

BETTY HARDWICK CENTER
September 5, 2023
2616 SOUTH CLACK, ABILENE, TEXAS

Trustees Present:

Elijah Anderson
Priscilla Rayford
Rosendo Contreras
Dee Moore
Vicky Hicks
Andre Moore
Gustavo Villanueva

Staff Present:

Jenny Goode
Chris Mabry
Michael Jones
Dena Heaton
Jennifer Farrar
Starla Cason
Chris Dillard

Britt Willis
Jodee Rideout
Anthony Burke
Heather Storey
Alyssa Benivamondez
Dean Pye
Kristi Terbush
Noreen White

Trustees Absent:

Tyler Cagle
Judy Patterson
Ed Miller
Doug Stanley

Executive Staff Absent:

Guests Present:

Byl Boyd, PNAC Chair
Quarterly Recognition
Family members

24.01.01. Invocation/Quorum/Recognition of Guests

Mr. Anderson called the meeting to order at 5:16 p.m. He stated that a quorum of six (6) Board members were present. He then delivered the invocation. The seventh board member arrived at 5:40 p.m.

24.01.02. Citizens Comments

There were no citizens' comments.

24.01.03. Employee Awards and Recognition 4th Quarter

The following employees were recognized for their years of service.

John Cizek	25 years	Network Administrator
Starla Cason	15	Chief Clinical Officer
Britt Willis	10	Data Analyst
Jeremiah Blalock	10	Jail Navigator
Jodee Rideout	5	ECI Speech Language Pathologist
Anthony Burke	5	Public Information Officer
Alyssa Benivamondez	5	YES Waiver Team Lead

24.01.11. Consideration of PNAC Charges

This item was moved up on the agenda due to a scheduling conflict with the briefer, Byl Boyd. Mrs. Heaton and Byl Boyd presented the PNAC charges in the board packet and stood by for any questions or concerns by the board.

On a motion by Rosendo Contreras, seconded by Vicky Hicks, the Board approved the FY 24 Charges for the Planning and Network Advisory Committee. The PNAC serves in an advisory role to the Board of Trustees.

6 For 0 Against 0 Abstained

- 24.01.04. Training Info/Presentation – What Every Board Member Should be Talking About**
Mrs. Goode and Mr. Anderson provided a presentation on the recent actions and meetings with Texas Council and the Executive Directors board.
- 24.01.05. Oath of Office (Board Members and Officers)**
Mr. Dillard administered the Oath of Office to Board members: Elijah Anderson, Rosendo Contreras, Gustavo Villanueva, Andre Moore, Priscilla Rayford, Dee More, Vicky Hicks and CEO, Jenny Goode. This is a requirement of the Performance Contract with Texas Department of Health and Human Services.
- 24.01.06. Minutes of August 1, 2023 Board Meeting**
On a motion by Dee Moore, seconded by Priscilla Rayford, the Board approved the minutes from the Board meeting on August 1, 2023.
6 For 0 Against 1 Abstained
The Board Chair abstains from voting.
- 24.01.07. Financial Reports, July, 2023**
Mr. Mabry summarized the financial reports for July, 2023. The Center remains behind budget and prior year revenue for all billed services, except for SST-ECI. However, the back to budget meetings are making a difference and budgeted expenses are better than budget in most categories. The Center had a loss of \$45,549 for the month but has a surplus of \$68,072 YTD.
On a motion by Vicky Hicks, seconded by Rosendo Contreras, the Board accepted the financial report as presented.
6 For 0 Against 1 Abstained
- 24.01.08. Consideration of Modified Contracts over \$25,000**
Mr. Mabry and Mrs. Goode summarized two contracts that were up for renewal and not ready for board approval last month. Both contracts were discussed regarding the increase in comparison to previous contracts and the background history of each one. The board instructed Mr. Mabry and Mrs. Goode to discuss a strategy related to both.
On a motion by Gustavo Villanueva, seconded by Dee Moore, the Board approved the contract costs, as proposed.
6 For 0 Against 1 Abstained
- 24.01.09. Consideration of Staff Retention Payments**
Mrs. Goode and Mr. Mabry presented the Board with a proposal to utilize the Ancillary Pay Center Operating Instruction process to approve a staff retention payment to all staff employed as of 31 August 2023. This is an effort to offset cost of living and salary increases that the budget could not support in the long term.

On a motion by Gustavo Villanueva, seconded by Priscilla Rayford, the Board authorized BHC to issue a Staff Retention Payment as proposed.

6 For 0 Against 1 Abstained

24.01.10. Consideration of FY 2024 Fee Schedule

The FY24 Fee schedule was presented by Mrs. Heaton.

On a motion by Gustavo Villanueva, seconded by Vicky Hicks, the Board approved the fee schedule for services provided by the Center.

6 For 0 Against 1 Abstained

24.01.12. Information Items

Betty Hardwick Center Facilities Tour – 13 Oct
Audit Statuses
Incident Review Report

Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month.

24.01.13. Adjournment

The meeting was adjourned at 7:29 p.m. with all business being completed. The next meeting was set for October 3, 2023 at 5:15 p.m.

APPROVED:



Chair, Board of Trustees



Secretary, Board of Trustees

