

JAN 6 - 2016

Filed for Record

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
December 6, 2016
2616 SOUTH CLACK, ABILENE, TEXAS**



Dedicated to People | Committed to Care

2616 South Clack Street
Abilene, TX 79606
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Trustees Present:

Rita Johnston
Keith Dowell
Dee Moore
Patty Bundick
Terri Plumlee
Michael Whitehorn
Art Casarez
Priscilla Rayford

Staff Present:

Jenny Goode
Jennifer Farrar
Michael Jones
Carolyn Snell
Bockarie Mansaray
Amie Campbell
Sheldon Bray
Annette Wilkins
Kajeanna Jones

Theron Cole
Sheila Warren
Dena Heaton
Andrea Cantu
Terry Hayhurst
Michelle Durham
Benny Candelaria
Heidi Dennison
Deborah Kilpatrick

Trustees Absent:

Vicky Hicks

Executive Staff Absent:**Guests Present:**

Family and friends of
staff receiving awards

17.04.01. Invocation/Quorum/Recognition of Guests

Chair, Rita Johnston, called the meeting to order at 5:16 p.m. She stated that a quorum of eight (8) Board members was present. Dr. Whitehorn then delivered the invocation.

17.04.02. Citizens Comments

There were no citizens' comments.

17.04.03. Employee Awards and Recognition 4th Quarter

The following employees were recognized for their years of service.

Amie Campbell	5 years	IDD Service Coordinator
Michelle Durham	5	MCOT Team Lead Counselor
Kajeanna Jones	5	Parent Partner
Heidi Dennison	5	HCS Trainer
Dean Pye	5	IDD Crisis Intervention Specialist
Andrea Cantu	10	Consumer Benefits Specialist/ Fee Assess Clerk
Bockarie Mansaray	10	Residential Supervisor
Jenny Goode	20	Chief Executive Officer
Deborah Kilpatrick	30	Executive Secretary

17.04.04. Training Info/Presentation-Self Insured Health Plan Coverage

Mrs. Goode and Mrs. Warren presented an overview of the Health Plan explaining that we have a self-insured group health plan in which the employer assumes the financial risk for providing health care benefits to

its employees. This allows us to customize the plan to meet specific needs; we have control over the health plan reserves, enabling maximization of interest income; we do not have to pre-pay for coverage; we can contract with the provider/network best suited to meet our needs and we can adjust premiums charged to units in a tight budget year. Claims will be covered for individuals by Stop Loss after \$50,000 in a policy period; Stop Loss will not exceed \$1 million per policy period. BHC contracts with The Morris Agency. They assist with open enrollment; manage issues with claims and insurance companies and advise us on plan design, etc. Currently the Center pays \$440 per employee per month. Employees pay \$75 per month. Employees that select coverage for spouse/family pay - \$505 for employee and spouse; \$420 for employee and children; \$685 for employee and family. We have a reserve account (Health Fund) to hold our internal premiums and to pay claims from. Over the years, the Health Fund grew from positive years and interest income. Several times we moved year end surplus funds over to manage high claims years. Last year, we charged ourselves higher "premiums" in the 4th quarter to cover our loss.

17.04.05. Oath of Office (Board Members and Officers)

Mrs. Kilpatrick administered the Oath of Office to Board member: Patty Bundick. This is a requirement of the Performance Contract with Texas Department of State Health Services and Texas Department of Aging and Disability.

17.04.06. Minutes of October 4, 2016 Board Meeting

On a motion by Dee Moore, seconded by Terri Plumlee, the Board approved the minutes from the Board meeting on October 4, 2016.

7 For 0 Against 1 Abstained

The Board Chair abstains from voting.

17.04.07. Financial Reports, October, 2016

Mrs. Warren summarized the financial reports for October, 2016. The Center had a surplus of \$12,098 for the month.

On a motion by Keith Dowell, seconded by Michael Whitehorn, the Board accepted the financial report as presented.

7 For 0 Against 1 Abstained

17.04.08. Consideration of Copier Bids

On a motion by Keith Dowell, seconded by Terri Plumlee, the Board approved the award of the bid to Benchmark for the Center's copier contract, with terms of 53 months and an estimated cost of \$2624.10 per month for 53 months, totaling \$139,077.30.

7 For 0 Against 1 Abstained

17.04.09. Information Items

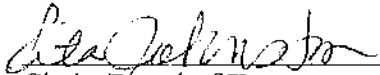
- Staff Holiday Luncheon – Mrs. Good invited Board members to the BHC luncheon on Tuesday, December 13.
- Staff Survey Report – Mrs. Goode presented an update on the staff survey action steps.
- MH Marshalls/City of Abilene – Mrs. Goode met with City of Abilene officials to discuss again the Mental Health Peace Officer Program. Although both parties are interested in this program, there is not funding at this time.
- TCRMF Quarterly Meeting Report – Mrs. Goode provided an update from Texas Council Risk Management. Highlights include the Trustee and officer elections for the coming year; reappointment of the Advisory Committee members; the Fund's Board policy on conducting special projects that are not otherwise covered and that are believed to potentially have a state-wide impact; the Fund is actively scheduling Leadership training for 2017

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

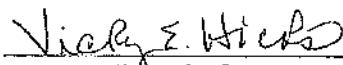
17.04.10. Adjournment

The meeting was adjourned at 6:59 p.m. with all business being completed. The next meeting was set for January 3, 2017 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees