that found the FAA's business case flawed. This may put the issue of consolidation up for reconsideration.
- e. **Update on Current Projects –**
  - Taxiway C Reconstruction** - 75% complete. Will continue on the 27<sup>th</sup> of February.
  - Taxiway EASI Reconstruction** – Closeout stage.
  - SRE Building** – Expect to take ownership in the next week.
  - Zee Jet Ramp Rehab** – Complete and painted with final payment submitted.
  - Projects in design** – Taxiway M, N and P and the preliminary for Runway 17L/35R design.
- f. **Air Service and Business Development Update**
  - The airport website and VIP program are being revamped. The VIP program should be up and running with the new company on February 22<sup>nd</sup>.
  - A new airport commercial is out on KTXS, FOX and KRBC.
  - There are two new monitors installed for advertising.
  - The Network conference will be March 3<sup>rd</sup>.
  - Air fares are up considerably for the month.
  - The restaurant has added tables. They are doing very well.
  - The beer and wine permit is still in process.
  - The next step is an interview with the judge.

**Executive Session:**

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

**There was no executive session this meeting.**

**8. Consideration and Action to recommend approval of Temporary Use Agreement with Big Country AirFest.**

Big Country AirFest is coming back to Abilene Regional Airport. This action approves a no-fee Temporary Use Agreement for Big Country Airfest. This agreement is for May 3<sup>rd</sup> through May 5<sup>th</sup>. Big Country AirFest will take place May 4<sup>th</sup>.

Motion to accept made by Mr. Redden and Seconded by Mr. Gilliland. Motion passed.

**9. Consideration and Action to approve an Airport Use Agreement with Republic Airline.**

Republic Airlines will be taking over for Allegiant on casino charters. This agreement outlines rules and fees for Republic operating in Abilene.

Motion to accept made by Mr. Thaxton and Seconded by Mr. Crowder. Motion passed

**10. Adjourn.**

Motion to adjourn at 4:07 pm made by Mr. Redden. Seconded by Mr. Crowder. Motion passed.

Signature of Chairman to confirm minutes: \_\_\_\_\_ Date: \_\_\_\_\_