

# **AIRPORT DEVELOPMENT BOARD**

June 14, 2017

## **MINUTES**

**MEMBERS PRESENT:** Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Kathy Keane, Michael Redden, Cindy Ramsey, Mary Lee Brooks, Gray Bridwell

**MEMBERS ABSENT:** David Lynn, Joe Crowder, Randy Williams, Kirk Thaxton

**AIRPORT STAFF:** Don Green, Chris Taylor, Kate Alvarez, Alex Cargile

**CITY EMPLOYEES:** Stanley Smith, City Attorney

**VISITORS:** Mayor Norm Archibald, Bruce Kreitler, Abilene City Council, Mark Haberer, Parkhill Smith & Cooper, Bill Noonan, Parkhill Smith & Cooper,

### **1. Call to order**

The meeting was called to order at 3:40pm

### **2. Introduce visitors**

Mayor Norm Archibald, City Councilman Bruce Kreitler, as well as, Mark Haberer and Bill Noonan with Parkhill Smith & Cooper were in attendance.

### **3. Recognition of Mayor Norm Archibald**

The Airport Development Board recognized Mayor Norm Archibald for all of his contributions to the City of Abilene and Abilene Regional Airport.

### **4. Consideration and Action approving minutes of the April 2017 meeting**

Mr. Gill asked if there were any corrections to the minutes for the April 2017 meeting. Hearing none, the minutes stand approved as distributed.

### **5. Marketing and Development Sub-Committee Report**

The committee discussed TSA Pre-Check enrollment interviews. Traffic has been steady and consistent.

### **6. Finance and Operations Sub-Committee Report**

The committee discussed the budget. This budget will go to City Council for approval.

### **7. Airport Management Report:**

#### **Review and Acknowledgement of Statistical Reports**

The airport continues to see a steady 8% growth. At this point enplanements are at a 7% increase for the year. The airport hopes for continued growth, but isn't budgeting for that growth next year. Parking revenue is up 25.47% for the year. Part of that is due to the rate increase.

The Pricing Guide shows a large price reduction at 60 days out.

## Regulatory and Legislative Issues Update

### Update on Current Projects –

**Entrance Landscaping-** Call scheduled with landscape architect.

**Parking Lot Revenue System Replacement-** System in testing at office location before installation.

**Master Plan-** Garver is beginning the project.

**Security System Upgrade-** Currently being installed.

**Taxiways Sealant Project-** Plans have been reviewed. Verified plans meet requirements. Expected completion within the next few days.

**Exterior Escalators/Elevator-** Meeting next week to discuss the design.

**Runway 17R/35L PAPIs-** Out for bid.

## Air Service and Business Development Update

### 8. Executive Session:

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. Additionally, Section 551.076 provides that a governmental body may conduct a closed meeting to deliberate the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit. After discussion in executive session, any action or vote will be taken in public.**

The executive session was not entered into.

### 9. Discussion and Vote to approve Change Order 2 to the contract with Duininck, Inc. for Runway 17R/35L Reconstruction.

Change Order 2 deducts \$513,300.55. 90% of this is returned back to the FAA, however This is due to savings on materials and also \$48,000 in liquidated damages due to project time overrun.

Motion to accept made by Mr. Redden, Seconded by Mrs. Ramsey. Motion approved.

### 10. Discussion and Vote to approve acceptance of AIP Grant 47.

Action to accept AIP Grant 47 not to exceed \$1.2 million. This allows the City to begin taking bids for the Taxiway Sealant project.

Motion to accept made by Mr. Gilliland, Seconded by Mrs. Keane. Motion approved.

### 11. Adjourn.

Motion to adjourn at 4:08 pm made by Mr. Redden. Seconded by Mrs. Ramsey. Motion passed.

Signature of Chairman to confirm minutes: \_\_\_\_\_ Date: \_\_\_\_\_