

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
October 3, 2017
2616 SOUTH CLACK, ABILENE, TEXAS**



Dedicated to People | Committed to Care

2616 South Clack Street
Abilene, TX 79606
ph. 325.690.5100
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www.bettyhardwick.org

Trustees Present:

Keith Dowell
Michael Whitehorn
Patty Bundick
Dee Moore
Priscilla Rayford
Art Casarez
Terri Plumlee
Vicky Hicks

Staff Present:

Jenny Goode
Jennifer Farrar
Theron Cole
Terry Hayhurst
Christina Cizek

Michael Jones
Sheila Warren
Dena Heaton
Sabrina Stevenson
Kara Werner

Trustees Absent:

Rita Johnston

Executive Staff Absent:

Guests Present:

Various guests of staff
receiving awards

Abilene City Secretary

DEC 11 2017

Filed for Record

18.02.01. Invocation/Quorum/Recognition of Guests

Vice-Chair, Michael Whitehorn, called the meeting to order at 5:17 p.m. He stated that a quorum of eight (8) Board members was present. Dr. Whitehorn then delivered the invocation

18.02.02. Citizens Comments

There were no citizens' comments.

18.02.03. Employee Awards and Recognition 4th Quarter

The following employees were recognized for their years of service.

Kara Werner	5 years	ECI Speech Pathologist
Terry Calhoun	5	CLOIP Services Coordinator
Glen McGraw	5	MVPN Peer Service Coordinator
Audrie Riley	10	Day Hab Trainer/Breckenridge
Sabrina Stevenson	20	HCS Trainer
Christina Cizek	20	Office Manager/Scheduling Coordinator

18.02.04. Minutes of August 8, 2017 Board Meeting

On a motion by Priscilla Rayford, seconded by Vicky Hicks, the Board approved the minutes from the Board meeting on August 8, 2017.

7 For 0 Against 1 Abstained

18.02.05. Financial Reports, August, 2017

Mrs. Warren summarized the financial reports for August, 2017. The Center had a deficit of \$136,675 for the month.

On a motion by Keith Dowell, seconded by Terri Plumlee, the Board accepted the financial report as presented.

7 For 0 Against 1 Abstained

18.02.06. Consideration of FY 2018 Fee Schedule

On a motion by Keith Dowell, seconded by Vicky Hicks, the Board approved the FY 2018 fee schedule for services provided by the Center, as presented.

7 For 0 Against 1 Abstained

18.02.07. Consideration of Quarterly Personnel Report

On a motion by Keith Dowell, seconded by Dee Moore, the Board accepted the FY 2017 Fourth Quarter Personnel Report, which reflected a 13% turnover rate.

7 For 0 Against 1 Abstained

18.02.08. Consideration of Investment Policy

On a motion by Keith Dowell, seconded by Vicky Hicks, the Board accepted the Center's Investment Policy as presented.

7 For 0 Against 1 Abstained

18.02.09. Consideration of Quarterly QM Report

On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board accepted the Fourth Quarter QM Report as presented

7 For 0 Against 1 Abstained

18.02.010. Consideration of PNAC Report

On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board accepted the Fourth Quarter PNAC Report as presented.

7 For 0 Against 1 Abstained

18.02.11. Consideration of PNAC Applications

On a motion by Vicky Hicks, seconded by Dee Moore, the Board approved the PNAC applications for: Donella Morgan, Gretchen Etheredge and David Wendland.

7 For 0 Against 1 Abstained

18.02.12. Consideration of FY 18 Charge and Work Plan for PNAC

On a motion by Vicky Hicks, seconded by Dee Moore, the Board charged the Planning and Network Advisory Committee with a list of recommended initiatives and approved the Work Plan.

7 For 0 Against 1 Abstained

18.02.13. Information Items

- Donation Report – The Center received \$4,887 in donations for the Fourth Quarter.
- Elm Creek Clinic – Mrs. Goode provided an update on Elm Creek Clinic stating that we are waiting on a proposal from Hendrick Medical Center to determine the upcoming changes, or if the clinic will remain open.
- Trauma Informed Care Learning Collaborative – Mrs. Goode shared information on the TIC training that will continue over a time. The core implementation team is working to provide training for staff to learn how our work can make a difference in the lives of our clients. Two domains for our focus at present are: Educated and Responsive Workforce and Safe and Secure Environment.

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

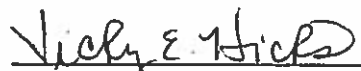
18.02.14. Adjournment

The meeting was adjourned at 6:40 p.m. with all business being completed. The next meeting was set for November 7, 2017 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees