

BETTY HARDWICK CENTER
June 6, 2023
2616 SOUTH CLACK, ABILENE, TEXAS

Trustees Present:

Elijah Anderson
Doug Stanley
Dee Moore
Priscilla Rayford
Vicky Hicks
Tyler Cagle
Rosendo Contreras
Andre Moore

Staff Present:

Jenny Goode
Chris Mabry
Starla Cason
Michael Jones
Jennifer Farrar
Dena Heaton
Chris Dillard
Carl Leake

Heather Storey
Rebekah Gailey
Jake Holt
Doris Brown
Jay Williams
Debbie Evans
Gloria Snell
Denise Mosley

Trustees Absent:

Gustavo Villanueva
Judy Patterson
Ed Miller

Executive Staff Absent:

Guests Present:

Quarterly Recognition
Family members

23.10.01. Invocation/Quorum/Recognition of Guests

Mr. Anderson called the meeting to order at 5:20 p.m. and provided the invocation. We had a quorum of 7 members present, Mr. Cagle arrived shortly after the meeting started to bring the attendance to 8 members present.

23.10.02. Citizens Comments

There were no citizens' comments.

23.10.03. Employee and Board Awards and Recognition 3rd Quarter

The following individuals were recognized by Mrs. Goode and the Board for their years of service.

Jennifer Farrar	25 years	Chief Operating Officer
Jay Williams	25 years	AMH Program Administrator
Debbie Evans	20 years	Admissions Coordinator
Doris Brown	15 years	Insurance Authorization Coordinator
Denise Mosley	10 years	AMH & ACT Administrative Assistant
Chris Mabry	5 years	Chief Financial Officer
Gloria Snell	5 years	Chief Accountant
Jake Holt	5 years	Coordinated Specialty Care Case Manager

23.10.04. Training Info / Presentation – 2023 Strategic Initiatives

Mrs. Goode provided the group with a presentation of past, current, and future initiatives that the Executive Staff is using to drive conversation and action plans.

23.10.05. Minutes of May 2, 2023, Board Meeting

On a motion by Tyler Cagle, seconded by Rosendo Contreras, the Board approved the minutes from the Board meeting on May 2, 2023.

7 For 0 Against 1 Abstained

23.10.06. Financial Reports, April 2023

Mr. Mabry summarized the financial reports for April 2023. The Health Fund deficit of \$517k YTD is the greatest concern; the group discussed insurance issues and an upcoming meeting with Marsh MMA regarding the future.

On the business side, the Center experienced a profit of \$44k for the month and a \$79k profit YTD. Mr. Anderson inquired about a \$517k expense and it was explained as expenses related to the NetSmart upgrade.

On a motion by Dee Moore, seconded by Vicky Hicks, the Board accepted the financial report as presented.

7 For 0 Against 1 Abstained

23.10.07. Consideration of Roofing RFP contract

Mr. Mabry presented a summary of proposals for the re-roofing of buildings 2616 and 2626 on South Clack Street. The bid process was discussed, along with the pros and cons of each bid. Based on combination of price, warranty, days to complete, on-site surveying, and favorable references, the Center is recommending award of contract to Basin Roofing, based out of Midland, TX. In addition, Basin Roofing provided a supplemental proposal for the shingle roofing to be done in conjunction.

On a motion by Priscilla Rayford, seconded by Tyler Cagle, the Board approved the award of the contract, and supplemental shingle roofing contract, to Basin Roofing.

7 For 0 Against 1 Abstained

23.10.08. Consideration of Audit Engagement Letter

Mr. Mabry presented the Eide Bailly Audit Engagement Letter and discussed the considered risks that have been identified.

On a motion by Vicky Hicks, seconded by Doug Stanley, the Board approved the Audit Engagement as presented.

7 For 0 Against 1 Abstained

23.10.09. Consideration of PNAC Applications
Led by Mrs. Heaton, the Board reviewed the applications of Diane Rickman and Amy Murphy for the PNAC Board

On a motion by Rosendo Contreras, seconded by Dee Moore, the Board approved the recommendations for appointment, as presented.

7 For 0 Against 1 Abstained

23.10.10. Consideration of Participation in Golf Fundraiser

Mrs. Farrar and Dee Moore discussed a proposed Golf Fundraiser in which the Center would be a beneficiary of funds raised. The group discussed the organization that is putting on the event and what they would require from the Center. Additionally, the question was raised about whether there were any restrictions for the use of the donated funds.

On a motion by Vicky Hicks, seconded by Doug Stanley, the Board approved the request, if there are no restrictions attached for the use of funds. If so, it would need to be reconsidered.

6 For 0 Against 2 Abstained

23.10.11. Information Items

Mrs. Goode discussed the monthly calendar of events and meetings that the Executive staff has been a part of in May. Additionally, the group then discussed HUD housing and the homeless shelter needs in the community. Lastly, Mrs. Goode discussed the possibility of skipping the monthly meeting in July due to the Independence Day holiday. The group did not have an issue, and if necessary, an electronic packet of information can be sent to the board members.

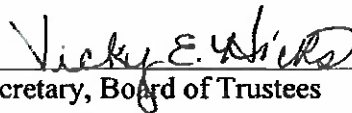
23.10.11. Adjournment

The meeting was adjourned at 7:23 p.m. with all business being completed. The next meeting was set for August 1, 2023, at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees

