

MINUTES OF THE JULY 9, 2008, MEETING OF THE CITYLINK ADA ADVISORY BOARD

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, July 9, 2008 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

Brigitte Lett
Patsy Daniel

David Barnhill
Bill Daniel

Pam Barnhill

Also present and attending the meeting was: Theresa James, City of Abilene-Attorney, Merle Wilkins, Para-transit Coordinator, Brad Patrick, General Manager, and Bobby Sharpe, Special Services Coordinator.

Members not present include: James Shepard, Shirley Hudson, Donna Reiff, and David Alcala.

Mr. Sharpe informed the Board the Oath of Office was administered to the following Board members being reappointed to the Board: Brigitte Lett, Patsy Daniel, David Alcala, and David Barnhill.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of June 2008 has decreased over 12% as compared to the current month last year. Revenue for the current month has increased by over 4%, compared to this month last year.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the ninth month, June 2008, of the fiscal year 2008. Fixed route ridership for the current month has increased by over 43% compared to this month last year, reporting 37,515 passengers during the month of June 2008. Demand response passenger trips equaled 7,566 for the month of June 2008, an increase of over 6% as compared to June 2007. Revenues for June 2008 were \$8,882 and revenues from June 2007 were \$7,116, which is an increase of over 30%. Evening service ridership has decreased by over 12% showing 1,623 passenger trips for the month of June 2008 as compared to 1,857 passenger trips for the month of June 2007. Revenue for June 2008 was \$2,498 and revenue for June 2007 was \$1,856, which is an increase of over 34%.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month June 2008, 144 passengers used the Charter Service compared to June 2007 307 passengers which reflects a decrease of over 53%.

Mr. Patrick reviewed funding with the Board. CityLink has been allocated \$369,000 in funding from TxDOT. CityLink has been awarded \$15,500 from the Community Development Block Grant (CDBG) from the City of Abilene to subsidize the Evening Access to Jobs service. FTA also approached CityLink concerning a Saftel-u (Authorization Bill) earmark of funding which was designated for capital projects such as bus shelters and facilities. Originally, it was decided to not program these funds into the budget which would require a local match of funds. These funds have been programmed now which will require \$16,000 local match. CityLink also has \$1 million in federal earmarks which would require a 17% local match (\$200,000). As part of the

local match, CityLink will be applying for Transportation Toll Credits through TxDOT to help meet this need.

Mr. Patrick reported to the Board CityLink has 2 buses and 2 vans programmed into the FY 08 budget. The bus purchases have been put on hold due to the rising fuel costs. The City of Abilene has authorized the purchase of the 2 vans. These vans will be procured through the cooperative effort of the Brazos Transit District vehicle procurement. Brazos Transit District will act as the lead agency in this endeavor. CityLink should receive these vans January/February of 2009.

Mr. Patrick reviewed with the Board the problems with the air conditioning systems on the 2005 vans. CityLink Maintenance staff is currently re-routing the air conditioning lines to lessen to chance of leaks in the lines due to excessive heat from the engine. This effort has been met with great success.

Mr. Patrick informed the Board of recent Federal Transportation Administration (FTA) changes regarding Charter services. CityLink is no longer the charter provider of choice for this immediate area. Once CityLink receives a request for charter service, all other private charter providers must be notified and given the opportunity to provide the service or decline. The FTA is also looking to make the same change to school tripper service. This would include the Boys & Girls Club trippers that are being provided during the school year.

Mrs. Barnhill requested that a bus stop location be designated at the Medical Care Mission. Mr. Barnhill requested a curb cut be made on Hickory and the vicinity of N. 16th street.

There being no further business the meeting was adjourned at 4:00 p.m.

The minutes approved this _____ day of _____.

Chairperson, CityLink ADA Advisory Board