

## **MINUTES OF THE JANUARY 10, 2007, MEETING OF THE CITYLINK ADA ADVISORY BOARD**

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, January 10, 2007 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

Brigitte Lett	Donna Reiff	Bill Daniel	Pam Barnhill
Shirley Hudson	Patsy Daniel	David Alcala	David Barnhill

Also present and attending the meeting was: Brad Patrick, General Manager, and Bobby Sharpe, Special Services Coordinator.

Members not present include: James Shepard

Board reorganization was discussed. Mr. Sharpe informed the Board Ms. Shirley Hudson was administered the Oath of Office reappointing her to the Board prior to today's Board meeting.

Mr. Patrick addressed the Board by revisiting an issue that was brought at the previous Board meeting concerning the \$4.1 billion of appropriations funds. Mr. Patrick supplied the Board with copies of letters he sent to Congressmen Laney and Hunter. The responses from the Congressmen indicated that the funding would require local match of 20% for capital improvements and 50% for operation expenses. Mr. Patrick informed that a request has been submitted for earmark requests to address unspecified bus and bus facilities however it is unknown when Congress will pass such appropriation bills. Grant 5307 funding requests will be submitted within the month.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of September 2006 has increased over 7% as compared to the current month last year. Ridership for this fiscal year to date has increased over 5% from last year. Revenue for the current month has increased by over 6%, compared to this month last year and the revenue for the fiscal year to date has increased over 12%.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the eleventh month, September 2006, of the fiscal year 2006. Fixed route ridership for the current month has decreased by over 11% compared to this month last year, reporting 39,873 passengers during the month of September 2006. Passenger revenue for fiscal year to date has increased over 27% as compared to fiscal year to date last year. Demand response passenger trips equaled 6,684 for the month of September 2006, a decrease of 17% as compared to September 2005. Demand response ridership for the fiscal year to date has increased by almost 1% compared to 2005. Passenger trips for the fiscal year to date totals 92,193 whereas fiscal year to date last year was 91,448. Revenues for September 2006 were \$6,885 and revenues from September 2005 were \$6,411, which is an increase of over 7%. Revenue for fiscal year to date is up almost 15% as compared to last fiscal year to date. Evening service ridership has increased by over 7% showing 1,666 passenger trips for the month of September 2006 as compared to 1,547 passenger trips for the month of September 2005 and has shown an increase for fiscal year to date of 5%. Revenue

for September 2006 was \$1,946 and revenue for September 2005 was \$1,834, which is an increase of over 6%. Revenue for the fiscal year to date has increased by over 12% compared to last year.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month September 2006, CityLink's Charter Service had 192 passengers compared to September 2005 which had 74 passengers.

Mr. Patrick explained to the Board the status of the Capital Vehicle Replacement Program. CityLink should receive 4 new buses around April/May, then an additional month to receive the remaining 2 buses. Mr. Patrick further informed that CityLink purchased 3 seven year old Type 3 vans from Citibus in Lubbock TX. Staff are in the process of obtaining bids to repaint the vehicles.

Mr. Patrick notified the Board CityLink has been experiencing problems with the lifts on some of the fixed route buses becoming inoperable. Staff has been in contact with the lift manufacturer and has been informed they no longer have the necessary resources to provide assistance in repairing the lifts. CityLink is in the process of procuring bids for a wiring specialist to assist with these repairs. Due to the situation with the lifts on the buses, CityLink is making accommodations for fixed route passengers by using para transit vehicles or supervisors to assist with meeting transportation needs.

The Board discussed occasional problems with van scheduling such as negotiating pick up times, pick up windows for van operators, and the need to change requested pick up times. Mr. Sharpe explained the process for negotiating pick up times with the van scheduling office. Van operators have a 30 minute window to arrive (15 minutes before to 15 minutes after scheduled pick up time). Occasionally, van dispatchers may need to change/negotiate a scheduled pick up time in order for the van operator to physically be able to accommodate the trip.

There being no further business the meeting was adjourned at 4:15 p.m.

The minutes approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Chairperson, CityLink ADA Advisory Board