

# AIRPORT DEVELOPMENT BOARD

July 12, 2017

## MINUTES

**MEMBERS PRESENT:** Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Kathy Keane, Michael Redden, Cindy Ramsey, Mary Lee Brooks, Joe Crowder, Gray Bridwell

**MEMBERS ABSENT:** David Lynn, Randy Williams, Kirk Thaxton

**AIRPORT STAFF:** Don Green, Kate Alvarez, Alex Cargile

**CITY EMPLOYEES:** Stanley Smith, City Attorney

**VISITORS:** Bruce Kreitler, Abilene City Council, Bill Noonan and Derek Mayo, Parkhill Smith & Cooper, Keith O'Connor, Talleen Khiruradkar and Rebecca Acosta-Hayen with Corgan, Frank McIlwain, Nathan Polsgrove and Suzanne Peyton with Garver Engineering.

### 1. Call to order

The meeting was called to order at 3:32pm

### 2. Minutes

Mr. Gill asked if there were any corrections to the minutes for the June 2017 meeting. Hearing none, the minutes stand approved as distributed.

### 3. Introduce visitors

The following visitors were in attendance and introduced:

City Councilman Bruce Kreitler.

Keith O'Connor, Talleen Khiruradkar, and Rebecca Acosta-Hayen with Corgan.

Frank McIlwain, Nathan Polsgrove, and Suzanne Peyton with Garver Engineering.

Bill Noonan and Derek Mayo with Parkhill Smith & Cooper.

### 4. Agenda Items:

#### 1. Air Service and Business Development Update

Ticket prices are lower when purchased 60 days in advance. The TSA Pre Check event went well with approximately 400 people taking part.

#### 2. Regulatory and Legislative Issues Update

The airport is waiting for the FAA reauthorization. Air Traffic Control may become privatized. There may be more TSA screening requirements soon.

#### 3. Update on Current Projects:

**Entrance Landscaping** – Should be to bid in the next few weeks.

**Parking Lot Revenue System Replacement** – Equipment being tested in Dallas. The credit card readers are the final component and they have been installed.

**Security System Upgrade** – All cameras have been installed. The system will still need to be tweaked and configured before considered complete.

**Taxiways Sealant Project** – Expected to go to bid on July 23<sup>rd</sup>. Award in September.

**Exterior Escalators/Elevator** – Going to transition into an elevator. Designed by Parkhill Smith & Cooper.

**PAPIs** – Precision Approach Path Indicators. This FAA project will close Runway 17R/35L for up to 90 days. Project is expected to start in mid to late August.

**5. Airport Management Report**

**5. Review and Acknowledgement of Statistical Reports**

Enplanements are up 5% in June, which is a decrease compared to the last 8 months. Year to date increase is 6%. Parking revenue was up 5.42% up 22% for the year. Rental car revenue is up 2%.

**6. Discussion and Action to adopt new Board Rules of Procedures**

New rules are being introduced to City Council. The Airport Development Board will need to adopt these changes. Will be discussed in detail at next Board meeting.

**7. Master Plan Kickoff Presentation**

Garver representatives made a presentation explaining the Master Plan process. There was a productive kickoff meeting earlier in the day for the Steering Committee. The Master Plan process is expected to take 18 months. The Master Plan includes cooperation from the community and all stakeholders. This presentation included SWOT analysis.

**5. Adjournment**

Motion to adjourn at 4:09 pm made by Mr. Bridwell. Seconded by Mrs. Ramsey. Motion passed.

Signature of Chairman to confirm minutes: \_\_\_\_\_ Date: \_\_\_\_\_