

AIRPORT DEVELOPMENT BOARD

April 13, 2016

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Joe Crowder, Tammy Virden, Kirk Thaxton, Michael Redden

MEMBERS ABSENT: Cindy Ramsey, David Lynn, Gray Bridwell, Stan Egger, Mary Lee Brooks

AIRPORT STAFF: Don Green, Chris Taylor, Kate Alvarez, Alex Cargile

CITY EMPLOYEES: Kelley Messer, City Attorney's Office, Kinzie Jennings, Intern City Attorney's Office

VISITORS:

1. Call to order

The meeting was called to order at 3:44pm

2. Introduce visitors

Kinzie Jennings is visiting as an Intern to the City Attorney's Office.

3. Consideration and Action approving minutes of the February 2016 meeting

Mr. Gill asked if there were any corrections to the minutes of February 2016 meeting. Hearing none, the meeting minutes stood approved as distributed.

4. Airport Management Report:

a. Review and Acknowledgement of Statistical Reports

There is a decrease in revenue enplanement passengers of 8% compared to last year. Parking revenue is down 4.6% for the month. Rental car revenue was down 11% for the month and 13% for the year.

b. Regulatory and Legislative Issues Update

A temporary FAA bill was passed that may be able to provide the airports AIP Grants. This year the airport will only receive entitlement funding of \$1.2 million. Discretionary funding will not be received for the next few years. The reconstruction projects of the last two years have been major and expensive. These major projects have put the airport in a good position where there are no necessary reconstruction projects at this time.

The projects for this year will be the Master Plan Update, Security System Improvements and a Coal Tar Seal design on the taxiways. The Master Plan Update is under contract as part of the master contract of Garver Engineering.

Congress is sensitive to security measures at the airports. They are pushing the TSA to come back to airports with additional security measures. Abilene Regional Airport complies with security requirements.

- c. **Update on Current Projects –**
Runway 17R/35L – 25.3% Complete. No issues. 100% of P209 is down. The percentage complete will jump once Duininck begins laying asphalt.
Entrance Landscaping – Designed
Consolidated Rental Car Service Center – Currently in the planning phase.
FY16 AIP Projects - The projects for this year will be the Master Plan Update, Security System Improvements and a Cold Tar Seal for the taxiways.

- d. **Air Service and Business Development Update**

The Abilene Convention and Visitors Bureau (ACVB) and Abilene Regional Airport will be providing Diversion Packs for passengers diverted to Abilene. On April 11th the Airport was able to deliver 26 packs to stranded passengers. The passengers enjoyed the packs. These packs are screened beforehand by the TSA. The ACVB initially provided 200 packs, but seem willing to provide more as needed.

Airport Operations participated in the KRBC segment “Do Your Job”.

The TSA Pre-check is going to change in Abilene. They are looking at adding an additional lane as a benefit to those with pre-check status.

Moose’s Café is serving on the secured side in the mornings. While the secured side is open, they close the main restaurant.

The pricing guide shows a reduced cost difference between ABI and DFW compared to previous months at two weeks out. At 30 days out the DFW numbers were extra low on this date.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

No Executive Session took place.

5. Consideration and Action to revise terminal parking rates.

The board will take no action at this time and table the consideration and action until the May meeting.

Motion to table this consideration and action made by Mr. Egger and seconded by Mr. Crowder.
Motion Approved.

6. Consideration and Action to approve a lease with City of Abilene for the Fire Department Maintenance Facility.

This lease covers approximately 3.45 Acres and would generate \$28,000 in annual rent. This rate is based on the current airport ground lease rate of \$0.19 per square foot per year. This agreement is a 30 year agreement. This amount will be billed to the City as required by the FAA. CPI Adjustments will take place at 3 years. This land has no potential for aviation development and would be a prime location for this facility. It helps the airport by having a nearby maintenance base for the Operations Fire Rescue Vehicles. This will require an airspace study, however it isn't expected to have any effect on the project. There is an existing City building on the land and this building will be included in this lease.

Motion to accept this action made by Mr. Egger and seconded by Mr. Crowder. Motion Approved.

7. Adjourn.

Motion to adjourn at 4:20 pm made by Mr. Redden. Seconded by Mrs. Virden. Motion passed.

Signature of Chairman to confirm minutes: Lawrence E. Till Date: _____