

AIRPORT DEVELOPMENT BOARD

September 10, 2014

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Joe Crowder, Cindy Haley, Stan Egger, Tammy Virden, David Lynn

MEMBERS ABSENT: Kirk Thaxton, Gray Bridwell, Michael Redden

AIRPORT STAFF: Chris Taylor, Alex Cargile, Kate Alvarez

CITY EMPLOYEES: Dan Santee, City Attorney

VISITORS: Jacob Bradford, KRBC, Ellen Brunjes-Brandt, URS Engineering, Tex Schmidt, URS Engineering

1. Call to order

Mr. Gill called the Airport Development Board meeting to order at 3:30 pm.

2. Introduce Visitors

Mr. Gill introduced Jacob Bradford with KRBC. Tex Schmidt and Ellen Brunjes-Brandt with URS were also in attendance.

3. Consideration and Action approving minutes of the August 2014 meeting.

Mr. Gill asked if there were any corrections to the minutes of August 2014 meeting. Hearing none, the August 2014 meeting minutes stood approved as distributed.

4. Facilities and Planning Subcommittee Report

Mr. Gilliland presented the Facilities and Planning Subcommittee Report. Polasek Helicopters is looking to add a sign at the entrance to Navajo. The committee reviewed the plans for the airport landscaping project. The hail damage recovery project remains in the assessment stage. The Facilities Subcommittee has a new member, Tommy Downing with the 7th Bomb Wing.

5. Airport Management Report:

a. AMR Bankruptcy/Merger

The AMR settlement should arrive within the next month.

b. Review and Acknowledgement of Statistical Reports

Revenue enplanements are up 8% for the month and 15% for the year. The growth appears to be across the board with both leisure and business travel. Overall aircraft operations are down significantly due to the precision instrument runway being down. Parking lot revenues and rental car revenues are up. The internal audit is underway for the rental cars.

c. Regulatory and Legislative Issues Update

The FAA Annual Certification Inspection shows that Maintenance and Operations did a great job. There were no significant write-ups.

d. TRACON Consolidation

There have been no changes. Abilene is second in line for review.

e. Update on Current Projects –

Taxiways M, N and P Reconstruction- 96% Complete.

Runway 17L/35R- 26% Complete

Runway 17R/35L – Currently in design.

**Entrance Landscaping -
Projects in design**

f. Air Service and Business Development Update

The Business Development budget is submitted. There are six digital billboards running advertisements in the Abilene area. Business After Hours will be hosted September 18, 2014.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

No executive session took place during this meeting.

6. Consideration and Action to recommend approval of Change Order 5 to the Taxiways M, N and P Rehabilitation contract with Duinick, Inc.

The crush limestone base that is laid below the asphalt has run over its expected quantity in the contract. URS projects that this will increase the expense amount by \$261,195. The contract is a unit price contract. The engineer underestimated the quantity of limestone required. There is funding for this increase. There may be additional change orders, but they believe that this change order will take care of this problem and add an additional \$9,000 for miscellaneous changes. Mr. Schmidt predicts that there may be other issues with water in the future of the project unrelated to this change order. The calculations in the original plans missed two lines in the formula. This change is subject to the 90/10 FAA/Local split.

Motion to accept recommendation made by Mr. Crowder, seconded by Mr. Gilliland. Motion approved.

7. Consideration and Action to recommend approval of a commercial sign for Polasek Helicopters.

This item was removed from the agenda.

8. Consideration and Action to recommend continuing design of entry landscape project.

Mr. Green presented a rendering of the upcoming landscaping project. The project is estimated to cost \$250,000. This includes contingencies, walls, and irrigation. This project will meet the xeriscape landscaping requirements.

There may be a public perception issue about spending money on landscaping. However, the funding has to be used for airport improvements. These funds are eligible for this project because the original use included an entry sign and surrounding landscaping.

Mr. Crowder discussed previous plans to straighten the airport road. This would have lengthened the road and relocated the entrance farther north. The chance of this project being included in a future master plan would be low.

This vote will recommend moving forward on the budgeting. This is not a vote to expend the \$250,000 in expenses.

Motion to accept recommendation made by Mr. Crowder, seconded by Mr. Gilliland. Motion approved.

9. Adjourn.

Motion to adjourn at 4:10 pm made by Ms. Haley. Seconded by Mr. Crowder. Motion passed.

Signature of Chairman to confirm minutes: _____ Date: _____