

AIRPORT DEVELOPMENT BOARD

December 13, 2017

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Mary Lee Brooks, Joe Crowder, Randy Williams, Kathy Keane, Cindy Ramsey

MEMBERS ABSENT: Woody Gilliland, Vice Chairman, Michael Redden, David Lynn, Kirk Thaxton, Gray Bridwell

AIRPORT STAFF: Don Green, Chris Taylor, Kate Alvarez, Alex Cargile

CITY EMPLOYEES: Kelley Messer, City Attorney

VISITORS: Bruce Kreitler, Abilene City Council

1. Call to order

The meeting was called to order at 3:53pm

2. Introduce visitors

The Board introduced visitors Bruce Kreitler, Abilene City Council.

3. Consideration and Action approving minutes of the October 2017 meeting

Mr. Gill asked if there were any corrections to the minutes for the October 2017 meeting. Hearing none, the minutes stand approved as distributed.

4. Agenda Items: Approve New Rules of Procedure

1. Announcement of the next Airport Development Board meeting scheduled for January 10, 2018 to be held at the Abilene Regional Airport Training and Conference Room

2. Announcement of the next Finance and Operations Sub-Committee meeting on January 3, 2018 to be held in the Abilene Regional Airport Training and Conference Room

3. Discussion and vote to recommend approval of the Entry Landscape Construction Contract

This item was pulled from the agenda.

4. Airport Management Reports:

a. Review and acknowledgement of Statistical Reports

Enplanements are down. American has reduced flights and increase prices across the board. The first half of the year had positive enplanements. Parking revenue was down 7% for the month. Car rentals are still strong.

b. Regulatory and Legislative Issues Update

There was no discussion on regulatory and legislative issues.

c. Update on current projects:

Entrance Landscaping

Master Plan – Under way and continuing.

Security System Upgrade – Substantially complete in warranty phase.

Runway 17R/35L PAPI's – Finishing December 14th.

Taxiways Sealcoat Rehab – After the first of the year sealing will begin. In April/May markings will be removed, additional seal coat work will be performed, then they will restore markings. This project is not time critical.

d. Air Service and Business Development Update

5. Remove From table - Discussion and vote to recommend approval of the Escalator Replacement Contract

Motion made to remove this item from the table made by Mrs. Kean and Mr. Williams. Approved.

The Elevator bids came in higher than budgeted. Lowest bid came in at \$756,000 with a year of work required.

Recommendation was made by staff to scrap the elevator project. It will cost approximately \$200,000 to repair the escalators. Schindler says the escalators are rated for outdoors, however some other companies have expressed concern in the past. For \$756,000 with \$200,000 in repairs, the Airport can get a top of the line yearly maintenance contract for 10 years. The escalator replacement project can be added into the Airport Improvement Program as a project approximately 10 years later. At that point an FAA Grant could pay to replace the escalator with an elevator.

The maintenance agreement will be put out for bids and will include interior escalators. This repair will take less time than a complete elevator replacement. The maintenance contract

Motion to approve repair of escalators and establish a maintenance agreement made by Mr. Crowder, seconded by Mr. Williams. Motion approved.

6. Facilities and Planning Sub-Committee Report

No report.

7. Marketing and Development Sub-Committee Report

No report.

5. Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. Additionally, Section 551.076 provides that a governmental body may conduct a closed meeting to deliberate the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit. After discussion in executive session, any action or vote will be taken in public.

a. Air Service Improvement Efforts

The Executive Session entered into at 4:17 pm and exited at 4:25 pm with no decisions being made.

6. Adjournment

Motion to adjourn at 4:25 pm made by Mr. Crowder. Seconded by Mrs. Ramsey. Motion passed.

Signature of Chairman to confirm minutes: _____ Date: _____