

**CIVIC ABILENE, INC.
BOARD OF DIRECTORS
Tuesday, August 14, 2007**

PRESIDING.....Mr. John Thomas, Vice Chair

ATTENDING

Mr. Tom Boecking
Mr. David Gist
Mr. Mike Hernandez
Mr. Steve Leggett
Mrs. Peggy Manning
Mr. Joe Russey
Dr. Ted Starnes
Mr. Mike Warren
Ms. Micki Wright

ABSENT

Ms. Neomia Banks
Mr. Rob Barnhill
Mr. Michael Murphy
Mr. Charles Perkins
Mr. Robert Pollan

Ms. Audrey Perry, Manager
Mr. Bill Henderson, Event Coordinator
Ms. Janet Hardy
Ms. Rebecca Harwell, Secretary
Ms. Theresa James, Legal

1. **CALL TO ORDER:** The regular monthly meeting of the Civic Abilene, Inc., Board of Directors was called to order by Mr. John Thomas, Chairman, on Tuesday, August 14, 2007 at 4:03 p.m.
2. **APPROVAL OF MINUTES:** Mr. David Gist made the motion to approve the minutes from the May 2007 meeting. The motion was seconded and approved by all members present.
3. **INTRODUCTION OF NEW BOARD MEMBER:** Micki Wright was introduced by John Thomas.
4. **FINANCIAL REPORT:** Ms. Audrey Perry, Manager, gave the Financial Reports for May, June, and July 2007:

May	Checking Account - \$1,293.78; Investment Account - \$31,749.36; making a total cash position of \$33,043.14. There being no corrections, the report was filed for audit.
June	Checking Account - \$2,690.44; Investment Account - \$27,792.92; making a total cash position of \$30,483.36. There being no corrections, the report was filed for audit.
July	Checking Account - \$1,545.09; Investment Account - \$31,834.61; making a total cash position of \$33,379.70. There being no corrections, the report was filed for audit.
5. **OPERATIONS REPORT:** Mr. Bill Henderson gave the Operations Reports for May, June, and July 2007.

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6. OTHER BUSINESS:

- a. Emergency Expenditure:** Ms. Audrey Perry informed the Board that the Conference Center freezer went out and had to be replaced. Bids were taken and a new freezer was purchased from BCRR at a cost of \$5,100. The motion was made by Steven Leggett to approve the expenditure and was seconded and approved by all present.
- b. Signature Cards:** Ms. Audrey Perry noted that since Rebecca Harwell is leaving, a change of names on the bank signature cards is necessary. She advised the Board that their approval is required for any changes to signature cards. Mr. Mike Warren made the motion to approve changes to the signature cards. The motion was seconded and approved by all present.
 - **Account Numbers:** Checking --0911 and Investment --0903
 - **Name Removed** – Ms. Rebecca Harwell
 - **Name Added** – Ms. Janet Hardy
 - **Remaining Signatures** – Ms. Audrey Perry, Mr. Bill Henderson, Mr. John Thomas, Mr. Joe Russey
 - **American State Bank:** Credit Card Signatures
 - **Name Removed** – Ms. Rebecca Harwell
 - **Name Added** – Ms. Janet Hardy
- c. FastBook Software Presentation:** Ms. Rebecca Harwell presented information on a new reservation software at an estimated cost of \$7,730 with a yearly maintenance cost of \$630. Mr. David Gist made the motion that Civic Abilene, Inc. purchase the software. The motion was seconded and approved by all present.
- d. Bids for Drape Replacement:** Ms. Audrey Perry reported that bids have been collected for replacement of the Auditorium drapes. The contract was awarded to Texas Scenic and the drapes will be installed January 21 through February 3, 2008.

- 7. ADJOURNMENT:** There being no further business, the meeting adjourned at 4:37 p.m.