

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
July 6, 2021
2616 SOUTH CLACK, ABILENE, TEXAS**



Dedicated to People | Committed to Care

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In accordance with section 418.016 of the Texas Government Code, on March 16, 2020, the Governor suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. The temporary suspension will allow for telephonic or videoconference meetings of government bodies that are accessible to the public, but leaves certain open-meeting requirements in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting;
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a tollfree dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting;
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

Any member of the public may call in to the meeting using the teleconference information below –

[+1 325-305-5116.827193632#](tel:+13253055116827193632) United States, Abilene
Phone Conference ID: 827 193 632#

Trustees Present:

Michael Whitehorn
Dee Moore
Priscilla Rayford
Ed Miller
Elijah Anderson
Terri Plumlee
Rosendo Contreras
Art Casarez (Teams)

Staff Present:

Jenny Goode
Jennifer Farrar
Dena Heaton
Annette Wilkins
Chelsea Knappick
Deborah Kilpatrick
Michael Jones
Chris Mabry
Theron Cole (Teams)
Heather Storey
Terry Hayhurst

Trustees Absent:

Vicky Hicks
Judy Patterson
Andre Moore

Executive Staff Absent: Guests Present:



21.11.01. Invocation/Quorum/Recognition of Guests
Dr. Whitehorn called the meeting to order at 5:15 p.m. He stated that a quorum of eight (8) Board members was present. Dr. Whitehorn then delivered the invocation.

21.11.02. Citizens Comments
There were no citizens' comments.

21.11.03. Training Info/Presentation – Substance Use Disorder Program
Mrs. Terbush provided an overview of our outpatient substance use treatment service for adults. The program is made possible by a federal block grant provided by Department of Health and Human Services, Substance Abuse Mental Health Service (SAMHSA).
Phase One: Intensive Outpatient services will provide a minimum of 9 hours of treatment per week with a minimum of 2 monthly individual sessions.
Phase Two: Supportive Outpatient services will provide a minimum of 3 hours of treatment services per week and a minimum of 1 hour individual monthly.
Phase Three: Integrated Outpatient services will provide a minimum of 3 hours of treatment services per week and a minimum of 1 hour individual monthly.
Admissions criteria include a diagnosis, assessment and ability (client should be willing and able to attend and participate).
Discharge criteria includes sustained abstinence for 30 days or longer, complete goals as indicated in the service plan and follow up with an LCDC.

SUD counselors are Licensed Chemical Dependency Counselors that have completed training that is unique to the SUD Program. They will make additions to the treatment plan created between the Case Manager and client. The caseloads will be vary depending on service required by client. Group counseling and individual counseling are available.

Ambulatory Detox and medication assisted therapy requires special licensing for medications to aid in detox on an outpatient basis, requires heightened supervision/staffing requirements and assessing and multi-disciplinary Team meetings to staff referrals.

21.11.04. Minutes of June 1, 2021 Board Meeting
On a motion by Priscilla Rayford, seconded by Dee Moore, the Board approved the minutes from the Board meeting on June 1, 2021.

7 For 0 Against 1 Abstained

The Board Chair abstains from voting.

21.11.05. Financial Reports, May, 2021
Mr. Mabry summarized the financial reports for May, 2021. The Center had a loss of \$176,299 for the month and a deficit of \$567,288 for the year. Removing construction expense, we would be at a profit of \$52,057 for the month and a profit of \$5,215 for the year.

On a motion by Elijah Anderson, seconded by, Rosendo Contreras, the Board accepted the financial report as presented.

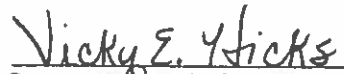
7 For 0 Against 1 Abstained

- 21.11.06. Consideration of Quarterly Personnel Report**
On a motion by Dee Moore, seconded by Terri Plumlee, the Board accepted the 3rd Quarter Personnel Report, which reflects a 9% turnover rate.
- For Against Abstained
- 21.11.07. Consideration of Quarterly Quality Management Report**
On a motion by Terri Plumlee, seconded by Elijah Anderson, the Board accepted the 3rd Quarter Quality Management Report
- For Against Abstained
- 21.11.08. Consideration of Quarterly PNAC Report**
On a motion by Terri Plumlee, seconded by Dee Moore, the Board accepted the 3rd Quarter PNAC Report
- For Against Abstained
- 21.11.09. Consideration of Grant Application for the United Way of Abilene for Adaptive Recreation**
On a motion by Terri Plumlee, seconded by Dee Moore, the Board approved the grant application and authorized the CEO to submit.
- For Against Abstained
- 21.11.10. Nominating Committee for FY 22 Officers**
Dr. Whitehorn named the following as a Nominating Committee for FY 22 Board Officers: Priscilla Rayford, Terri Plumlee and Dee Moore according to Board Policy C-4. The Nominating Committee is requested to meet as required in order to provide a slate of officers for the Board of Trustees. The Committee's report will be due for the August 2021 Board of Trustee meeting. No action is required as this is a Chair appointment.
- 21.11.11. Information Items**
- Donation Report – BHC received \$1,100 in donations during the 3rd quarter.
 - Adaptive Recreation Update – Mrs. Farrar and Ms. Hayhurst provided an update on the progress. Staff positions have been posted, starting to accept community client enrollments, working on contracts with private providers and plan to move existing CAC operations to the new location later in July.
 - Employee Health Insurance – Mrs. Goode said that BHC will be moving the employee health insurance accounts to Marsh & McLennan on September 1, 2021. More information forthcoming.
- Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.
- 21.11.12. Adjournment**
The meeting was adjourned at 6:30 p.m. with all business being completed. The next meeting was set for August 3, 2021 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees