



Child Advocacy Center Meeting Minutes – 2/6/2024

Attendance: Brandon Gurganus, Jim Hicks, Janey Wawerna, Jason Shaw, Sherita Nickerson, Dee Moore, Casey Wasson, Craig Shaw, Kari Leong, Becky Poindexter, Debra McCracken, Angie Cross, Nikki Hill, Misti Collier, Jeff Cook, Melinda Beard

Call to order at 1601 by Jason Shaw

1. Public comment on any item on agenda – none
2. Minutes: Approve minutes from meeting on 12/5/23
 - A. Motion by Debra McCracken, 2nd by Becky Poindexter
 - B. Motion passed, minutes approved as presented
3. Welcome/Introductions
 - A. New Board Member – Misti Collier
 - B. Introduce – Jeff Cook, Public Health Department, will serve as interim Division Manager following Melinda's retirement
4. CAC Staff Training
 - A. Brandon Gurganus Disclosure Process and How to Respond
 - B. Disclosure Process
 - i. Denial – victim not telling/disclosing to anyone, multiple barriers could be involved; most victims will go through this process
 - ii. Tentative – victim may minimize or exaggerate details; “test the waters” of those to whom they may outcry
 - iii. Active – outcry and tell all details
 - iv. Recant – withdraw the disclosure, multiple barriers may again be involved
 - v. Reaffirm
 - C. How to Respond
 - i. DON'T make promises or interview the child yourself
 - ii. DO remain calm, assure the child that they did the right thing, let them know they are not at fault, and report ASAP
5. Board Goals
 - A. Review
 - i. Board participate in a minimum of 4 events per year, each board member will participate in at least 2
 - ii. Utilize donated funds as best suits CAC and the families they serve
 - iii. Continue CAC staff recognition week in November
 - B. Update – 2023 participation included Change for Change event, National Night Out, City wide Trunk or Treat, Feast of Sharing
6. Community Awareness
 - A. Volunteer Event Coordinator – Jim Hicks
 - B. Ribbon Trailer – board has voted to decommission the trailer and will pursue other ideas to promote awareness

Casey Wasson

A handwritten signature in blue ink, appearing to read "Casey Wasson", followed by a large, stylized flourish.

C. 2024 Change for Change Event

- i. Jim Ned has chosen not to participate this year
- ii. Dates to remember

- March 26 at 4:00: Stuff bags at Law Enforcement Center
- April 2: Drop off information and banks at schools
- April 9: Pick Up and deposit
- May 3 or 17: Event at PrimeTime; will confirm date with PrimeTime staff

7. Director's Report

- A. Board Fund Update: \$124 utilized for CAC family
- B. 2023 Statistics: See handout
- C. Staff Update: Division Manager position open, Melinda has announced retirement effective 3/18/2024 (her 16th anniversary with CAC)

Adjournment at 1708

Next meeting 4/2/24 at 4:00 pm