

## **MINUTES OF THE APRIL 11, 2007, MEETING OF THE CITYLINK ADA ADVISORY BOARD**

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, April 11, 2007 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

James Shepard	Donna Reiff	Bill Daniel
Patsy Daniel	David Alcalá	

Also present and attending the meeting was: Debra Turner, Passenger, Brad Patrick, General Manager, and Bobby Sharpe, Special Services Coordinator.

Members not present include: Brigitte Lett, Shirley Hudson, David Barnhill, Pam Barnhill

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of February 2007 has increased over 4% as compared to the current month last year. Revenue for the current month has decreased by over 38%, compared to this month last year.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the fifth month, February 2007, of the fiscal year 2007. Fixed route ridership for the current month has decreased by over 11% compared to this month last year, reporting 36,337 passengers during the month of February 2007. Demand response passenger trips equaled 7,440 for the month of February 2007, an increase of 5% as compared to February 2006. Revenues for February 2007 were \$5,578 and revenues from February 2006 were \$6,524, which is a decrease of over 14%. Evening service ridership has increased by over 4% showing 1,643 passenger trips for the month of February 2007 as compared to 1,572 passenger trips for the month of February 2006. Revenue for February 2007 was \$1,190 and revenue for February 2006 was \$1,945, which is a decrease of over 38%.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month February 2007, CityLink's Charter Service had 35 passengers compared to February 2006 which had 125 passengers.

Mr. Patrick reviewed funding with the Board by explaining Transportation Development Credits from the Texas Department of Transportation. Mr. Patrick informed that he has applied for \$330,000 in credits which would fund the local match for 5 para-transit vans and 5 30-foot buses. Mr. Patrick has made another funding request Section 5309 Discretionary Funds from Federal Transit Administration (FTA) in the amount of \$1,320,000 for the same 10 vehicles as mentioned. This funding request process could take almost 2 years but the process has begun. Another funding request is for the Job Access Reverse Commute (JARC) that is being awarded by TXDOT instead of FTA. CityLink is requesting \$365,000 which would cover half of the operating expenses for FY 08/09. Total funding requested is a little over \$2 million.

Mr. Sharpe informed the Board that he is in the process of applying for another Community Development Block Grant (CDBG) for the next FY to assist in funding CityLink's Evening Service.

Mr. Patrick explained to the Board the status of the Capital Vehicle Replacement Program. CityLink should receive 4 new buses in May, and then in June will receive the remaining 2 buses. Mr. Patrick and CityLink Shop Foreman, Keith Crim, will be traveling to the bus manufacturing plant in California the last week of April to review and ensure the buses will meet our specifications.

Mr. Patrick notified the Board CityLink is planning for a Fixed Route System Analysis to be completed by a consultant to evaluate the Fixed Route system for more efficient operation. A proposal has also been submitted to renovate the back wall of the CityLink shop and to refurbish the passenger lobby and restrooms.

There being no further business the meeting was adjourned at 4:05 p.m.

The minutes approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Chairperson, CityLink ADA Advisory Board