

# AIRPORT DEVELOPMENT BOARD

September 13, 2023

## MINUTES

**MEMBERS PRESENT:** Darrin Black, Vice-Chairman, Woody Gilliland, Robert Lopez, Nanci Liles, Cindy Haley, Jordan Hibbs, Lori Dodd, Kirk Thaxton, Randy Williams, James Boone

**MEMBERS ABSENT:** Gray Bridwell, Chairman

**AIRPORT STAFF:** Don Green, Jason Groves, Alex Cargile

**CITY EMPLOYEES:** Stanley Smith, City Attorney

### VISITORS:

#### 1. Call to order and Introductions

The meeting was called to order at 3:30 pm.

#### 2. Consideration and Action approving Minutes of the July 12, 2023 meeting

Mr. Black asked if there were any corrections to the Minutes for the July 12, 2023 meeting.

Hearing none, motion to accept made by Ms. Liles, seconded by Ms. Haley. Motion passed.

#### 3. Agenda Items:

##### 1. Airport Management Report:

##### a. Review and acknowledgement of Statistical Report

Enplanements were up 18% for the month of August over 2022 with a 4% cumulative increase for the year. The added fourth flight helped provide additional seats which helped enplanements. As of the time of the meeting, there is a planned fifth flight in October. Parking Revenues were up 30.44% for the month and rental car gross revenues are down 11% for the month. The board requested the Turo and ride share revenue be added to the parking lot revenue amounts.

##### b. Regulatory and Legislative Issues Update

The FY24 budget is at a stalemate in Congress. The airport is waiting for Congress to pass a budget. There may be a continuing resolution to get through the calendar year. The Airport is watching the Federal budget and the House bill with the Area B Road project.

##### c. Update on current projects:

**Terminal Improvements** – Painting work is complete. Work on the restrooms has stopped to address condensation and mold issues discovered during the construction process. The airport issued a change order to remove and replace the insulation. After working on the planned areas, they found additional work was needed. There will need to be more work on insulating the chilled water pipes. There is a problem with the ceiling in the restrooms where the light fixtures do not fit well into the metal ceiling panels. The contractor will need to remove and replace them. It is likely they will not be able to make the original completion date. Work on the woman's restroom has been stopped due to these issues.

**Aircraft Charging Station** – No updates at this time.

Engineering services, which is expected to be mostly be for the Forest Service Ramp project. Garver will begin design of the Forest Service Ramp soon after they are contracted. This is a 5-year contract that doesn't have a value associated with it. Task Orders for projects will come at a later time.

Motion to accept made by Mr. Thaxton. Seconded by Mr. Boone. Motion Approved.

**Executive Session:**

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. Additionally, Section 551.076 provides that a governmental body may conduct a closed meeting to deliberate the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit. After discussion in executive session, any action or vote will be taken in public.

The Executive Session was entered into at 4:15 pm and exited at 4:45 pm with no decisions being made.

**7. Adjournment**

Motion to adjourn made by Mr. Williams and seconded by Ms. Haley. Motion passed. The meeting was adjourned at 4:46pm.

Signature of Chairman to confirm minutes: \_\_\_\_\_



Date: 10/11/23