

# AIRPORT DEVELOPMENT BOARD

December 11, 2013

## MINUTES

**MEMBERS PRESENT:** Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Michael Redden, Stan Egger, David Lynn, Kirk Thaxton,

**MEMBERS ABSENT:** Joe Crowder, Cindy Haley, Myrna Grigsby, Gray Bridwell

**AIRPORT STAFF:** Don Green, Chris Taylor, Alex Cargile, Kate Alvarez

**CITY EMPLOYEES:** Robert Briley, Abilene City Council; Daniel Santee, City Attorney

**VISITORS:** John Mangalonzo, Abilene Reporter News

**1. Call to order**

Mr. Gill called the Airport Development Board meeting to order at 3:36 pm.

**2. Introduce visitors**

Mr. Gill introduced City Councilman Robert Briley and John Mangalonzo with the Abilene Reporter News.

**3. Consideration and Action approving minutes of the November 13, 2013 meetings**

Mr. Gill asked if there were any corrections to the minutes of the November 2013 meeting. Hearing none, the November 2013 meeting minutes stood approved as distributed.

**4. Economic Development Report**

There were no items to report.

**5. Facilities and Planning Sub Committee Report**

Mr. Gilliland presented the Facilities and Planning Subcommittee report. The committee discussed Task Order 3 to Garver Engineering. This task order deals with the preliminary design of Runway 17R/35L. The committee discussed decoupling Runway 4/22. The Taxiway M, N, P project will necessitate shutting down Runway 17L/35R for a length of time. This is the airports primary instrument runway. The committee discussed the impact of this down time. The chief pilots at American were contacted to discuss whether the R Nav approach would be sufficient to do a step over to Runway 35L. They said that they would review this technique. The Tower Demolition project has not begun the deconstruction phase and is expected to take approximately 6 weeks.

**6. Airport Management Report:**

**a. AMR Bankruptcy/Merger**

The bankruptcy is over and the merger is complete with US Airways. An interview with Doug Parker with American stated that the divestiture with American Eagle is not being planned at this time. The board is watching for American to make an aircraft fleet purchase, which would help to predict their upcoming plans.

**b. Review and Acknowledgement of Statistical Reports**

Enplanements for November are up 12% and 10% for the year. It is expected that there will be a hit on enplanements for December due to bad weather conditions. Parking lot revenue is down 0.8% for the month of November mostly due to cancellations and lower than normal traffic over Thanksgiving. Car rental revenue was up for October.

**c. Regulatory and Legislative Issues Update**

The proposed federal budget appears to be favorable for aviation programs. This may mean that the airport will receive grants sooner than in 2013. There is a possibility of an additional tax on tickets due to the TSA.

**d. TRACON Consolidation**

The TRACON is still operating out of the temporary building. There may be some action after the first of 2014.

**e. Update on Current Projects –**

**Taxiways M, N and P Reconstruction** – 31 days into the project.

**Parking Lot Repair** – Investigating methods to stabilize the concrete.

**Tower Demo** – Currently delayed, but expected to continue.

**Projects in design** – 17L/35R Runway Rehabilitation Design is underway.

**f. Air Service and Business Development Update**

Christmas carolers sang at the airport for travelers. The airport is hosting a Christmas tree decorating contest to promote multiple non-profit organizations. The drawing for the ABI-VIP program is in December.

Merry is doing well in the gift shop. She continues to do a good job on the restaurant. The beer and wine permit is still at TABC. The TABC looks at the records of all applicants' businesses, so they are requiring further information. Merry has stated that she will be providing that information to them.

**Executive Session:**

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

The Airport Development Board did not go into executive session during this meeting.

**7. Consideration and Action to recommend approval of a policy for distribution or exhibition of materials.**

The board had concerns in previous discussions about excluding non-profits from soliciting at the airport. The revised wording states that non-profits may solicit at the airport following the rules of the policy.

Motion to accept recommendation made by Mr. Redden, seconded by Mr. Thaxton. Motion approved.

**8. Consideration and Action to recommend approval of Task Order #3 with Garver.**

Task Order #3 with Garver Engineering will involve design work for the Runway 17R/35L Rehabilitation project. This will involve testing the runway with a deflectometer. This project will be taken out of the pre-match from FY2014. It is possible that this money would be reimbursed out of FY15. Due to this potential delay it will need to be approved by the Finance Director. This action will authorize approval of this project. In order to keep the money coming through, the FAA feels that it would be beneficial to have this work underway. This money will be reimbursable at 10% Local 90% Federal. Its funding is dependent upon the Finance Director's authorization.

Motion to accept recommendation made by Mr. Thaxton, seconded by Mr. Gilliland. Motion approved.

**9. Adjourn.**

Motion to adjourn at 4:06 pm made by Mr. Redden. Seconded by Mr. Egger. Motion passed.

Signature of Chairman to confirm minutes: \_\_\_\_\_ Date: \_\_\_\_\_