

MINUTES OF THE OCTOBER 8, 2008, MEETING OF THE CITYLINK ADA ADVISORY BOARD

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, October 8, 2008 at 3:30 p.m. Due to the absence of Brigitte Lett – Board Chairperson, Brad Patrick, CityLink General Manager, called the meeting to order, the following members were present:

Patsy Daniel

Bill Daniel

Donna Reiff-late

Also present and attending the meeting was: Veronica Diaz, City of Abilene-Engineering, Debra Turner, passenger, Brad Patrick, General Manager, and Bobby Sharpe, Special Services Coordinator.

Members not present include: Brigitte Lett, Pam Barnhill, David Barnhill, James Shepard, Shirley Hudson, and David Alcalá.

Mr. Sharpe informed that some members of the Board need to be sworn in but due to their absences, the Oath of Office will be administered at a later date. It was noted that a quorum was not met by the Board today but the meeting will continue with any official decisions being made at a later meeting.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of August 2008 has decreased over 25% as compared to the current month last year. Revenue for the current month has increased by over 19%, compared to this month last year.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the eleventh month, August 2008, of the fiscal year 2008. Fixed route ridership for the current month has decreased by over 18% compared to this month last year, reporting 36,270 passengers during the month of August 2008. Demand response passenger trips equaled 6,528 for the month of August 2008, a decrease of over 22% as compared to August 2007. Revenues for August 2008 were \$9,278 and revenues from August 2007 were \$6,645, which is an increase of over 39%. Evening service ridership has decreased by over 25% showing 1,450 passenger trips for the month of August 2008 as compared to 1,957 passenger trips for the month of August 2007. Revenue for August 2008 was \$2,235 and revenue for August 2007 was \$1,871, which is an increase of over 19%.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month August 2008, 90 passengers used the Charter Service compared to August 2007 54 passengers which reflects an increase of over 66%.

Mr. Patrick reviewed funding with the Board. Regarding CityLink's Saftel (Authorization Bill) earmark funding, \$76,000 has been programmed for bus shelters and benches. A local match has not yet been determined so this purchase may occur in FY 10 or FY 11. Gary Williams, TXDOT-Austin, informed Mr. Patrick that CityLink will be awarded \$73,000 in Transportation Development Credits (TDC) with the presentation being held on October 30, 2008 in Dallas TX.

Mr. Patrick reported to the Board the status of vehicle replacement. When the TDC funding has been completed, CityLink can pursue the purchase of 4 para-transit vans. The “piggyback” procurement with Brazos Transit District has yet to yield any progress due to Hurricane Ike that hit the Gulf Coast. The procurement process was put on hold temporarily by Brazos Transit. TxDOT has awarded CityLink \$50,000 in 5310 Elderly/Disabled funding which will go toward the purchase of a new van. If everything goes as planned, CityLink could have 7 new para-transit vans by this time next year. Mr. Patrick informed that the FY 09 budget has been approved by City Council which includes the purchase of 2 new buses. Discussions with Eldorado National, whom has provided our buses thus far, yielded an agreement that the cost of the buses will remain the same as the previous quote in February 2008 of \$533, 000 instead of the current cost of \$560,000 if CityLink will continue the 5 year agreement to purchase buses through Eldorado National.

Mr. Patrick informed the Board the implementation of the new Fixed Route System has been extended due to the need for additional planning to ensure the new system is more localized and feasible.

There being no further business the meeting was adjourned at 4:15 p.m.

The minutes approved this _____ day of _____.

Chairperson, CityLink ADA Advisory Board