



Betty Hardwick Center

A Community Resource

Behavioral Health/Intellectual & Developmental Disabilities

BETTY HARDWICK CENTER

MINUTES OF BOARD OF TRUSTEES' MEETING

January 6, 2015

2616 SOUTH CLACK, ABILENE, TEXAS

Trustees Present:

Michael Whitehorn
Steve Austin
Terri Plumlee
Keith Dowell
Vicky Hicks
Dee Moore
Art Casarez

Staff Present:

Jenny Goode
Jennifer Farrar
Ellen Summey

Dena Heaton
Ginger Smith
Terry Hayhurst
Deborah Kilpatrick

Trustees Absent:

Mindy Underwood
Rita Johnston

Executive Staff Absent:

Theron Cole
Jeanine McNulty

Guests Present:

Tommy Nelson

- 15.05.01. Invocation/Quorum/Recognition of Guests**
Vice-Chair, Michael Whitehorn, called the meeting to order at 5:15 p.m. Dr. Whitehorn stated that a quorum of seven (7) Board members was present. He then delivered the invocation.
- 15.05.02. Citizens Comments**
There were no citizens' comments.
- 15.05.03. Oath of Office (Board Members and Officers)**
Oath of office was not administered. Will be included on the February Board agenda.
- 15.05.04. Consideration of Annual Audit Report**
On a motion by Terri Plumlee, seconded by Steve Austin, the Board accepted the FY 2014 Independent Financial Audit Report as presented by Tommy Nelson of Scott, Singleton, Fincher and Company, P.C. and authorized staff to distribute copies to the appropriate agencies.

Mr. Nelson reported no findings. He was also very complimentary of the accounting staff.

6 For 0 Against 1 Abstained

- 15.05.05. Minutes of December 2, 2014 Board Meeting**
On a motion by Steve Keith Dowell, seconded by Art Casarez, the Board approved the minutes from the Board meeting December 2, 2014.
- 6 For 0 Against 1 Abstained
- The Board Chair abstains from voting.
- 15.05.06. Financial Reports, October, 2014**
Mrs. Smith summarized the financial reports for November, 2014. The Center had a surplus of \$54,783 for the month.
- On a motion by the Resource Management Committee, the Board accepted the financial report as presented
- 6 For 0 Against 1 Abstained
- 15.05.07. Consideration of Quarterly Personnel Report**
On a motion by the Resource Management Committee, the Board accepted the FY 2015 First Quarter Personnel Report, which had a turnover rate of 6%.
- 6 For 0 Against 1 Abstained
- 15.05.08. Consideration of PTO Buyback**
On a motion by the Resource Management Committee, the Board approved the revised PTO Buy Back Policy as presented.
- 6 For 0 Against 1 Abstained
- 15.05.09. Consideration of Approval of Veterans Mental Health Grant**
On a motion by the Resource Management Committee, the Board approved the Center's application to the Texas Veterans Commission that will continue to support the Drop In Center and provide Counseling services to Veterans and their family members.
- 6 For 0 Against 1 Abstained
- 15.05.10. Consideration of Additional FTE's for C & A**
On a motion by the Resource Management Committee, the Board approved two additional fle's (Case Manager and Counselor) for the C & A Mental Health program.
- 6 For 0 Against 1 Abstained

15.05.11. Consideration of Committee Recommendation Regarding Logo Update
On a motion by Steve Austin, seconded by Terri Plumlee, the Board approved the committee's recommendation to adopt an updated Center logo, with the amendment to the recommendation to also include the new tag line "Dedicated to People. Committed to Care."

6 For 0 Against 1 Abstained

15.05.12. Consideration of QM Report
On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board accepted the 1st Quarter QM report as presented by Mrs. Heaton.

6 For 0 Against 1 Abstained

15.05.13. Consideration of Quarterly PNAC Report
On a motion by Keith Dowell, seconded by Art Casarez, the Board accepted the 1st Quarter PNAC report as presented by Mrs. Heaton.

6 For 0 Against 1 Abstained

15.05.14. Information Items

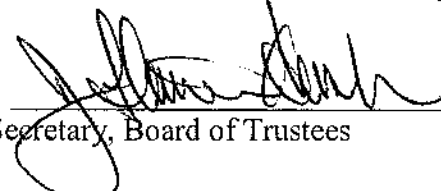
- Donation Report – The Center received \$34.00 in donations for the 1st Quarter of FY 2015.
- DSHS Penalty – The Center did not received favorable determination on our appeal to Department of State Health Services for the alleged non-compliance related to Outcome Measures for Adult Housing. The Center has paid back the required funds.
- TxHmL Audit – The Center received one citation due to the timely submission of critical incident data into the CARE system.
- Community Justice Plan – Mrs. Goode reviewed the Community Justice Plan, which originates from Judge Lee Hamilton. It typically includes Victim Services Chapter and Law Enforcement Chapter. A Behavioral Health Chapter was added this year, which included a presentation by Mrs. Goode.

Other Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month of December.

15.05.15. Adjournment
The meeting was adjourned at 7:10 p.m. with all business being completed. The next meeting was set for February 3, 2015 at 5:15 p.m.

APPROVED:


Chair, Board of Trustees



Secretary, Board of Trustees