

AIRPORT DEVELOPMENT BOARD

December 10, 2014

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Joe Crowder, , David Lynn, Gray Bridwell, Michael Redden, Tammy Virden

MEMBERS ABSENT: Cindy Haley, Kirk Thaxton, Stan Egger

AIRPORT STAFF: Don Green, Chris Taylor, Alex Cargile

CITY EMPLOYEES: Dan Santee, City Attorney

VISITORS:

1. Call to order

Mr. Gill called the Airport Development Board meeting to order at 3:33 pm.

2. Introduce Visitors

There were no visitors in attendance.

3. Consideration and Action approving minutes of the November 2014 meeting.

Mr. Gill asked if there were any corrections to the minutes of November 2014 meeting. Hearing none, the meeting minutes stood approved as distributed.

4. Facility and Planning Sub Committee Report

Mr. Gilliland presented the Facilities and Planning report. The city is expecting a 10% match on upcoming AIP Grants. Runway 17L/35R has had its flight test. The test results showed that everything was correct with no concerns. The airport only experienced two days of down time due to the loss of the primary runway. The parking lot experienced a record revenue day during the Thanksgiving holiday. The airport is promoting excellent service by providing \$10 gift cards when staff notices exceptional service.

5. Airport Management Report:

a. American Airlines Group (AAG) Issues

Envoy and the Airline Pilots Association have come to a tentative agreement. This agreement is being sent back to the pilots for a third time. This agreement would allow things to stay as they are. It may also allow for the use of larger aircraft.

b. Review and Acknowledgement of Statistical Reports

November saw a modest 1% growth in Enplanements over the previous year. Parking, however, saw a 20% increase despite the growth slowdown. The Thanksgiving weekend showed above average parking lot performance. Rental car revenue continues to perform well at a 25% growth for the month of October. The pricing guide shows that there is approximately \$100 difference in prices between originating from Abilene and Dallas.

c. Regulatory and Legislative Issues Update

The federal budget appears to be in place before the anticipated government shuts down.

d. TRACON Consolidation

No new updates on the TRACON consolidation.

e. Welcome Home Sign

Kate is working on getting a sponsor to replace the Welcome Home Sign.

f. Update on Current Projects –

Taxiways M, N and P Reconstruction – 95% complete.

Runway 17L/35R,- Flight check was complete. Will be able to open Dec 12th.

Runway 17R/35L –Final design phase.

Sweeper Truck- Approved and a Purchase Order has been issued.

Entrance Landscaping – A meeting with the landscape architect is schedule to review the 90% plans.

Projects in design

g. Air Service and Business Development Update

- Community Partnership Plans** – The airport’s air service consultant, Boyd Group will address the Airport Development Board, City Council, the DCOA Board and the Abilene Industrial Foundation Board, as well as, Chamber Representatives at a meeting scheduled February 4th at 1:30.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

No executive session took place during this meeting.

6. Consideration and Action to recommend approval of a contract with Shade Structures, Inc., dba USA Shade & Fabric Structures to replace hail-damaged canopies.

The City has approved moving forward on the insurance settlement to replace the canopy covers for the airport parking lot.

The total cost comes to \$323,000. This project also includes approximately \$15,000 to replace the canopy at the Farmers Market downtown. These are not airport funds, but insurance reimbursement funds caused by the destructive hail storm.

It will take 3-4 months for the fabric to be manufactured and shipped to Abilene.

This project will replace all canopy covers. The structural integrity of the existing fabric has failed.

Motion to approve recommendation made by Mr. Crowder and Seconded by Mr. Lynn. Motion Approved.

7. Adjourn.

Motion to adjourn at 4:06 pm made by Mr. Crowder. Seconded by Ms. Virden. Motion passed.

Signature of Chairman to confirm minutes: _____ Date: _____