

**CIVIC ABILENE, INC.  
BOARD OF DIRECTORS  
Tuesday, December 13, 2016 – 4:00 PM  
Regular Meeting – Abilene Civic Center – Red Carpet Lobby  
1100 N. 6<sup>th</sup>, Abilene TX 79601**

**PRESIDING: Mike Warren**

**PRESENT**

Mr. Joe Alcorta  
Mrs. Laura Donaway  
Mr. David Gist  
Mr. Iziar Lankford  
Mr. Steven Leggett  
Mrs. Peggy Manning  
Mr. Charles Perkins  
Mr. Mike Warren  
Ms. Micki Wright

**ABSENT**

Ms. Neomia Banks  
Mr. Tom Boecking  
Mr. Shaun Martin  
Mr. Clint Rosenbaum  
Mr. John Thomas  
Mr. Rick Waldraff

Molly Moser, Manager  
Sylvia Reed, Box Office Coordinator  
Kasey Barron, Events Coordinator  
Mindy Patterson, Assistant City Manager  
Kelley Messer, Legal Rep., City of Abilene  
Adelaide Odoteye – CPA, Davis Kinard & Co., PC

- 1. CALL TO ORDER:** The regular monthly meeting of the Civic Abilene, Inc. Board of Directors was called to order by Mr. Mike Warren – Chair, on Tuesday, December 13, 2016 at 4:11 p.m.
- 2. Invocation:** Led by Mr. Joe Alcorta.
- 3. APPROVAL OF MINUTES:** Mr. Steven Leggett made the motion to approve the minutes from the October 11, 2016 and the October 25, 2016 special called meeting. Motion was seconded by Mr. Charles Perkins and approved by all members present.
- 4. AUDIT REPORT:** Ms. Adelaide Odoteye of Davis Kinard & Co., PC presented to the board an overview of the annual audit report for the fiscal year ending 2015/2016. After discussion, Mr. David Gist made the motion to accept the audit report as presented. The motion was seconded by Mrs. Peggy Manning and approved by all members present.
- 5. CONSIDER APPROVAL OF AND PAYMENT FOR AUDIT REPORT:** It was noted that the payment due to Davis Kinard & Co., PC would be in the amount of \$4,500 for the annual audit, and an additional fee of \$600 to prepare the Federal Return (form 990). After a brief

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discussion, Mr. David Gist made the motion to approve payment for the fiscal audit and the additional fee to prepare for 990. The motion was seconded by Rev. Lankford and approved by all members present.

**6. FINANCIAL REPORT:** Ms. Molly Moser gave the Financial Reports for October and November 2016

	<b>Checking Account</b>	<b>Investment Account</b>	<b>Cash Position</b>
October 2016	\$44,573.03	\$38,204.26	\$82,777.29
November 2016	\$64,069.63	\$38,204.91	\$102,274.54

There being no corrections, the report was filed for audit.

**7. OPERATIONS REPORT:** Ms. Molly Moser gave the Operations Reports for October and November 2016

**8. OTHER BUSINESS:**

- a. **Discussion and possible vote to approve expenditure for Abilene Scene:** Ms. Molly Moser briefed the Board about the ad for the Abilene Scene Magazine stating that it was up for renewal. Ms. Moser advised the Board that the cost had gone up from the previous year, and that the total cost would be \$3,600. After discussion, Mr. Joe Alcorta made the motion to approve the expenditure. The motion was seconded by Ms. Micki Wright and approved by all members present.
- b. **Discussion and possible vote to approve funding for Civic Center Manager to participate in 2017 Leadership Texas Program:** Mrs. Mindy Patterson gave an overview of the program stating that this is an association of professional women throughout Texas, and would be beneficial for Ms. Moser to participate. Ms. Moser advised that they meet four (4) times a year and the tuition fee covers each session, but does not include travel or hotel accommodations. After a brief discussion, Mr. David Gist made the motion to approve the expenditures – tuition fees, travel and hotel expenses. The motion was seconded by Mr. Charles Perkins and approved by all members present.
- c. **Employee Service Award Presentation:** Mrs. Mindy Patterson took the opportunity to present Ms. Moser with her five (5) year service award thanking her for dedication and hard work.

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- d. **Hotel Update:** Mrs. Mindy Patterson gave a brief update regarding the building of the downtown hotel. Mrs. Patterson stated that things are still in the negotiation stages. Mindy made mention that the name change of the Civic Center to the Abilene Convention Center, and also mentioned that everything will not change all at once.

**7. ADJOURNMENT:** There being no further business, the meeting adjourned at 4:41 p.m.



Mike Warren, Chair



Sylvia Reed, Secretary



Molly Moser, Manager