

AIRPORT DEVELOPMENT BOARD

July 17, 2016

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Joe Crowder, Kirk Thaxton, Mary Lee Brooks, Gray Bridwell, Michael Redden

MEMBERS ABSENT: Stan Egger, Tammy Virden, David Lynn, Cindy Ramsey

AIRPORT STAFF: Don Green, Chris Taylor, Kate Alvarez, Alex Cargile

CITY EMPLOYEES: Stanley Smith, City Attorney's Office

VISITORS: Derek Mayo, Parkhill Smith & Cooper, Merry McKenna, Moose's Café

1. Call to order

The meeting was called to order at 3:43pm

2. Introduce visitors

Derek Mayo with Parkhill Smith & Cooper were in attendance.

3. Consideration and Action approving minutes of the May 2016 meeting

Mr. Gill asked if there were any corrections to the minutes of May 2016 meeting. Hearing none, the meeting minutes stood approved as distributed.

4. Facilities and Planning Sub-Committee Report

Mr. Gilliland presented the Sub-Committee report. The Master Plan Update will be underway once the AIP Grant is received. The Runway Project is underway, but is slowed down due to rain. Enprotec Hibbs & Todd are performing a storm water review on the TSTC Land Sale project. The Landscape Entry project is being tweaked by Master Gardeners.

5. Airport Management Report:

a. Review and Acknowledgement of Statistical Reports

Enplanements are down 10% for the month of June. Overall the airport is down 7% for the year. Sales tax revenue is down this year and there has been a drop in oil industry travel. The new parking rates started July 8th. Parking is down 2.66%.

b. Regulatory and Legislative Issues Update

The FAA Reauthorization bill has been extended until September 30th 2017. AIP funds may be released late fiscal year.

c. TSA Screening Lines

There were some long lines relating to the TSA checkpoint. This problem was addressed and the TSA has found ways to adapt.

d. Update on Current Projects –

Runway 17R/35L – 65% Complete with a December 4th open date estimation.

Entrance Landscaping – A few issues were brought forward with Master Gardeners hoping to provide a hardier alternative. Of the three suggestions, the Airport approved one.

Consolidated Rental Car Service Center – No update.

FY16 AIP Projects – The CCTV System and the Master Plan and the Taxiway Sealant Design.

Parking Lot Revenue System Replacement – At purchasing for Advertisement. Estimated September or October completion date.

e. Air Service and Business Development Update

The airport remains in contact with Allegiant Airlines. Allegiant is not looking to expand until 2017-2018 due to fleet positioning.

6. Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

1. Moose's Airport Café Lease

The Executive Session was entered into at 3:44pm and exited at 3:53pm with no decisions being made.

7. Consideration and Action to accept the FY16 Airport Improvement Program Grant

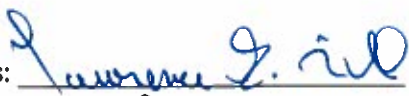
The airport will be receiving only entitlement funds due to the very large projects of the part few years. The program for this year will be roughly \$1,234,000. This grant will cover the following projects. Reseal Taxiways (Design). The Master Plan Update will be a 12-18 month process. The Security Enhancement program will replace the camera and audio systems.

Recommendation to City Council to approve acceptance of the FY16 AIP Entitlement Grant up to 1,235,000. This project involves a 10% match by the City with 90% paid by the FAA.

Motion to accept this action made by Mr. Redden and seconded by Mr. Crowder. Motion Approved.

8. Adjourn.

Motion to adjourn at 4:18 pm made by Mr. Crowder. Seconded by Mr. Gilliland. Motion passed.

Signature of Chairman to confirm minutes:  Date: _____