



*Dedicated to People | Committed to Care*

**BETTY HARDWICK CENTER  
MINUTES OF BOARD OF TRUSTEES' MEETING  
December 5, 2017  
2616 SOUTH CLACK, ABILENE, TEXAS**

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[www.bettyhardwick.org](http://www.bettyhardwick.org)

**Trustees Present:**

Rita Johnston  
Michael Whitehorn  
Vicky Hicks  
Dee Moore  
Keith Dowell  
Art Casarez  
Terri Plumlee

**Staff Present:**

Jenny Goode  
Jennifer Farrar  
Theron Cole  
Janie Rodriguez

Michael Jones  
Sheila Warren  
Dena Heaton  
Deborah Kilpatrick

**Trustees Absent:**

Priscilla Rayford  
Patty Bundick

**Executive Staff Absent:**

**Guests Present:**

**18.04.01. Invocation/Quorum/Recognition of Guests**

Chair, Rita Johnston, called the meeting to order at 5:17 p.m. She stated that a quorum of seven (7) Board members was present. Dr. Whitehorn then delivered the invocation

**18.04.02. Citizens Comments**

There were no citizens' comments.

**18.04.03. Employee Awards and Recognition 4<sup>th</sup> Quarter**

The following employees were recognized for their years of service.

Cynthia Jordan	10 years	HCS Implementation Monitor
Janie Rodriguez	10	Medical Data Specialist
Teresa Allday	10	CBU/HIM Specialist
Terri Plumlee	5	Board of Trustees Member

**18.04.04. Training Info/Presentation – Trauma Informed Care Overview**

Mrs. Goode provided an overview on Trauma Informed Care. BHC applied to participate in a national Learning Community about Trauma Informed Care (TIC) and was accepted. We are working with the National Council for Community Behavioral Healthcare to improve our knowledge and practice related to trauma. The definition of trauma is: intense and overwhelming experiences that involve serious loss, threat or harm to a person's physical and/or emotional well being. These experiences may involve a single traumatic event or may be repeated over many years. TIC is an appreciation

for the high prevalence of traumatic experiences in people. The Four R's: Realizes widespread impact of trauma and understands the potential paths for recovery; Recognizes signs and symptoms of trauma in clients, families, staff and others involved with the system; Respects people by fully integrating knowledge about trauma into policies, procedures, and practices; Sees to actively Resist re-traumatization. The two domains we are focusing on at this time are: Educated and Responsive Workforce and Safe and Secure Environments. All elements of this work need to involve more consumer involvement. All BHC staff have a role to play in becoming and being Trauma Informed!

**18.04.05. Minutes of October 3, 2017 Board Meeting**

On a motion by Dee Moore, seconded by Terri Plumlee, the Board approved the minutes from the Board meeting on October 3, 2017.

6 For            0 Against    1 Abstained

**18.04.06. Financial Reports, October, 2017**

Mrs. Warren summarized the financial reports for October, 2017. The Center had a surplus of \$13,338 for the month.

On a motion by Keith Dowell, seconded by Dee Moore, the Board accepted the financial report as presented.

6 For            0 Against    1 Abstained

**18.04.07. Approval of Staff Changes for TexPool and TexStar**

On a motion by Keith Dowell, seconded by Terri Plumlee, the Board approved document permitting Matt Thaxton and Amy Dorsett to assist with TexPool and TexStar transactions.

6 For            0 Against    1 Abstained

**18.04.08. Consideration of PNAC Members**

On a motion by Vicky Hicks, seconded by Michael Whitehorn, the Board approved new PNAC members to include – Grace Barlow and Robert James.

6 For            0 Against    1 Abstained

**18.04.09. Information Items**

- HHSC MH Audit – Mrs. Goode reported on a very positive audit with minor findings. Additional progress note training will be provided to staff as a Plan of Correction.
- Elm Creek Clinic Needs and Capacity Assessment – Mrs. Goode reported on the status of Elm Creek Clinic which will provide less services starting in January due to a change with Hendrick Medical Center. Currently, we are looking for a Nurse Practitioner or Physician's Assistant to provide additional services in the clinic.

- County Jail Diversion NCA – There were funds available through HB 13 for communities to apply for some funding, which required a 50% match. We would use money that is used for medications for mental health clients in jail as our match to provide some enhanced case management services, if we receive those funds

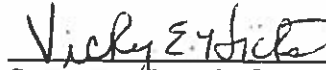
Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

**18.04.10. Adjournment**

The meeting was adjourned at 6:42 p.m. with all business being completed.  
The next meeting was set for January 2, 2018 at 5:15 p.m.

APPROVED:

  
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Chair, Board of Trustees

  
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Secretary, Board of Trustees