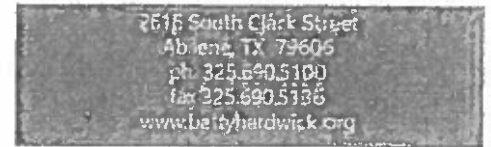


**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
November 5, 2019
2616 SOUTH CLACK, ABILENE, TEXAS**



Dedicated to People | Committed to Care



Trustees Present:

Rita Johnston
Priscilla Rayford
Dee Moore
Michael Whitehorn
Terri Plumlee
Judy Patterson
Ed Miller (Ex-Officio)
Andre Moore (Ex-Officio)

Staff Present:

Jenny Goode
Theron Cole
Chris Mabry

Michael Jones
Jennifer Farrar
Dena Heaton
Deborah Kilpatrick

Trustees Absent:

Vicky Hicks
Keith Dowell
Art Casarez

Executive Staff Absent: Guests Present:

20.03.01. Invocation/Quorum/Recognition of Guests

Chair, Michael Whitehorn, called the meeting to order at 5:15 p.m. He stated that a quorum of six (6) Board members was present. Dr. Whitehorn then delivered the invocation.

20.03.02. Citizens Comments

There were no citizens' comments.

20.03.03. Training/Info Presentation – Exploring HSA Plan for Employee Health Care

Mr. Jones and Mr. Mabry provided information on a Health Savings Plan. The Center currently offers a PPO plan and employees may participate in a Flex Savings Plan. In an effort to provide the best design for our health care benefits, the HSA has been explored as possibly an option, if not the sole design for our employees.

Unlike a PPO, the funds for the HSA would be in an interest earning account, would roll over year to year and would belong to the employee upon leaving the Center. With a FSA, the employee is required to spend the entirety of the funds by end of the FY, those funds do not roll over and do not earn interest.

There will be continued research on the pros/cons of the HSA. More information to come.

20.03.04. Oath of Office (Board Members and Officers)
Mrs. Kilpatrick administered the Oath of Office to Board member: Priscilla Rayford. This is a requirement of the Performance Contract with Texas Department of Health and Human Services.

20.03.05. Minutes of September 3, 2019 Board Meeting
On a motion by Dee Moore, seconded by Rita Johnston, the Board approved the minutes from the Board meeting on September 3, 2019.

5 For 0 Against 1 Abstained

The Board Chair abstains from voting.

20.03.06. Financial Reports, September, 2019
Mr. Mabry summarized the financial reports for September, 2019. The Center had a deficit of \$125,827 year-to-date.

On a motion by Terri Plumlee, seconded by Judy Patterson, the Board accepted the financial report as presented.

5 For 0 Against 1 Abstained

20.03.07. Consideration of FY 20 Corporate Compliance Work Plan
On a motion by Rita Johnston, seconded by Terri Plumlee, the Board approved the FY 20 Corporate Compliance Work Plan as presented.

5 For 0 Against 1 Abstained

20.03.08. Consideration of IDD Local Plan
On a motion by Terri Plumlee, seconded by Judy Patterson, the Board approved the IDD Local Plan and authorized the Center to submit to HHSC.

5 For 0 Against 1 Abstained

20.03.09. Consideration of QM/Um Plan
On a motion by Judy Patterson, seconded by Terri Plumlee, the Board approved the Center's QM/UM Plan for FY 20.

5 For 0 Against 1 Abstained

20.03.10. Consideration of ECI Budget Revision
On a motion by Judy Patterson, seconded by Priscilla Rayford, the Board approved the ECI Budget Revision and authorized staff to implement. This revision is a result of additional funding awarded by legislature.

5 For 0 Against 1 Abstained

20.03.11. Consideration of Payroll/HR Vendors

On a motion by Priscilla Rayford, seconded by Rita Johnston, the Board approved the selection of ADP and authorized the CEO to enter into a contract and proceed with implementation.

5 For 0 Against 1 Abstained

20.03.12. Consideration of IT Hub and Switch Purchases

On a motion by Rita Johnston, seconded by Judy Patterson, the Board approved the purchase of new hubs and switches at the Clack locations, in the amount of \$60,924.61.

5 For 0 Against 1 Abstained

20.03.13. Consideration of Board Policy Revisions

On a motion by Rita Johnston, seconded by Dee Moore, the Board approved the draft policies as presented. The following policies included: Sheriff Ex-Officio Members; Investment Policy and Procurement Policy.

5 For 0 Against 1 Abstained

20.03.14. Information Items

- Recent Fiscal Audits – Eide Bailly, HHSC IDD and HHSC BH
Mr. Mabry reported on positive outcomes for the HHSC IDD and HHSC BH audits with one correction required for the IDD audit. Eide Bailly is auditing us at this time.
- Status of BJA Grant for CRT – Mrs. Goode said the goal of the Bureau of Justice Assistance Grant is to fund a second Community Response Team starting in January.
- Staff Holiday Luncheon is scheduled for December 19. Client Christmas parties are scheduled for December 10 at Family Life Center. ECI party and Abilene Christian Schools “blessing day” are both scheduled for December 13.

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

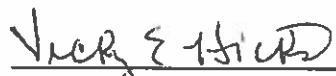
20.03.15. Adjournment

The meeting was adjourned at 7:00 p.m. with all business being completed. The next meeting was set for December 3, 2019 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees