

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
October 2, 2018
2616 SOUTH CLACK, ABILENE, TEXAS**



Dedicated to People | Committed to Care

2616 South Clack Street
Abilene, TX 79606
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Trustees Present:

Rita Johnston
Michael Whitehorn
Dee Moore
Art Casarez
Terri Plumlee
Vicky Hicks
Patty Bundick
Priscilla Rayford

Staff Present:

Jenny Goode
Theron Cole
Chris Mabry
Terry Hayhurst

Michael Jones
Dena Heaton
Jennifer Farrar
Deborah Kilpatrick

Trustees Absent:

Keith Dowell

Executive Staff Absent:

Guests Present:

19.02.01. Invocation/Quorum/Recognition of Guests
Chair, Rita Johnston, called the meeting to order at 5:17 p.m. She stated that a quorum of eight (8) Board members was present. Dr. Whitehorn then delivered the invocation

19.02.02. Citizens Comments
There were no citizens' comments.

19.02.03. Oath of Office (Board Members and Officers)
Mrs. Kilpatrick administered the Oath of Office to Board members: Terri Plumlee and Priscilla Rayford. This is a requirement of the Performance Contract with Texas Department of Health and Human Services.

19.02.04. Minutes of September 4, 2018 Board Meeting
On a motion by Dee Moore, seconded by Vicky Hicks, the Board approved the minutes from the Board meeting on September 4, 2018.

7 For 0 Against 1 Abstained

The Board Chair abstains from voting.

19.02.05. Financial Reports, August, 2018
Mr. Mabry summarized the financial reports for August, 2018. The Center had a surplus of \$362,873 for the month.

On a motion by Priscilla Rayford, seconded by Terri Plumlee, the Board accepted the financial report as presented.

7 For 0 Against 1 Abstained

- 19.02.06. Consideration of Parking Lot Bids**
On a motion by Dee Moore, seconded by Terri Plumlee, the Board reviewed the bids and recommended the award of a contract for parking lot repair and resurfacing to Little Manufacturing.
- 7 For 0 Against 1 Abstained
- 19.02.07. Year End Surplus**
On a motion by Terri Plumlee, seconded by Dee Moore, the Board approved the usage of year end surplus funds to pay for the parking lot repair and resurfacing and the remainder to increase the Health Fund Balance.
- 7 For 0 Against 1 Abstained
- 19.02.08. Consideration of Contract with Jacob and Martin**
On a recommendation by Vicky Hicks, seconded by Michael Whitehorn, the Board approved the CEO's engaging in the contract with Jacob and Martin for a cost not to exceed \$25,000.
- 7 For 0 Against 1 Abstained
- 19.02.09. Consideration of Quarterly Personnel Report**
On a motion by Dee Moore, seconded by Priscilla Rayford, the Board accepted the FY 2018 4th Quarter Personnel Report, which reflects a 7% turnover rate.
- 7 For 0 Against 1 Abstained
- 19.02.10. Consideration of Quarterly Management Report**
On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board accepted the FY 2018 4th Quarter QM Report, as presented.
- 7 For 0 Against 1 Abstained
- 19.02.11. Consideration of Quarterly PNAC Report**
On a motion by Vicky Hicks, seconded by Patty Bundick, the Board accepted the FY 2018 4th Quarter PNAC Report, as presented.
- 7 For 0 Against 1 Abstained
- 19.02.12. Consideration of FY 19 Charge and Work Plan for PNAC**
On a motion by Vicky Hicks, seconded by Priscilla Rayford, the Board charged the Planning and Network Advisory Committee with a list of recommended initiatives.
- 7 For 0 Against 1 Abstained
- 19.02.13. Appointment of HCS Program Review Committee**
The Chair appointed a Board Committee to study and make recommendation about the continuance of the Center's HCS Program. This recommendation

is in accordance with Board Policy, C-5. Keith Dowell, Michael Whitehorn and Dee Moore will serve with Mrs. Johnston on this committee and will bring a recommendation to the Board at the December 2018 meeting.

19.02.14. Information Items

- Donation Report – The FY 2018 4th Quarter reflected a quarter total of \$7,136.19 and a YTD total of \$15,847.74.
- Trauma Informed Care Learning Collaborative – Mrs. Goode reported that Texas Council is sponsoring a Texas based learning opportunity called TICTOC 2.0. Centers are required to be knowledgeable about TIC in order to become CCBHC (Certified Community Behavioral Health Clinics) certified.

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

19.02.15. Adjournment

The meeting was adjourned at 6:37 p.m. with all business being completed. The next meeting was set for November 6, 2018 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Vice-Chair, Board of Trustees