

## **MINUTES OF THE SEPTEMBER 14, 2005, MEETING OF THE CITYLINK ADA ADVISORY BOARD**

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, September 14, 2005 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

Brigitte Lett

Pam Barnhill

Patsy Daniel

Bill Daniel

Also present and attending the meeting was: Special Services Administrator Bobby Sharpe. Members not present include: David Barnhill, James Shepard, David Alcala, and Shirley Hudson.

Mr. Sharpe informed the Board that General Manager, Amy Foerster would not be in attendance for today's meeting. Ms. Foerster asked Mr. Sharpe to act on her behalf.

Board reorganization was discussed. Mr. Sharpe notified the Board that he administered the Oath of Office to Patsy Daniel for reappointment to the Board prior to the meeting. A new appointment to the Board, Bill Daniel, was completed today with the Oath of Office being administered prior to this meeting. One other reappointment was to be completed today with David Barnhill but he is not present.

Mr. Sharpe stated that State and Federal funds have been received and is in line with the anticipated amounts. CityLink was awarded \$52,280 from the Community Development Block Grant which is to be used as local match funding for the JARC grant.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of August 2005 has decreased over 3% as compared to the current month last year. Ridership for this fiscal year to date however has increased 12% from last year. Revenue for the current month has decreased by over 68%, compared to this month last year and the revenue for the fiscal year to date has also decreased over 69%. The decrease in revenue is due to last year's revenue amounts included monies from the Department of Human Services for the Local Innovation Transportation Program.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the eleventh month, August 2005, of the fiscal year 2005. Fixed route ridership for the current month has increased by over 8% compared to this month last year, reporting 42,317 passengers during the month of August 2005. Passenger revenue for fiscal year to date has increased over 14% as compared to fiscal year to date last year. Demand response passenger trips equaled 8,456 for the month of August 2005, an increase of over 6% as compared to August 2004. Demand response ridership for the fiscal year to date has decreased by almost 8% compared to 2004. Passenger trips for the fiscal year to date totals 83,381 whereas fiscal year to date last year was 90,598. Revenues for August 2005 were \$5,453 and revenues from August 2004 were \$17,238, which is a decrease of over 68%. Revenue for fiscal year to date is down over 68% as compared to last fiscal year to date. Evening service ridership has decreased by over 3% showing 1,324 passenger trips for the

month of August 2005 as compared to 1,367 passenger trips for the month of August 2004 but has shown an increase for fiscal year to date of over 12%. Revenue for August 2005 was \$1,548 and revenue for August 2004 was \$4,971, which is a decrease of over 68%. Revenue for the fiscal year to date has decreased over 69% compared to last year.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month August 2005, CityLink's Charter Service had 393 passengers compared to August 2004 which had 91 passengers.

Mr. Sharpe explained to the Board the status of the Capital Vehicle Replacement Program. CityLink has received 3 out of the 5 new para-transit vans that were ordered approximately four months ago. The remainder of the new vans should be received within the next month. The new bus specifications are currently being finalized.

Mr. Sharpe informed the Board that CityLink has proposed a fare increase to the City of Abilene. A Public Hearing is scheduled September 21<sup>st</sup> at 2pm at CityLink. The proposed fare increase will be presented to City Council on September 22<sup>nd</sup>. If City Council approves the fare increases, it would be effective October 3, 2005. Factors involved in the proposed fare increase include the rising fuel costs and vehicle maintenance. The proposed Fixed Route fare increases are as follows:

<u>Single ride:</u>	<u>Weekly Passes:</u>	<u>Monthly Passes:</u>
Adult-\$1.00	Adult-\$10.00	Adult-\$30.00
Student-\$.75	Student-\$7.50	Student-\$20.00
Elderly/Disabled-\$.50	Elderly/Disabled-\$5.00	Elderly/Disabled-\$15.00

Mr. Sharpe announced to the Board CityLink is proposing to implement a ¾ mile ADA boundary in relation to the fixed routes. The proposed fare increases for Demand Response service are as follows:

Within ¾ mile of existing fixed route-\$2.00 per trip  
Outside ¾ mile of existing fixed route-\$4.00 per trip

The Evening Service fares would remain the same with exception of the cost of a "No/Show" which would increase to \$4.00. Mr. Sharpe supplied all Board members with a written comparison of fare structures for similar sized transit agencies in Texas. All Board members present were in agreement with the proposed fare increases.

Mr. Sharpe presented information to the Board regarding land acquisition of Sun Set Stages property. The property has been purchased by another individual and at this point, he may not be interested in selling the property to the City of Abilene. Other options are being investigated at the present time.

Mr. Sharpe also notified the Board that the metal fence project for the vehicle parking lot at CityLink has begun with the demolition of the old cinder block fence. Construction of the new metal fence should begin later this week.

Mr. Sharpe informed the Board that the City of Abilene has a new Director of Public Works, Mr. Paul Knippel. Mr. Sharpe stated that Mr. Knippel and the City of Abilene have given approval to discontinue the Lunch Trolley effective October 3, 2005.

Mr. Sharpe mentioned CityLink's vinyl bus advertising program is awaiting approval from the City of Abilene Legal Department.

There being no further business the meeting was adjourned at 4:30 p.m.

The minutes approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Chairperson, CityLink ADA Advisory Board