



Betty Hardwick Center

A Community Resource

Behavioral Health/Intellectual & Developmental Disabilities

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
December 2, 2014
2616 SOUTH CLACK, ABILENE, TEXAS**

Trustees Present:

Michael Whitehorn
Steve Austin
Terri Plumlee
Keith Dowell
Vicky Hicks
Dee Moore

Staff Present:

Jenny Goode
Jennifer Farrar
Jeanine McNulty
Teresa McBride
Mark Morrell
Sandra Smith
Deborah Kilpatrick

Dena Heaton
Ginger Smith
Theron Cole
Jan Johnson
Michael Jones
Ellen Summey

Trustees Absent:

Mindy Underwood
Art Casarez
Rita Johnston

Executive Staff Absent:

Guests Present:

Mark Johnson

15.04.01. Invocation/Quorum/Recognition of Guests

Vice-Chair, Michael Whitehorn, called the meeting to order at 5:15 p.m. Dr. Whitehorn stated that a quorum of five (5) Board members was present. He then delivered the invocation.

15.04.02. Citizens Comments

There were no citizens' comments.

15.04.03. Employee Awards/Recognition – Employees and Board Members

The following employees and Board members were recognized for their years of service.

Nancy Flores	5 years	ECI Enrollment Development Coordinator
Jetta Reyes	5	Respite Trainer
Mark Morrell	10	Network Administrator
Jan Johnson	20	Patient Assistant Coordinator
Rita Johnston	10	Chair, Board of Trustees
Vicky Hicks	10	Board Member

15.04.04. Training Info/Presentation – Supported Housing

Mr. Jones and Ms. Smith presented information on the Supported Housing program. Funds for this program were made available from the

Department of State Health Services for FY 14 and FY 15. It provides short and long term rental assistance to persons authorized for Adult Levels of Care 1-4. The goal is to provide assistance finding and maintaining safe and affordable housing. The funds may be used for: application fees, deposit, rent, ongoing utilities and may not be used for: mortgage, housewares, furniture, motel rooms or boarding houses

There is currently approximately a 3 month wait to receive services in the Supported Housing Program. Case Managers make the referral. A good referral includes an established income, good rental history, demonstration of compliance with treatment, client is their own payee, ability to live on their own and ability to take over rent and utilities in the foreseeable future.

Some of the challenges to finding housing include income requirements, criminal history, poor rental history, challenges with client preferences, sex offenders, reluctance of landlords renting to clients with mental illness.

There are 32 people receiving services in Supported Housing.

15.04.05. Oath of Office (Board Members and Officers)
Oath of office was not administered. Will be included on the January Board agenda.

15.04.06. Minutes of October 7, 2014 Board Meeting
On a motion by Steve Austin, seconded by Keith Dowell, the Board approved the minutes from the Board meeting October 7, 2014.

6 For 0 Against 1 Abstained

The Board Chair abstains from voting.

15.04.07. Financial Reports, October, 2014
Mrs. Smith summarized the financial reports for October, 2014. The Center had a surplus of \$109,528 for the month.

On a motion by Steve Austin, seconded by Terri Plumlee, the Board accepted the financial report as presented

6 For 0 Against 1 Abstained

15.04.08. Consideration of Vehicle Purchase
On a motion by Steve Austin, seconded by Vicky Hicks, the Board approved the purchase of 3 additional vehicles for the MH Adult Service Departments of a cost not to exceed \$19,000 each.

6 For 0 Against 1 Abstained

15.04.09. Consideration of Public Information Priorities

On a motion by Steve Austin, seconded by Dee Moore, the Board approved the Public Information Priorities list which includes updating the website, improving media relations and social media and creating a new logo design.

6 For 0 Against 1 Abstained

15.04.10. Information Items

- Service Enhancement Update – Mrs. Goode provided an update on the recently hired positions, noting we are still recruiting for an RN in IDD services and a Behavioral Support Provider.
- HCS Audit – BHC received a good review on the recent audit.
- Legislative Priorities – Mrs. Goode shared a list of Legislative Priorities.
- Staff Holiday Party – The Staff party is scheduled for Tuesday, December 16 in the Board room.
- Additional items reviewed were: update on the status of our Tobacco Free Campus, PTO Buy Back Policy, Lawsuit filed against the Center which we requested a dismissal and a penalty letter from DSHS.

Other Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month of November.

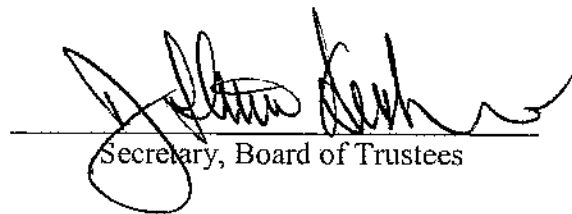
15.04.11. Adjournment

The meeting was adjourned at 6:58 p.m. with all business being completed. The next meeting was set for January 6, 2014 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees