



Betty Hardwick Center

A Community Resource

Behavioral Health/Intellectual & Developmental Disabilities

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
August 5, 2014
2616 SOUTH CLACK, ABILENE, TEXAS**

Trustees Present:

Rita Johnston
Art Casarez
Terri Plumlee
Keith Dowell
Vicky Hicks
Michael Whitehorn

Staff Present:

Jenny Goode
Jennifer Farrar
Jeanine McNulty
Terry Hayhurst

Dena Heaton
Theron Cole
Ginger Smith
Deborah Kilpatrick

Trustees Absent:

Dee Moore
Steve Austin
Mindy Underwood

Executive Staff Absent:

Guests Present:

14.10.01. Invocation/Quorum/Recognition of Guests

Chair, Rita Johnston, called the meeting to order at 5:20 p.m. Mrs. Johnston stated that a quorum of six (6) Board members was present. Dr. Whitehorn then delivered the invocation.

14.10.02. Citizens Comments

There were no citizens' comments.

14.10.03. Minutes of June 3, 2014 Board Meeting

On a motion by Keith Dowell, seconded by Terri Plumlee, the Board approved the minutes from the Board meeting held on June 3, 2014.

5 For 0 Against 1 Abstained

The Board Chair abstains from voting.

14.10.04. Financial Reports, June, 2014

Mrs. Smith summarized the financial reports for June, 2014. The Center had a surplus of \$267,311 for the month.

On a motion by Keith Dowell, seconded by Vicky Hicks, the Board accepted the financial report as presented

5 For 0 Against 1 Abstained

- 14.10.05. Consideration of FY 15 Budget**
On a motion by Michael Whitehorn, seconded by Art Casarez, the Board authorized the CEO to submit the FY 15 budget to the Texas Department of State Health Service and the Texas Department of Aging and Disability Services as instructed by those agencies.

5 For 0 Against 1 Abstained

- 14.10.06. Consideration of FY 15 ECI Funding Application**
On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board approved the submission of the ECI funding application with the total program budget of approximately \$1.2 million for FY 15.

5 For 0 Against 1 Abstained

- 14.10.06b. Consideration of Resolution for HOME/TBRA Application**
On a motion by Michael Whitehorn, seconded by Terri Plumlee, the Board approved the Resolution related to the HOME/Tenant Based Rental Assistance Application.

5 For 0 Against 1 Abstained

- 14.10.07. Consideration of Approval of Annual Board Training Program**
On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board approved the Annual Training Plan for its members.

5 For 0 Against 1 Abstained

- 14.10.08. Report of the Nominating Committee & Election of Officers**
In June, Board Chair Rita Johnston appointed Mr. Austin (Chair), Mrs. Hicks and Dr. Whitehorn, to the Board Officers Nominating Committee with instructions to recommend a slate of officers at the August Board meeting. The recommendation is as follows:

Rita Johnston Chair
Michael Whitehorn, Vice Chair
Steve Austin, Secretary
Keith Dowell, Treasurer

5 For 0 Against 1 Abstained

14.10.09. Chairperson's Board Committee Appointments

The following committee appointments were made by the Board Chair:
Executive Committee: Rita Johnston, Michael Whitehorn, Steve Austin, and Keith Dowell

Resource Management Committee: Steve Austin (Chair), Keith Dowell, Dee Moore and Terri Plumlee

Service Management Committee: Vicky Hicks (Chair), Michael Whitehorn, Art Casarez and Mindy Underwood

Texas Council Community MHMR Centers Board Liaison: Rita Johnston

Texas Council Community MHMR Centers Board Alternate: Art Casarez

14.10.10 Information Items

- DADS Authority Review – Mrs. Farrar reported on the review that was held in July for HCS and TxHmL. They reviewed the Person Directed Plan for approximately 10 clients. They were very complimentary of our documentation.
- PNAC Report – The PNAC met two times during the 3rd quarter of FY 14 where they reviewed information about the Western Behavioral Health Network, BHC Employee Satisfaction Survey results and the 2nd Quarter Performance Report.
- Taking Texas Tobacco Free – Mrs. Goode reported that BHC is participating with Austin Travis County Integral Care, MD Anderson and University of Houston in a project that will take us to a tobacco free campus by November 20, 2015 (Great American Smokeout date). We will receive funding to help with education and Nicotine Replacement Therapies for clients and staff.
- Meadows Foundation Fellowship Grant with ACU/City & County Health Department – Mr. Cole reported that this group is collaborating to address an underserved population in this area. Will also work closely with the Hispanic leadership. This will help us partner with physical health care providers.
- DADS Unscheduled Site Visit – Mrs. Farrar reported that an unscheduled site visit occurs when there is a death of a client in one of the BHC homes. A team came out and interviewed staff. We have not received a report confirming the cause of death, but it is believed that the client passed from seizure disorders.

Other Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month of July.

14.10.11. Closed Session - In Accordance with Open Meetings Act, Section 551.074, Personnel Matters, Review Performance of Chief Executive Officer

The Board went into Closed Session at 6:48 p.m.

14.10.12. Open Session - Consideration of Action Regarding Chief Executive Officer

The Board went back into open session at 7:25 p.m. Mrs. Johnston reported that the Board was back in Open Session after consideration of the Chief Executive Officer's performance. No action was taken during Closed Session.

14.10.13. Consideration of CEO Contract

On a motion by Keith Dowell, seconded by Vicky Hicks, the Board accepted this 3 year contract with the removal of Item 2c, which referenced salary supplement to be paid on or before August 31 of each year.

5 For 0 Against 1 Abstained

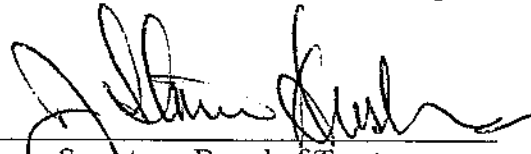
14.10.14. Adjournment

The meeting was adjourned at 7:30 p.m. with all business being completed. The next meeting was set for September 2, 2014 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees