

MINUTES OF THE OCTOBER 13, 2010, MEETING OF THE CITYLINK ADA ADVISORY BOARD

A meeting of the CityLink ADA Advisory Board was held in the conference room at CityLink Transit, 1189 S. 2nd St., Abilene, Texas on Wednesday, October 13, 2010 at 3:30 p.m. Brigitte Lett – Board Chairperson called the meeting to order, the following members were present:

Brigitte Lett	Debra Turner	Donna Reiff
Pam Barnhill	David Barnhill	James Shepard

Also present and attending the meeting: Bobby Sharpe, Special Services Coordinator, Alonda Massey, Interim General Manager, Stanley Smith, City Attorney.

Members not present: Patsy Daniel, Bill Daniel, David Alcala

Mr. Sharpe informed the Board that everything is current regarding Board Reorganization and no action is required at this time.

Mr. Sharpe reported to the Board CityLink's Evening Service ridership for the month of September 2010 has increased over 14% as compared to the current month last year. Revenue for the current month has increased 13%, compared to this month last year.

Mr. Sharpe discussed with the Board CityLink's ridership statistics covering the twelfth month, September 2010, of the fiscal year 2010. Fixed route ridership for the current month has decreased by over 11% compared to this month last year, reporting 38,574 passengers during the month of September 2010. Demand response passenger trips equaled 7,908 for the month of September 2010, an increase of over 8% as compared to September 2009. Revenues for September 2010 were \$6,404 and revenues from September 2009 were \$7,310, which is a decrease of over 35%. Evening service ridership has increased by over 14% showing 1,631 passenger trips for the month of September 2010 as compared to 1,425 passenger trips for the month of September 2009. Revenue for September 2010 was \$2,607 and revenue for Sept 2009 was \$2,304, which is an increase of over 13 %.

Mr. Sharpe gave a status report of CityLink's Charter Service. For the month September 2010, 173 passengers used the Charter Service compared to September 2009 with 54 passengers which shows an increase of over 220%.

Mr. Sharpe reviewed funding with the Board. CityLink programmed remaining funding amounts from the FY07/FY08 5309 SAFETEA-LU grants into one grant for \$177,232 for capital improvement projects such as: vehicle washer, various maintenance equipment, concrete paving, repair of facility accessible door openers, LED way-finding signs, computer server replacement, currency counters. CityLink will seek Transportation Development Credits for match in the future.

CityLink was awarded \$55,926 (with \$9,507 in Transportation Development Credits requiring no local match) 5310 TXDOT funding for FY10 to subsidize preventative maintenance

expenses. CityLink is awaiting the Program Grant Agreement from TXDOT before grant execution. CityLink is also waiting for the Program Grant Agreement from TXDOT for the New Freedom Grant for the ADA enunciators. CityLink also received the Program Grant Agreement from TXDOT for the 5307 funding for FY11 in the amount of \$352,466.

Mr. Sharpe informed the Board the budget CityLink submitted to the City of Abilene was approved without changes. The budget did include the following capital projects: paving/fencing of adjacent lot, installation of unleaded gas tank/pump, concreting bus yard exits. The Transfer Lane Rehab Project, funded through ARRA, will begin with a pre-bid conference on 10/14/10 with the official bid closing scheduled for later next week.

Mr. Sharpe discussed with the Board the status of vehicle replacement. CityLink has received all of the four new 30' low-floor buses. Most of these buses were put into services a couple of months ago but we did experience some transmission problems with one of the buses. The Type II para-transit vehicle was received on September 21, 2010. This vehicle was placed into service last week.

There being no further business the meeting was adjourned at 4:10 p.m.

The minutes approved this _____ day of _____.

Chairperson, CityLink ADA Advisory Board