



# Betty Hardwick Center

A Community Resource

*Behavioral Health/Intellectual & Developmental Disabilities*

## BETTY HARDWICK CENTER MINUTES OF BOARD OF TRUSTEES' MEETING

April 7, 2015

2616 SOUTH CLACK, ABILENE, TEXAS

### **Trustees Present:**

Rita Johnston  
Steve Austin  
Art Casarez  
Michael Whitehorn  
Terri Plumlee  
Vicky Hicks  
Dee Moore

### **Staff Present:**

Jenny Goode  
Jennifer Farrar  
Jeanine McNulty  
Carolyn Kirkland

Dena Heaton  
Ginger Smith  
Theron Cole  
Kristi Terbush  
Deborah Kilpatrick

### **Trustees Absent:**

Keith Dowell  
Patty Bundick

### **Executive Staff Absent:**

### **Guests Present:**

#### **15.08.01. Invocation/Quorum/Recognition of Guests**

Chair, Rita Johnston, called the meeting to order at 5:18 p.m. Mrs. Johnston stated that a quorum of seven (7) Board members was present. Dr. Whitehorn then delivered the invocation.

#### **15.08.02. Citizens Comments**

There were no citizens' comments.

#### **15.08.03. Training Info/Presentation – Community First Choice**

Mrs. Farrar presented information on Community First Choice (CFC), which begins on June 1, 2015. CFC services will be available to eligible individuals receiving services through managed care, fee for service, and DADS for individuals enrolled in 1915 (c) IDD waivers. CFC Services include: Personal assistance service – Non-skilled assistance with activities of daily living and instrumental activities of daily living, household chores, escort services and assistance with health-related tasks; habilitation – self-care, personal hygiene, household tasks, mobility, money management, community integration, personal decision making, etc.; emergency response service – a service for members who would otherwise require extensive routine supervision and who live alone, are alone for significant parts of the day or do not have regular caregivers for extended periods of time; and support management – provides voluntary training on selecting, managing and dismissing attendants and offered to all members regardless of service delivery model. All CFC services are provided in a community-based setting.

For general questions, email [MCD\\_DFC@hhsc.state.tx.us](mailto:MCD_DFC@hhsc.state.tx.us)  
CFC website <http://www.hhsc.state.tx.us/medicaid/managed-care/community-first-choice/>

- 15.08.04. Minutes of March 3, 2015 Board Meeting**  
On a motion by Steve Austin, seconded by Michael Whitehorn, the Board approved the minutes from the Board meeting March 3, 2015.
- 6 For            0 Against        1 Abstained
- The Board Chair abstains from voting.
- 15.08.05. Financial Reports, January, 2015**  
Mrs. Smith summarized the financial reports for February, 2015. The Center had a surplus of \$8,017 for the month.
- On a motion by the Resource Management Committee, the Board accepted the financial report as presented
- 6 For            0 Against        1 Abstained
- 15.08.06. Consideration of Quarterly Personnel Report**  
Ms. McNulty summarized the personnel report noting a 6% turnover for the second quarter.
- On a motion by the Resource Management Committee, the Board accepted the FY 2015 Second Quarter Report.
- 6 For            0 Against        1 Abstained
- 15.08.07. Consideration of Employee Survey**  
On a motion by the Resource Management Committee, the Board accepted the results of the Employee Survey and the Action Plan associated.
- 6 For            0 Against        1 Abstained
- 15.08.08. Consideration of Classification Increases**  
On a motion by the Resource Management Committee, the Board approved the classification increases proposed for Child & Adolescent Case Manager positions.
- 6 For            0 Against        1 Abstained
- 15.08.09. Consideration of Additional FTE's**  
On a motion by the Resource Management Committee, the Board approved the addition of 6 FTE's for addition to the current FY operational budget.
- 6 For            0 Against        1 Abstained

**15.08.10. Consideration of Quality Management Plan**

Mrs. Heaton summarized the Quality Management Plan.

On a motion by Vicky Hicks, seconded by Michael Whitehorn, the Board approved the plan as presented.

6 For            0 Against        1 Abstained

**15.08.11. Consideration of Quarterly Quality Management Report**

Mrs. Heaton summarized the Quality Management Report.

On a motion by Vicky Hicks, seconded by Art Casarez, the Board accepted the report as presented.

6 For            0 Against        1 Abstained

**15.08.12. Consideration of Quarterly PNAC Report**

Mrs. Heaton summarized the PNAC report.

On a motion by Steve Austin, seconded by Terri Plumlee, the Board accepted the report as presented.

6 For            0 Against        1 Abstained

**15.08.13. Information Items**

- Donation Report – BHC received \$4,723.50 in donations for the 2<sup>nd</sup> Quarter FY 2015
- Texas Council Annual Conference is scheduled for June 17-19, at the Westin Galleria, Houston, Texas
- Hendrick Contract Update – BHC is awaiting the signed contract from Hendrick Hospital.
- DSHS Quality Management Review is scheduled for May 18-22.

Other Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month of March.

**15.08.14. Adjournment**

The meeting was adjourned at 6:52 p.m. with all business being completed. The next meeting was set for May 5, 2015 at 5:15 p.m.

APPROVED:

  
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Chair, Board of Trustees

  
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for Secretary, Board of Trustees