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2616 South Clack Street
Abilene, TX 79606
ph. 325.690.5100
fax 325.690.5136
www.bettyhardwick.org

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
August 6, 2019
2616 SOUTH CLACK, ABILENE, TEXAS**

Trustees Present:

Rita Johnston
Keith Dowell
Dee Moore
Priscilla Rayford
Vicky Hicks
Terri Plumlee
Judy Patterson

Staff Present:

Jenny Goode
Theron Cole
Chris Mabry
Matt Thaxton

Michael Jones
Dena Heaton
Terry Hayhurst
Tiffany McCaghren
Deborah Kilpatrick

Trustees Absent:

Michael Whitehorn
Art Casarez

Executive Staff Absent:

Jennifer Farrar

Guests Present:

19.12.01. Invocation/Quorum/Recognition of Guests

Chair, Rita Johnston, called the meeting to order at 5:15 p.m. She stated that a quorum of seven (7) Board members was present. Mrs. Plumlee then delivered the invocation

19.12.02. Citizens Comments

There were no citizens' comments.

19.12.03. Minutes of June 4, 2019 Board Meeting

On a motion by Terri Plumlee, seconded by Priscilla Rayford, the Board approved the minutes from the Board meeting on June 4, 2019.

6 For 0 Against 1 Abstained

The Board Chair abstains from voting.

19.12.04. Financial Reports, June, 2019

Mr. Mabry summarized the financial reports for June, 2019. The Center has a surplus of \$97,308 year-to-date.

On a motion by Keith Dowell, seconded by Priscilla Rayford, the Board accepted the financial report as presented.

6 For 0 Against 1 Abstained

- 19.12.05. Consideration of FY 20 Budget**
On a motion by Keith Dowell, seconded by Terri Plumlee, the Board approved the FY 20 budget and instructed staff to submit budget reports to the Texas Health and Human Services Commission.
- 6 For 0 Against 1 Abstained
- 19.12.06. Consideration of Payroll Adjustment & Transition Payment**
On a motion by Dee Moore, seconded by Vicky Hicks, the Board approved the Payroll Adjustment and transition payment as presented. Beginning September 1, 2019, BHC employees will transition from a current semi-monthly basis to a biweekly, actual pay cycle. A transition payment will be paid on September 13.
- 6 For 0 Against 1 Abstained
- 19.12.07. Consideration of PTO Accrual Adjustment**
On a motion by Priscilla Rayford, seconded by Terri Plumlee, the Board approved the PTO Accrual Adjustment.
- 6 For 0 Against 1 Abstained
- 19.12.08. Consideration of Approval of Annual Board Training Program**
On a motion by Keith Dowell, seconded by Judy Patterson, the Board approved the Annual Training Program for its members.
- 6 For 0 Against 1 Abstained
- 19.12.09. Report of the Nominating Committee & Election of Officers**
On a motion by Terri Plumlee, seconded by Judy Patterson, the recommendations were accepted. In July, Board Chair Rita Johnston appointed Mrs. Hicks, Ms. Rayford and Ms. Patterson to the Board Officers Nominating Committee with instructions to recommend a slate of officers at the August Board meeting. The recommendation is as follows:
- Michael Whitehorn, Chair
Dee Moore, Vice Chair
Vicky Hicks, Secretary
Keith Dowell, Treasurer
- 6 For 0 Against 1 Abstained
- 19.12.10. Chairperson's Board Appointments**
The following committee appointments were made by the Board Chair:
- Texas Council Community MHMR Centers Board Liaison: Michael Whitehorn
Texas Council Community MHMR Centers Board Alternate: Rita Johnston

19.12.11. Information Items

- HHSC IDD Authority Review – There were a few minor findings as a result of the review. A plan of correction is in progress.
- Sheriffs on Board – Ex-Officio Members – As a result of SB 632, BHC is required to have 2 sheriffs or their appointees to serve on the Board of Trustees, as ex officio nonvoting members.

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

19.12.12. Closed Session – In Accordance with Open Meetings Act, Section 551.074, Personnel Matters, Review Performance of Chief Executive Officer.
The Board went into Closed Session at 6:44 p.m.

19.12.13. Open Session – Consideration of Action Regarding Chief Executive Officer.
The Board went back into open session at 7:11 p.m. Mrs. Johnston reported that the Board was back in Open Session after consideration of the Chief Executive Officer's performance. No action was taken.

19.12.14. Consideration of CEO Vehicle Replacement
On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board approved the purchase of a replacement vehicle at a cost not to exceed \$49,000.

6 For 0 Against 1 Abstained

19.12.15. Adjournment
The meeting was adjourned at 7:18 p.m. with all business being completed.
The next meeting was set for September 3, 2019 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees