

AIRPORT DEVELOPMENT BOARD

June 12, 2013

MINUTES

MEMBERS PRESENT: Woody Gilliland, Vice Chairman, Michael Redden, Myrna Grigsby, Stan Egger, Joe Crowder, Cindy Haley

MEMBERS ABSENT: Lawrence Gill, Chairman, Jacque McCoy, Kirk Thaxton, Gray Bridwell, David Lynn

AIRPORT STAFF: Don Green, Chris Taylor, Alex Cargile

CITY EMPLOYEES: Daniel Santee, City Attorney

VISITORS: Merry McKenna – Moose’s Snack Shack, Tiffany Walden – Abilene Reporter News,

1. Call to order

Mr. Gilliland called the Airport Development Board meeting to order at 3:35 pm.

2. Introduce visitors

Mr. Green introduced Merry McKenna with Moose’s Snack Shack and Tiffany Walden with the Abilene Reporter News.

3. Consideration and Action approving minutes of the May 2013 meetings

Mr. Gilliland asked if there were any corrections to the minutes of the May 2013 meeting. Hearing none, the May 2013 meeting minutes stood approved as distributed.

4. Economic Development Report

Mr. Green presented the Economic Development Report. Sales tax collection is up 7.88% compared to last year and 14% above FY13 sale tax collection estimates.

5. Airport Management Report:

a. AMR Bankruptcy/Merger

The merger has been announced. The new company will be the American Airlines Group. The biggest news is Dan Garton, the current President and CEO of American Eagle will be stepping down.

b. Review and Acknowledgement of Statistical Reports

Enplanements are flat for the year.

c. Regulatory and Legislative Issues Update

No updates to report.

d. TRACON Consolidation

The process that Congress adopted for reviewing consolidations of TRACON's is called the 804 process. The push is to get Abilene included in the 804 process.

e. Sequestration

No major effects due to the FAA using AIP money to stay active. There is no word on when AIP funds will come available for grants.

f. Update on Current Projects –

Taxiway C Reconstruction – Completed. Right now the contractors are seeding and watering, mostly along the perimeter road.

Parking Lot Repair – Cores taken to review stabilization of the lot. The soil seems to be unstable underneath the parking lot. The soil is swelling. Right now a few panels are starting to lift. By taking care of this now, it will prevent future worse problems. It was known that this problem existed. They mixed lye into the soil to help with this.

Tower Demo – Will be holding a pre construction meeting about the project.

Projects in design – M, N, P is under design. The airport will start design on Runway 17L/35R.

g. Air Service and Business Development Update

The air fare comparison shows the average fare is about \$13 higher than DFW during this last period. Midland prices are consistently higher as reflected in the fare comparison report.

The airport is currently interviewing for the Business Development Manager position.

Ms. McKenna with Moose's Snack Shack gave an update on the airport restaurant. She is currently advertising. Merry is having trouble with staffing, but she is working on it. Currently the restaurant isn't able to sell alcohol, but this is by design. Ms. McKenna wanted infrastructure in place before selling alcohol. She has installed security cameras and trained her staff. Within the next few weeks, the alcohol license will go through. Ms. McKenna is also performing food delivery contracts with local business and for events.

h. Discuss Board Retreat

The e-mail responses showed that July would be a good time for the retreat. However, Mr. Green would like to have the new Business Development Manager before the retreat. The airport is looking for various off-site places to host the retreat.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

No executive session took place.

6. Consideration and Action to recommend approval of Task Order 1 with Garver.

Task Order 1 is for the Preliminary Runway 17/35R Design. It will use a rolling deflectometer to map the strength of the runway. This process is called non-destructive Geodetic testing. This Task Order will be funded off a future grant. This will use the local match portion of the grant. This project will be \$181,000 and this money is already budgeted. At the end of the project, the contractor will take core samples to ensure it is corrected.

Motion to accept recommendation made by Mr. Crowder, seconded by Mr. Redden. Motion approved.

7. Adjourn.

Motion to adjourn at 4:16 pm made by Mr. Crowder. Seconded by Mr. Redden. Motion passed.

Signature of Chairman to confirm minutes: _____ Date: _____