

MINUTES OF THE OCTOBER 11, 2006, MEETING OF THE CITYLINK ADA ADVISORY BOARD

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, October 11, 2006 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

Brigitte Lett	Donna Reiff	Bill Daniel
James Shepard	Patsy Daniel	

Also present and attending the meeting was: Brad Patrick, General Manager, and Bobby Sharpe, Special Services Coordinator.

Members not present include: Shirley Hudson, David Alcala, Pam Barnhill, and David Barnhill.

Board reorganization was discussed. Mr. Sharpe informed the Board Ms. Donna Reiff was administered the Oath of Office appointing her to the Board. Mr. Sharpe stated that Ms. Shirley Hudson and will be given the Oath of Office at the next meeting she attends.

Mr. Patrick informed the Board CityLink has been awarded TXDOT 5310 Elderly/Disabled funding for FY 2007 in the amount of \$37,000 which will be used for preventive maintenance. Mr. Sharpe informed that the TXDOT funding allocation will be added to the Transportation Improvement Plan (TIP) by the Metropolitan Planning Organization (MPO). Ms. Lett stated that she attended a meeting with State Legislators earlier today who informed of \$4.1 billion of reserve funds available upon request.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of August 2006 has increased over 30% as compared to the current month last year. Ridership for this fiscal year to date has increased over 5% from last year. Revenue for the current month has increased by over 51%, compared to this month last year and the revenue for the fiscal year to date has increased over 12%.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the tenth month, August 2006, of the fiscal year 2006. Fixed route ridership for the current month has increased by almost 2% compared to this month last year, reporting 43,074 passengers during the month of August 2006. Passenger revenue for fiscal year to date has increased over 31% as compared to fiscal year to date last year. Demand response passenger trips equaled 8,620 for the month of August 2006, an increase of almost 2% as compared to August 2005. Demand response ridership for the fiscal year to date has increased by over 2% compared to 2005. Passenger trips for the fiscal year to date totals 85,509 whereas fiscal year to date last year was 83,381. Revenues for August 2006 were \$8,007 and revenues from August 2005 were \$5,453, which is an increase of over 46%. Revenue for fiscal year to date is up over 15% as compared to last fiscal year to date. Evening service ridership has increased by over 30% showing 1,734 passenger trips for the month of August 2006 as compared to 1,324 passenger trips for the month of August 2005 and has shown an increase for fiscal year to date of 5%. Revenue for August

2006 was \$2,340 and revenue for August 2005 was \$1,548, which is an increase of over 51%. Revenue for the fiscal year to date has increased by over 12% compared to last year.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month August 2006, CityLink's Charter Service had 278 passengers compared to August 2005 which had 393 passengers.

Mr. Patrick explained to the Board the status of the Capital Vehicle Replacement Program. CityLink should receive the 6 new buses around May 2007. Mr. Patrick further informed that CityLink is looking at purchasing 3 seven year old Type 3 vans from Citibus in Lubbock TX to be used as transition vehicles. CityLink has 5309 funds that will allow for the purchase of additional vans however these funds require local match of 80/20. CityLink will not have local match funds until FY 2008.

Mr. Patrick notified the Board CityLink has received the new fare box/fare collection system for our fixed route buses and plans are to have the system fully implemented on November 6th 2006. There will be no fare increase however, the City of Abilene's Public Works department has requested that a Financial Advisory Committee be formed to review CityLink's systems and financial status in order to recommend changes to the current system such as fare structure, fixed routes, and demand response boundaries. A fixed route study is being planned to occur from about March to May 2007. The City of Abilene's normal bid process will be followed to procure this service.

Mr. Patrick reported to the Board the City of Abilene is implementing designated bus stops on Route 12. Changes to Route 12 are anticipated during the route study due to areas of the route containing deadhead miles. CityLink has scheduled the Tour of Lights to occur December 13th through December 20th. Food for Fares campaign dates has not been set as of this date. CityLink has heightened security of the building by limiting access to staff offices and redesigning the reception area.

Mr. Patrick and Merle Wilkins, Para Transit Supervisor, addressed the Board with an issue with a para transit passenger that resides with SOMA Resources who has become disruptive and displaying aggressive behaviors. SOMA staff accompanies the passenger on the vehicle but are unable to control the behaviors. CityLink staff stated SOMA staff has been informed in writing that if the behaviors continue to be uncontrolled, CityLink may suspend or discontinue riding privileges to ensure the safety of other passengers. Board members discussed issue and consensus was determined to permanently discontinue riding privileges for this passenger.

There being no further business the meeting was adjourned at 4:15 p.m.

The minutes approved this _____ day of _____.

Chairperson, CityLink ADA Advisory Board