

AIRPORT DEVELOPMENT BOARD

August 10, 2022

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Jordan Hibbs, Darrin Black, Randy Williams, Gray Bridwell, Nanci Liles, Cindy Ramsey, Lori Dodd, Kirk Thaxton, James Boone

MEMBERS ABSENT:

AIRPORT STAFF: Don Green, Zach Cothorn, Kate Alvarez, Alex Cargile

CITY EMPLOYEES: Stanley Smith, City Attorney

VISITORS:

1. Call to order

The meeting was called to order at 3:34 pm.

2. Consideration and Action approving Minutes of the July 13, 2022 meeting

Mr. Gill asked if there were any corrections to the Minutes for the July 13, 2022 meeting.

Motion to accept made by Ms. Liles, seconded by Ms. Ramsey. Motion passed.

3. Agenda Items:

1. Airport Management Report:

a. Review and acknowledgement of Statistical Reports

Enplanements area down 24% from August 2021. Removing Skywest, enplanements are still down 8%. Airlines have a shortage of pilots, which is having an impact. High fares are also playing a factor in the low enplanements. Parking is down for the month of July. Car rental revenues are down for the month, but are still up 5% for the year. The pricing report shows uniform pricing for ABI. Projections for fall anticipate a ticket cost reduction.

b. Regulatory and Legislative Issues Update

c. Update on current projects:

New Fire Station – Ribbon cutting on the way. There is still work to be done on networking.

Terminal Improvements (ATP Grant) – The Airport Terminal Expansion project looks to take advantage of terminal improvement grants over the next few years. Plans for the first stage of terminal work have been approved.

Aircraft Charging Station – Beta Technologies has not moved forward on this project.

Capital Improvement Program (CIP) – Working with Brad Kutchins to evaluate the CIP plan. No changes at this time from previous months.

Forest Service Ramp Project – Currently working through various paths to get funding.

Fuel Farm Relocation – Abilene Aero has an underground fuel storage facility now. This will need to be relocated to an above ground location. The above ground tanks are safe and well grounded.

RAISE Grant – No word back for the RAISE Grant through the USDOT which would help develop the areas near the entrance to the airport. (Area B).

d. Air Services and Business Development Update

Air fares are high at this time, so the Airport is trying to spread the word to passengers when the best times to purchase tickets will be to get the best fare. Airlines are not making moves into new locations, but the Airport is still maintaining those relationships and will be going to a conference to meet with interested Airlines.

4. Discussion and Action to Increase Parking Rates

This action looks to increase parking rates to keep in line with inflation at an 11% increase. This does consider comparative airport parking fees for the region. This may produce up to \$80,000 per year in additional revenue. This action would increase parking rates to the following: The first 30 minute will be free. \$5 for 30 minutes to 1 hour. \$6 for 1-2 hours. \$7 for 2-4 hours. \$8 for 4-6 hours. And \$10 for 6-24 hours with \$10/day after the first day. These rates will be effective October 1, 2022. Tenant and employee rates remain the same.

Motion to accept made by Ms. Liles and seconded by Mr. Bridwell. Motion Approved.

5. Discussion and Action to Amend Terminal Use Fee Increase Dates from July Meeting. Amended Dates to be: \$100.00 per Turn as of 10/1/22, \$150 per turn as of 10/1/23 and \$200 per turn as of 10/1/24.

This adjusts the start dates for the Terminal Use Fee, amending the previous motion from July 13, 2022.

Motion to accept made by Ms. Ramsey and seconded by Ms. Dodd. Motion Approved.

Executive Session:

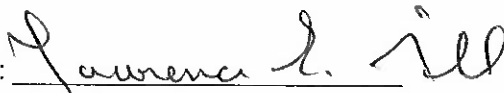
Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. Additionally, Section 551.076 provides that a governmental body may conduct a closed meeting to deliberate the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit. After discussion in executive session, any action or vote will be taken in public.

The Executive Session was entered into at 4:11 and exited at 4:32 pm with no decision being made.

6. Adjournment

Motion to adjourn made by Mr. Williams, seconded by Ms. Ramsey. Motion passed. The meeting was adjourned at 4:33pm.

Signature of Chairman to confirm minutes:



Date: 10/09/22