



Betty Hardwick Center

A Community Resource

Behavioral Health/Intellectual & Developmental Disabilities

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
October 7, 2014
2616 SOUTH CLACK, ABILENE, TEXAS**

Trustees Present:

Rita Johnston
Steve Austin
Terri Plumlee
Keith Dowell
Michael Whitehorn
Dee Moore

Staff Present:

Jenny Goode
Jennifer Farrar
Jeanine McNulty

Dena Heaton
Ginger Smith
Deborah Kilpatrick

Trustees Absent:

Vicky Hicks
Mindy Underwood

Executive Staff Absent:

Guests Present:

15.02.01. Invocation/Quorum/Recognition of Guests

Chair, Rita Johnston, called the meeting to order at 5:17 p.m. Mrs. Johnston stated that a quorum of seven (7) Board members was present. Dr. Whitehorn then delivered the invocation.

15.02.02. Citizens Comments

There were no citizens' comments.

15.02.03. Training Info/Presentation – FY 14 Crisis Services Report

Mr. Freshour provided the report noting that Crisis Hotline calls are up 39% since 2009. Crisis calls come from persons at risk, family members or friends, hospitals and law enforcement. Hotline workers will call the Mobile Crisis Services if needed. If mobile services are performed, the individual can come into the Center the next day to be enrolled in services, see their case manager and see the psychiatrist within 5 days.

Crisis respite services are available for folks that need to be away from their surroundings for a short period of time, as an alternative to the psychiatric hospital and also as a step down from the psychiatric hospital. Demand for crisis respite services is up 49% since 2009.

Psychiatric Emergency Services Centers (PESC) that we contract with include: Abilene Behavioral Health, Ocean's, along with 2 hospitals in San Angelo to use when local hospitals are full. We had a total of 220 PESC admissions in FY 2014 and 80 admissions in the State Hospitals.

Jail Diversion Stats included 240 pre-book diversions and 42 post-book diversions.

15.02.04. Oath of Office (Board Members and Officers)

Mrs. Kilpatrick administered the Oath of Office to Board members: Art Casarez and Dee Moore. This is a requirement of the Performance Contract with Texas Department of State Health Services and Texas Department of Aging and Disability.

15.02.05. Minutes of September 2, 2014 Board Meeting

On a motion by Steve Austin, seconded by Michael Whitehorn, the Board approved the minutes from the Board meeting September, 2014.

6 For 0 Against 1 Abstained

The Board Chair abstains from voting.

15.02.06. Financial Reports, August, 2014

Mrs. Smith summarized the financial reports for August, 2014. The Center had a surplus of \$169,603 for the month.

On a motion by Steve Austin, seconded by Terri Plumlee, the Board accepted the financial report as presented

6 For 0 Against 1 Abstained

15.02.07. Consideration of Resolution for TexPool

On a motion by Steve Austin, seconded by Michael Whitehorn, the Board approved the resolution naming Center personnel with authority to process financial transactions into and out of our TexPool account.

6 For 0 Against 1 Abstained

15.02.08. Consideration of Resolution for TexStar

On a motion by Steve Austin, seconded by Terri Plumlee, the Board approved the resolution naming Center personnel with authority to process financial transactions into and out of our TexStar account.

6 For 0 Against 1 Abstained

15.02.09. Consideration of Service Enhancement

On a motion by Steve Austin, seconded by Keith Dowell, the Board approved the addition of 6 positions and expenditures associated with the

positions with one modification of changing the annual salary for a Public Information Officer from \$36,000 to a range of \$36,000 - \$46,000 annually.

6 For 0 Against 1 Abstained

15.02.10. Consideration of FY 15 Fee Schedule

On a motion by Steve Austin, seconded by Keith Dowell, the Board approved the fee schedule for services provided by the Center as presented.

6 For 0 Against 1 Abstained

15.02.11. Consideration of Quarterly Personnel Report

On a motion by Steve Austin, seconded by Terri Plumlee, the Board accepted the FY 2014 Fourth Quarter Personnel Report, as presented by Ms. McNulty. The quarterly turnover rate was 11%.

6 For 0 Against 1 Abstained

15.02.12. Consideration of Investment Policy

On a motion by Steve Austin, seconded by Michael Whitehorn, the Board approved the Center's Investment Policy.

6 For 0 Against 1 Abstained

15.02.13. Consideration of Quarterly QM Report

On a motion by Steve Austin, seconded by Terri Plumlee, the Board accepted the 4th Quarter QM Report as presented by Mrs. Goode.

6 For 0 Against 1 Abstained

15.02.14. Consideration of PNAC Report

On a motion by Steve Austin, seconded by Michael Whitehorn, the Board accepted the 4th Quarter PNAC Report as summarized by Mrs. Goode.

6 For 0 Against 1 Abstained

15.02.15. Consideration of FY 15 Charge for PNAC

On a motion by Steve Austin, seconded by Keith Dowell, the Board charged the Planning and Network Advisory Committee with a list of initiatives as recommended by the CEO and Executive Staff.

6 For 0 Against 1 Abstained

15.02.16. Information Items

- Donation Report – The Center received \$3,628.00 in donation for the 4th Quarter and \$9,981.25 Year to Date.
- Plan of Correction – Mystery Caller Audit – Changes were made to our admissions process to better serve individuals seeking services at the Center. Those changes were submitted to Department of State Health Services.

Other Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month of September.


15.02.17. Adjournment

The meeting was adjourned at 7:06 p.m. with all business being completed. The next meeting was set for November 4, 2014 at 5:15 p.m.

APPROVED:



for Chair, Board of Trustees



Secretary, Board of Trustees