

## **MINUTES OF THE JULY 14, 2010, MEETING OF THE CITYLINK ADA ADVISORY BOARD**

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, July 14, 2010 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

Brigitte Lett	Debra Turner	Bill Daniel	Donna Reiff
Patsy Daniel	Pam Barnhill	David Barnhill	David Alcalá
James Shepard			

Also present and attending the meeting: Bobby Sharpe, Special Services Coordinator.

Mr. Sharpe informed the Board regarding Board Reorganization. Prior to today's meeting, Debra Turner and James Shepard were sworn in for reappointment of their Board positions.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of May 2010 has decreased over 22% as compared to the current month last year. Revenue for the current month has increased by almost 10%, compared to this month last year.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the eighth month, May 2010, of the fiscal year 2010. Fixed route ridership for the current month has decreased by over 5% compared to this month last year, reporting 36,211 passengers during the month of May 2010. Demand response passenger trips equaled 6,994 for the month of May 2010, an increase of over 6% as compared to May 2009. Revenues for May 2010 were \$7,875 and revenues from May 2009 were \$8,078, which is a decrease of over 2%. Evening service ridership has decreased by over 22% showing 1,194 passenger trips for the month of May 2010 as compared to 1,534 passenger trips for the month of May 2009. Revenue for May 2010 was \$1,931 and revenue for May 2009 was \$1,756, which is an increase of almost 10%.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month May 2010, 45 passengers used the Charter Service compared to May 2009 with 921 passengers which shows a decrease of over 95%.

Mr. Sharpe reviewed funding with the Board. CityLink programmed remaining funding amounts from the FY07/FY08 5309 SAFETEA-LU grants into one grant for \$177,232 for capital improvement project such as: vehicle washer, various maintenance equipment, concrete paving, repair of facility accessible door openers, LED way-finding signs, computer server replacement, currency counters.

CityLink was awarded \$55,926 (with \$9,507 in Transportation Development Credits requiring no local match) 5310 TXDOT funding for FY10 to subsidize preventative maintenance expenses. CityLink also received a TXDOT award for 5307 funding for FY11 in the amount of \$352,466 which was a decrease of \$12,047 from the previous year's grant award. These funds are to subsidize operating expenses. CityLink was also granted \$40,000 in Community Development Block Grant to subsidize the operation of the Evening "Access to Jobs" Service.

Mr. Sharpe informed the Board CityLink has submitted the proposed budget to the City of Abilene which reflects reduction in spending of \$150,000 without jeopardizing any services or employee status. CityLink was recently notified by the City of Abilene that \$45,000 in Certificate of Obligation funds from 2006 exists for CityLink to use as match funding for the following capital projects: paving/fencing of adjacent lot, installation of unleaded gas tank/pump, concreting bus yard exits.

Mr. Sharpe discussed with the Board the status of vehicle replacement. As of July 2010, CityLink has received three of the four new 30' low-floor buses. The fourth bus should be received by the end of this week.

There being no further business the meeting was adjourned at 4:00 p.m.

The minutes approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Chairperson, CityLink ADA Advisory Board