

MINUTES OF THE APRIL 9, 2008, MEETING OF THE CITYLINK ADA ADVISORY BOARD

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, April 9, 2008 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

Brigitte Lett
Patsy Daniel

David Alcala
Bill Daniel

Donna Reiff

Also present and attending the meeting was: Merle Wilkins, Para-transit Coordinator, Brad Patrick, General Manager, and Bobby Sharpe, Special Services Coordinator.

Members not present include: James Shepard, Shirley Hudson, Pam Barnhill, and David Barnhill

Mr. Sharpe informed the Board that four Board members have terms expiring this spring. These four members have agreed to continue to serve on the Board. These reappointments will be presented to the City Council in May 2008.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of February 2008 has increased over 15% as compared to the current month last year. Revenue for the current month has increased by over 102%, compared to this month last year.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the fifth month, February 2008, of the fiscal year 2008. Fixed route ridership for the current month has increased by over 10% compared to this month last year, reporting 41,173 passengers during the month of February 2008. Demand response passenger trips equaled 6,970 for the month of February 2008, an increase of over 10% as compared to February 2007. Revenues for February 2008 were \$7,027 and revenues from February 2007 were \$5,556, which is an increase of over 26%. Evening service ridership has increased by over 15% showing 1,454 passenger trips for the month of February 2008 as compared to 1,258 passenger trips for the month of February 2007. Revenue for February 2008 was \$2,591 and revenue for February 2007 was \$1,277, which is an increase of over 102%.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month February 2008, the figures reported are not accurate due to recording errors. Mr. Sharpe asked the Board to disregard this portion of the report.

Mr. Patrick reviewed funding with the Board. CityLink received \$36,079 in funding from TxDOT. This funding is for Section 5310 which supplements the elderly and disabled program. These funds will be programmed for preventative maintenance. Mr. Patrick informed the Board that CityLink and the City of Abilene is currently reviewing the revised budget and everything is good except for fuel expenses. CityLink is currently \$150,000 over budget for fuel. CityLink is exploring the option of utilizing gasoline vehicles in the future in hopes of lower fuel costs.

Mr. Patrick reported to the Board CityLink has 2 buses and 2 vans programmed into the FY 08 budget. For buses, CityLink wants to exercise options from the last RFP (Request for Proposal) with Lasseter Bus and Mobility. Mr. Patrick contacted Lasseter regarding this issue. Lasseter Bus and Mobility informed that the PPI (Product Price Increase) had increased by 2.9%. This increase will cost an additional \$7,500 per bus compared to the price per bus back in 2006. The total cost per bus at the current price would be \$268,000. This increase will require City Council approval. Concerning para-transit vans, CityLink is exploring the option of “piggybacking” with the Brazos Transit District’s RFP for vehicle procurements.

Mr. Patrick reviewed with the Board the problems with the wheelchair lifts on the 1992 Chance buses. The lift manufacturer, Mobile Tech, closed for business during the mid 1990’s therefore, we are unable to locate anyone to conduct repairs or obtain replacement parts. CityLink will continue efforts to replace the aging fleet to counteract this problem.

On March 9, 2008, CityLink conducted our annual Bus Rodeo. The winner of the Bus competition was Donnie Neal and the winner for the Van competition was Claudia Williams. Mr. Neal will be unable to attend the next competition so the second place winner will take his place. Both of these operators will represent CityLink at the State Rodeo competition in Waco this coming weekend.

Mr. Patrick informed the Board of a project that has been completed. Recently, the operator break room was repainted and rehabbed.

There being no further business the meeting was adjourned at 4:00 p.m.

The minutes approved this _____ day of _____.

Chairperson, CityLink ADA Advisory Board