

## **MINUTES OF THE JANUARY 13, 2010, MEETING OF THE CITYLINK ADA ADVISORY BOARD**

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, January 13, 2010 at 3:30 p.m. Due to Brigitte Lett – Board Chairperson not being present, Brad Patrick, General Manager, called the meeting to order, the following members were present:

Debra Turner	Bill Daniel	Donna Reiff
Patsy Daniel	Pam Barnhill	David Barnhill

Also present and attending the meeting was: Mike Vandervoort, advocate, Stanley Smith, City Attorney, Brad Patrick, General Manager, and Bobby Sharpe, Special Services Coordinator.

Members not present include: Brigitte Lett, James Shepard, and David Alcalá.

Mr. Sharpe informed the Board that the City of Abilene requires Board members to participate in Open Government training offered through the Texas Attorney General's office. This training can be accessed through the Attorney General's website. Two sessions are required which are Open Meetings Act and Public Information Act. CityLink will provide internet access for Board members to participate in this training on January 14, 2010. Some Board members are electing to participate in the training from home.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of October 2009 has decreased over 11% as compared to the current month last year. Revenue for the current month has decreased by over 12%, compared to this month last year.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the first month, October 2009, of the fiscal year 2010. Fixed route ridership for the current month has increased by over 2% compared to this month last year, reporting 46,080 passengers during the month of October 2009. Demand response passenger trips equaled 7,792 for the month of October 2009, a decrease of 2% as compared to October 2008. Revenues for October 2009 were \$8,582 and revenues from October 2008 were \$9,659, which is a decrease of 11%. Evening service ridership has decreased by over 11% showing 1,514 passenger trips for the month of October 2009 as compared to 1,713 passenger trips for the month of October 2008. Revenue for October 2009 was \$2,287 and revenue for October 2008 was \$2,614, which is a decrease of over 12%.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month October 2009, 745 passengers used the Charter Service compared to October 2008 943 passengers which shows a decrease of 21%.

Mr. Sharpe also reported to the Board fixed route ridership for the first week (January 2010) of the new fixed routes. The first day of the new routes reflected 1,561 passengers which is comparable to the first Monday of December 2009 under the old fixed route system. The Downtown Trolley transported 600 passengers during the first week averaging 120 passenger per

day. The first Saturday of the new fixed route system transported almost 600 passengers which is an increase.

Mr. Patrick reviewed funding with the Board. CityLink has submitted grant proposals for funding through TxDOT's Coordinated Call for Projects which included continuation of the Job Access Reverse Commute (JARC) program in the amount of \$420,000 over the next 3 years. The New Freedom project will fund the automated ADA annunciator's for \$150,000. The Intercity Bus project will provide a transit navigation video and fixed route maps with regional transportation contact information included for \$21,500. The State Planning project will provide \$110,000 for a feasibility study in support of an Intermodal facility. The grant award will be announced in March 2010. Discussion with Mary Ross, Executive Director of the Workforce Development Board, has resulted in a \$5,000 contribution from Policy Studies Inc., contracted provider for the Workforce Development Board, from their TANF funding. This contribution is to be utilized as match for CityLink's Evening Service JARC program. TxDOT's FY10 5307 Operating Assistance funding has been allocated in the amount of \$364,513 which reflects a decrease of \$5,356 compared to the FY09 allocation of \$369,869. Mr. Patrick informed the Board of the status of the Jobs on Main Street Act referred to as "Stimulus II". The bill has been approved in the House and awaiting approval from the Senate. It is estimated that the amount of funding will be comparable to the previous allocation of \$2M. CityLink staff is preparing a list of capital projects that could be accomplished with this level of funding.

Mr. Patrick discussed with the Board the status of vehicle replacement. CityLink has procured the purchase of a Type II para-transit van similar to the Type III vans CityLink currently operates only smaller in size. Two support vehicles have been received, one utility shop truck with an expected delivery date of February 2010, four 30' low-floor buses have been ordered with an expected delivery date of August 2010, and thirteen new para-transit vans have been ordered with an expected delivery date of March 2010.

There being no further business the meeting was adjourned at 4:00 p.m.

The minutes approved this \_\_\_\_\_ day of \_\_\_\_\_.

---

Chairperson, CityLink ADA Advisory Board