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**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
March 3, 2020
2616 SOUTH CLACK, ABILENE, TEXAS**

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Trustees Present:

- Michael Whitehorn
- Art Casarez
- Dee Moore
- Terri Plumlee
- Judy Patterson
- Priscilla Rayford
- Rita Johnston
- Andre Moore (Ex-Officio)

Staff Present:

- Jenny Goode
- Jennifer Farrar
- Dena Heaton
- Alyssa Borger
- Gary Carrol
- Noreen White

- Michael Jones
- Chris Mabry
- Terry Hayhurst
- Ashley Pfannenstiel
- Benny Candelaria
- Deborah Kilpatrick

Trustees Absent:

- Vicky Hicks
- Ed Miller (Ex-Officio)

Executive Staff Absent: Guests Present:

- Theron Cole

Guests of staff receiving
tenure awards

20.07.01. Invocation/Quorum/Recognition of Guests

Chair, Michael Whitehorn, called the meeting to order at 5:15 p.m. He stated that a quorum of seven (7) Board members was present. Dr. Whitehorn then delivered the invocation

20.07.02. Citizens Comments

There were no citizens' comments.

20.07.03. Employee Awards and Recognition 2nd Quarter

The following employees were recognized for their years of service.

Alyssa Borger	5 years	ECI Speech Language Pathologist
Ashley Pfannenstiel	5	IDD Program Assistant
Gary Carrol	20	CLOIP Lead Service Coordinator

20.07.04. Training Info/Presentation – Mental Health First Aid

Ms. Smith, Mental Health First Aid Outreach Coordinator, provided an overview of Mental Health First Aid, which is the help offered to a person experiencing a mental health challenge, mental disorder or a mental health crisis. First aid is given until appropriate help is received or the crisis resolves. The acronym for ALGEE (MHFA action plan) as follows:

A-Assess for risk of suicide or harm
L-Listen non-judgmentally
G-Give reassurance and information
E-Encourage appropriate professional help
E-Encourage appropriate self help and support strategies

There are two types of courses: Youth MHFA which focuses on youth ages 12-18; Adult, which focuses on anyone over 18.

MHFA is a requirement of our Performance Contract. We initially partnered with Region 14 since they already provided a variety of trainings. BHC has been a high achiever in the State, providing training to administrators and educators. Now the training includes employees and counselors. We have 6 in house instructors and 14 contract instructors who trained 800 individuals in FY 19. We are expanding to college campuses. Our goal is to exceed our FY 19 numbers.

20.07.05. Minutes of February 4, 2020 Board Meeting

On a motion by Rita Johnston, seconded by Terri Plumlee, the Board approved the minutes from the Board meeting on February 4, 2020.

6 For 0 Against 1 Abstained

The Board Chair abstains from voting.

20.07.06. Financial Reports, January, 2020

Mr. Mabry summarized the financial reports for January, 2020. The Center had a surplus of \$19,906 for the month and a deficit of \$106,495 YTD.

On a motion by Priscilla Rayford, seconded by Judy Patterson, the Board accepted the financial report as presented.

6 For 0 Against 1 Abstained

20.07.07. Consideration of CCBHC Expansion Grant Proposal

On a motion by Rita Johnston, seconded by Dee Moore, the Board approved the Center's application for CCBHC Expansion Grant and authorized the CEO to submit

6 For 0 Against 1 Abstained

20.07.08. Consideration of HHSC Sud Grant Proposal

On a motion by Rita Johnston, seconded by Priscilla Rayford, the Board approved the Center's application for HHSC Substance Use Services and authorized the CEO to submit

6 For 0 Against 1 Abstained

20.07.09. Review/Discuss Employee Survey/Action Plan

On a motion by Terri Plumlee, seconded by Priscilla Rayford, the Board

approved the proposed action plan after review and discussion of the staff survey.

6 For 0 Against 1 Abstained

- 20.07.10. Consideration of HDHP/HSA and PPO Plan for Employee Healthcare**
On a motion by Dee Moore, seconded by Judy Patterson, the Board approved the proposed structure for both PPO and High Deductible Health Plan and addition of a Health Savings Account option for employees

6 For 0 Against 1 Abstained

- 20.07.11. Consideration of Pharmacy RFP Award**
On a motion by Rita Johnston, seconded by Judy Patterson, the Board approved the award for Pharmacy services to Integrated Prescription Management and authorized the CEO to enter into a contract.

The Center issued an RFP for Pharmacy services and proposals were due January 31st. We received three: Envolve, Integrated Prescription Management and Genoa. IPM best accommodates the Center's preference for both mail order and retail pharmacies and cost.

6 For 0 Against 1 Abstained

- 20.07.12. Consideration of Interlocal Participation Agreement with the Local Government Purchasing Cooperative, "Buy Board"**
On a motion by Priscilla Rayford, seconded by Terri Plumlee, the Board approved the Center's entering into the attached Interlocal agreement to participate in Buy Board activities and approve the resolution

6 For 0 Against 1 Abstained

- 20.07.13. Information Items**
- Texas Council Annual Conference-San Antonio June 24-26
 - SUD Licensure Status – Mrs. Heaton announced that we have received our SUD License.
 - CCBHC Certification Status – Mrs. Heaton said that the information has been submitted. Waiting on a reply.
 - Hoops, Dreams & Goals – March 27 – Mrs. Farrar said the Hoops, Dreams & Goals basketball tournament, along with half time performances is scheduled for March 27 in Big Spring.


Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

- 20.07.14. Adjournment**
The meeting was adjourned at 6:53 p.m. with all business being completed. The next meeting was set for April 7, 2020 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees