

**CIVIC ABILENE, INC.
BOARD OF DIRECTORS
Tuesday, July 29, 2014
Regular Meeting
850 N. 6th Street – Abilene Taylor County Public Health Department
Abilene TX 79601**

PRESIDING: David Gist, Chair

PRESENT

Ms. Neomia Banks
Mr. Tom Boecking
Mrs. Laura Donaway
Mr. David Gist
Mr. Steven Leggett
Mrs. Peggy Manning
Mr. Shaun Martin
Mr. Clint Rosenbaum
Mr. Joe Russey
Mr. Mike Warren

ABSENT

Mr. Joe Alcorta
Mr. Charles Perkins
Dr. Ted Starnes
Mr. John Thomas
Ms. Micki Wright

Audrey Perry, Manager
Molly Moser, Events Coordinator
Sylvia Reed, Box Office Coordinator
James Childers, Director of Community Services
Lesli Andrews, Asst Dir of Community Services
Theresa James, City Attorney

1. **CALL TO ORDER:** The regular monthly meeting of the Civic Abilene, Inc. Board of Directors was called to order by Mr. David Gist – Chair, on Tuesday, July 29, 2014 at 4:00 p.m.
2. **APPROVAL OF MINUTES:** Mr. Tom Boecking made the motion to approve the minutes from the June 10, 2014 meeting. Motion was seconded by Mrs. Peggy Manning and approved by all members present.
3. **FINANCIAL REPORT:** Ms. Audrey Perry gave the Financial Reports for:

	Checking Account	Investment Account	Cash Position
June 2014	\$2,223.69	\$41,584.77	\$43,252.82

There being no corrections, the report was filed for audit.

4. **OPERATIONS REPORT:** Ms. Molly Moser gave the Operations Reports for June 2014.
5. **Other Business:**
 - a. **Food Catering Policy updates:** Mr. David Gist briefed the Board on dishware usage, catering policies and percentages current being charged. Mr. Gist stated that Civic Abilene, Inc. approved the recommendation from the Committee to amend the current contract, discontinue providing dishware and changing the percentages from fourteen (14%) percent for food catered on the premises and five (5%) percent for food drop off only (no kitchen privileges), with change to be effective January 1, 2015.

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After discussion Mr. Gist made the motion to approve getting rid of dishes and adopt the percentages for onsite/drop-off only. The motion was seconded by Mr. Tom Boecking and approved by all present.

- b. **Equipment Fee Changes:** Mr. Shaun Martin advised that the Rates & Fees Committee had met and briefed the Board on the current verses the proposed need for a fee increase. Mr. Martin stated that a survey had been ensued with other cities. Shaun stated that a letter would be sent to all (a year in advance) informing of the increase. After discussion Mr. Boecking made the motion to approve the increase in fees. The motion was seconded by Ms. Laura Donaway and approved by all present.
- c. **Future Development Committee:** Mr. Tom Boecking advised that the Future Development Committee met and briefed the Board on possible upgrades for the Exhibit Hall. After discussion, Mr. Boecking made the recommendation that Civic Abilene request proposals and conduct interviews of architectural, and to approve funding for conceptual drawings related to upgrading the Exhibit Hall area. The recommendation was seconded by Mr. Steve Leggett and approved by all present.

Ms. Perry briefed the Board on the other areas in need of updates, i.e. fly system, old foyer, Exhibit Hall Kitchen, Conference Center doors and sound system.

Ms. Perry also briefed the Board about the VATAT Convention being held, stating that compliments were made on how nice everything was.

Mr. Mike Warren presented Mr. David Gist with a Certificate of Appreciation for his years of service as outgoing Chairperson.

6. ADJOURNMENT: There being no further business, the meeting adjourned at 4:40 p.m.



David Gist, Chair



Sylvia Reed, Recording Secretary



Audrey Perry, Manager