



Dedicated to People | Committed to Care

2616 South Clack Street
Abilene, TX 79606
ph. 325.690.5100
fax 325.690.5136
www.bettyhardwick.org

**BETTY HARDWICK CENTER
MINUTES OF BOARD OF TRUSTEES' MEETING
December 7, 2021
2616 SOUTH CLACK, ABILENE, TEXAS**

Trustees Present:
Michael Whitehorn
Terri Plumlee
Dee Moore
Elijah Anderson
Tyler Cagle
Priscilla Rayford
Vicky Hicks
Andre Moore
Ed Miller

Staff Present:
Jenny Goode
Jennifer Farrar
Dena Heaton
Mark Morrell
Dean Pye

Michael Jones
Chris Mabry
Theron Cole (Teams)
Keely Acklin
Terry Hayhurst
Deborah Kilpatrick

Trustees Absent:
Judy Patterson
Rosendo Contreras

Executive Staff Absent: Guests Present:

22.04.01. Invocation/Quorum/Recognition of Guests

Dr. Whitehorn called the meeting to order at 5:15 p.m. He stated that a quorum of nine (9) Board members was present. Dr. Whitehorn then delivered the invocation.

22.04.02. Citizens Comments

There were no citizens' comments.

22.04.03. Employee and Board Awards and Recognition 1st Quarter

The following employees were recognized for their years of service.

Shana Gassiot	5 years	MCOT Relapse Prevention Worker
Thomas Holland	5	CCBHC Care Coordinator
Dean Pye	10	CCBHC Care Coordination Program Admin
Andrea Cantu	15	CBU Team Lead
Jenny Goode	25	Chief Executive Officer
Deborah Kilpatrick	35	Executive Secretary
Priscilla Rayford	5	Board of Trustees

22.04.04. Training Info/Presentation – Cybersecurity Review

Mr. Morrell presented a review of the Center's cybersecurity processes. He introduced IT staff. There are policies in place to protect both Center assets and

and private health information. Staff are required to use passwords for access to the network, which is limited and controlled. The Center is accountable to HHSC for our data usage and must sign an agreement as part of the contracting process. All staff participate in ongoing training – KnowBe4 – to raise awareness of the various types of malicious attacks on network security.

Center laptops are encrypted for additional security.

Texas Council Risk Management Fund performed a complete Cyber Security Review of our operations. A few of their suggestions for improvement included: Develop and implement a formal IT Asset Management and Disposal Policy in coordination with the procurement process for tracking internal transfer and disposal of IT assets; Upgrade the Windows 7 operating system on desktops; Update software that's outdated to the most current version; Retain the software assets list for reference to assist with future planning efforts, disaster recovery planning, and accurate valuation of assets for insurance purposes.

22.04.05. Minutes of November 2, 2021 Board Meeting

On a motion by Vicky Hicks, seconded by Terri Plumlee, the Board approved the minutes from the Board meeting on November 2, 2021.

8 For 0 Against 1 Abstained

The Board Chair abstains from voting.

22.04.06. Financial Reports, October, 2021

Mr. Mabry summarized the financial reports for October, 2021. The Center had a loss of \$231,528 for the month and a deficit of \$325,563 for the year. Removing construction expense, we would have a loss of \$132,434 for the year.

On a motion by Terri Plumlee, seconded by, Elijah Anderson, the Board accepted the financial report as presented.

8 For 0 Against 1 Abstained

22.04.07. Report on New Funding and Positions

On a motion by Priscilla Rayford, seconded by Tyler Cagle, the Board approved the Center's plans to utilize new Outpatient Capacity, Crisis Response and Diversion and Consumer Operated Services funding.

8 For 0 Against 1 Abstained

22.04.08. Information Items

- Staff Holiday Party – Save the Date – December 15th luncheons
- Client Holiday Parties – Save the Date – December 10th, 5:00 – 7:00 p.m. ECI, December 14th, 8:30 -10:30 IDD Adults, 2:30 – 4:30 Adult MH, 5:00 – 7:00 Children, all at Adaptive Rec
- Cypress Remodel Update has started. No completion date available at this time.
- Things Every Board Member Should Be Talking About

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

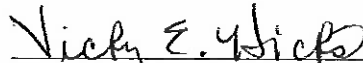
22.04.09. Adjournment

The meeting was adjourned at 6:47 p.m. with all business being completed. The next meeting was set for January 4, 2022 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees