

OCT 6 2017

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BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
August 8, 2017
2616 SOUTH CLACK, ABILENE, TEXAS

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 Abilene, TX 79606
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Trustees Present:

Rita Johnston
 Michael Whitehorn
 Patty Bundick
 Dee Moore
 Priscilla Rayford

Staff Present:

Jenny Goode
 Jennifer Farrar
 Theron Cole
 Terry Hayhurst

Michael Jones
 Sheila Warren
 Dena Heaton
 Deborah Kilpatrick

Trustees Absent:

Keith Dowell
 Vicky Hicks
 Terri Plumlee
 Art Casarez

Executive Staff Absent:**Guests Present:****17.10.01. Invocation/Quorum/Recognition of Guests**

Chair, Rita Johnston, called the meeting to order at 5:22 p.m. She stated that a quorum of five (5) Board members was present. Dr. Whitehorn then delivered the invocation

17.10.02. Citizens Comments

There were no citizens' comments.

17.10.03. Minutes of June 6, 2017 Board Meeting

On a motion by Dee Moore, seconded by Michael Whitehorn, the Board approved the minutes from the Board meeting on June 6, 2017.

5 For 0 Against 0 Abstained

17.10.04. Financial Reports, June, 2017

Mrs. Warren summarized the financial reports for June, 2017. The Center had a surplus of \$13,049 for the month.

On a motion by Priscilla Rayford, seconded by Dee Moore, the Board accepted the financial report as presented.

5 For 0 Against 0 Abstained

17.10.05. Consideration of FY 2018 Budget

On a motion by Michael Whitehorn, seconded by Dee Moore, the Board approved the FY 18 budget and permitted staff to submit budget reports to the Texas Health and Human Services Commission as instructed by those agencies.

5 For 0 Against 0 Abstained

- 17.10.06. Consideration of Year End Expenses**
On a motion by Dee Moore, seconded by Patty Bundick, the Board approved the year end purchases that were recommended.
- 5 For 0 Against 0 Abstained
- 17.10.07. Consideration of Approval of Annual Board Training Program**
On a motion by Priscilla Rayford, seconded by Patty Bundick, the Board approved the Annual Board Training Program.
- 5 For 0 Against 0 Abstained
- 17.10.08. Consideration of Board Self-Assessment**
On a motion by Patty Bundick, seconded by Priscilla Rayford, the Board accepted the Board Self-Assessment with the suggestion of discussing at the next Board meeting when all board members are in attendance.
- 5 For 0 Against 0 Abstained
- 17.10.09. Report of the Nominating Committee for FY 2018 Board Officers**
On a recommendation by the committee, seconded by Dee Moore, the recommendations were accepted. In July, Board Chair Rita Johnston appointed Ms. Rayford, Mrs. Plumlee and Mr. Casarez to the Board Officers Nominating Committee with instructions to recommend a slate of officers at the August Board meeting. The recommendation is as follows:
- Rita Johnston Chair
Michael Whitehorn, Vice Chair
Vicky Hicks, Secretary
Keith Dowell, Treasurer
- 5 For 0 Against 0 Abstained
- 17.10.10. Chairperson's Board Committee Appointment**
The following committee appointments were made by the Board Chair:
Executive Committee: Rita Johnston, Michael Whitehorn, Vicky Hicks, and Keith Dowell
Resource Management Committee: Keith Dowell (Chair), Dee Moore, Terri Plumlee and Priscilla Rayford
Service Management Committee: Vicky Hicks (Chair), Michael Whitehorn, Art Casarez and Patty Bundick
Texas Council Community MHMR Centers Board Liaison: Rita Johnston
Texas Council Community MHMR Centers Board Alternate: Art Casarez

17.10.11. Information Items

- DADS Billing and Payment Audit- Mrs. Farrar presented an update on the recent audit.
- DADS Authority Review – Mrs. Farrar also provided information on the Authority Review, where we will have a Plan of Correction.
- Texas Home Living Status Report – Mrs. Farrar reported that all TxHmL clients have been transitioned to other services as TxHmL ended the end of June.
- Other Information – Mrs. Johnston reported that the Center received the Excellence in Achievement award from the Government Finance Officers Association for FY 16.

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

17.02.12. Closed Session - In Accordance with Open Meetings Act, Section 551.074, Personnel Matters, Review Performance of Chief Executive Officer
The Board went into Closed Session at 6:50 p.m.

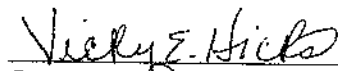
17.12.13. Open Session - Consideration of Action Regarding Chief Executive Officer
The Board went back into open session at 7:18 p.m. Mrs. Johnston reported that the Board was back in Open Session after consideration of the Chief Executive Officer's performance. No action was taken during Closed Session.

17.12.14. Consideration of CEO Contract
On a recommendation by Dee Moore, seconded by Priscilla Rayford, the Board approved the renewal of a 3 year contract for CEO, Jenny Goode, expressing their appreciation for job she does for the Center.

17.10.15. Adjournment
The meeting was adjourned at 7:36 p.m. with all business being completed. The next meeting was set for September 5, 2017 at 5:15 p.m.

APPROVED:


Vice-Chair, Board of Trustees


Secretary, Board of Trustees